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| Employee Handbook | Authority: Approved by Council | Type: Employee |
| | Effective date: July 3, 2014 | Revised date: December 12, 2018 |
| | Policy No. 300-11 Work Boot Allowance | |

Town of Lampman

Policy No. 300-11

Work Boot Allowance

December 12, 2018

1. Work Boot Allowance

- 1.1. All outside employees are entitled to be reimbursed for the purchase of one pair of steel-toed work boots to a maximum of one hundred (\$100.00) per the calendar year.
- 1.2. To be reimbursed, the employee should submit the receipt to the Foreman for approval.

Document Revision History:

| Document Title | Revision Date | Approved By |
|--------------------------------------|----------------------|--------------------|
| Policy No 300-10 Work Boot Allowance | July 3, 2014 | Council |
| Policy No 300-11 Work Boot Allowance | December 12, 2018 | Council |
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