



**Town of Lampman**  
**Meeting Minutes**  
**Regular Meeting September 8, 2021**

**1 CALL TO ORDER**

**Resolution No:** 2021-9-1

Deputy Mayor Randy Fleck called the meeting to order. The time being 7:04 p.m. The attendance being as follows:

Mayor Jay Jones - arrived at 7:33 p.m.  
Councillor Dustin Ferguson  
Councillor Glen Fichter  
Councillor Randy Fleck  
Councillor Duane Freeden  
Councillor Daryle Runge  
Councillor Ryan Saxon  
Administrator Dena Scott

**2 MINUTES**

**Resolution No:** 2021-9-2

**Moved By:** Glen Fichter

That the minutes of the August 18, 2021 meeting of Council be approved as circulated and amend motion No. 2021-8-8.6 to include the tax enforcement costs.

**CARRIED**

**3 BANK RECONCILIATION**

**Resolution No:** 2021-9-3

**Moved By:** Daryle Runge

That the July, 2021 bank reconciliation for the Town of Lampman be hereby approved as presented.

**CARRIED**

**4 CASH STATEMENT**

**Resolution No:** 2021-9-4

**Moved By:** Glen Fichter

That the Statement of Receipts and Payments for the month of August, 2021 be adopted as presented for the Town of Lampman.

**CARRIED**

**5 CORRESPONDENCE**

**Resolution No:** 2021-9-5

**Moved By:** Duane Freeden

That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

**CARRIED**

**5.1 Miscellaneous Correspondence**

**5.1.1 Main Street Computer Solutions - Grave Markers**

**Resolution No:** 2021-9-5.1.1

**Moved By:** Randy Fleck

*Rescinded by motion: 2021-10-20*

That a copy of the information received from Main Street Computer Solutions regarding the upkeep of grave markers be sent out with the next utility bill.

**CARRIED**

**5.1.2 Bandit Soil Treatment**

**Resolution No:** 2021-9-5.1.2

**Moved By:** Dustin Ferguson

That the Administrator contact Bandit Soil Treatment to get a price on their product and also request that a representative attend the next council meeting.

**CARRIED**

**5.2 Internal Letters - Incident Reports**

**Resolution No:** 2021-9-5.2

**Moved By:** Duane Freeden

The incident report received be filed for future reference of Council and Administration.

**CARRIED**

**5.2.1 Complaints**

**5.2.1.1 Fireworks**

**5.2.1.2 Cats at Large**

**6 COMMITTEE MEETINGS/INFORMATION/REPORTS**

**Resolution No:** 2021-9-6

**Moved By:** Daryle Runge

That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

**CARRIED**

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**7 UNFINISHED BUSINESS**

**7.1 Water and Wastewater Compliance Inspection Reports**  
**Resolution No: 2021-9-7.1**  
**Moved By: Ryan Saxon**

Following a discussion with our Environmental Project Officer with the Water Security Agency, Michael Kardash, he informed the Administrator that Council needs to initiate discussions with an engineer on additional options of water treatment at our water treatment plant. Our water treatment system does not meet current regulations. The Town of Lampman needs to start the process of exploring a further treatment of our raw water with regard to the ammonia levels and how the current treatment system is not reaching breakpoint chlorination. There is not enough free chlorine residual left in the system, which is required in the regulations. Therefore, the Administrator be instructed to contact the engineer that completed our most recent Water System Assessment, Walker Projects Inc., to explore options for the Town of Lampman water treatment system to become compliant.

**CARRIED**

**7.2 Cenaiko St. Dugout - Cribbing**  
**Resolution No: 2021-9-7.3**  
**Moved By: Dustin Ferguson**

That resolution #2021-8-7.5 be amended as follows:  
The following quotes were received for the installation of the cribbing at the Cenaiko Street dugout:

Unamit Services Ltd. - \$17,040.00 plus taxes  
TnT Oilfield Services Ltd. - \$16,000.00 plus taxes

That the quote received from TnT Oilfield Services Ltd. in the amount of sixteen thousand (\$16,000) dollars plus taxes be accepted for the installation of the cribbing at the Cenaiko Street dugout.

**CARRIED**

**7.3 TnT Oilfield Services - Donation-in-Kind**  
**Resolution No: 2021-9-7.4**  
**Moved By: Ryan Saxon**

That TnT Oilfield Services Ltd. be given a five thousand (\$5,000.00) dollar donation-in-kind for the tailing they supplied on the walking trail.

**CARRIED**

**7.4 Cenaiko St. Dugout - Dirt Work**  
**Resolution No: 2021-9-7.4**  
**Moved By: Dustin Ferguson**

That Councillor Randy Fleck contact TnT Oilfield Services Ltd. to complete the dirt work at the Cenaiko Street dugout; and get a cost quote prior to completing the work.

**CARRIED**

Handwritten signature and initials in blue ink, located at the bottom center of the page.

**7.5 Demolishing Properties Quote**

**Resolution No:** 2021-9-7.5

**Moved By:** Duane Freeden

That the Administrator be instructed to request additional demolition quotes for the properties located at 108 Railway Ave. and 114 2nd Ave. E. from the following contractors:

- TnT Oilfield Services Ltd.
- Rock Solid Excavation
- Trachsel Trackhoe;

and that these quotes be reviewed at the October, 2021 meeting of Council.

**CARRIED**

**7.6 Mid-Year Budget Meeting**

**Resolution No:** 2021-9-7.7

**Moved By:** Dustin Ferguson

That the Council and Administration of the Town of Lampman hold a mid-year budget meeting on Wednesday, September 29, 2021 at 6 p.m. to review the yearly finances and expenditures of the Town of Lampman.

**CARRIED**

**8 NEW BUSINESS**

**8.1 Bylaw No. 2021-9 Administrative Bylaw First Reading**

**Resolution No:** 2021-9-8.1

**Moved By:** Dustin Ferguson

That Bylaw No. 2021-9 Administrative Bylaw, being a bylaw to set forth the duties and powers of designated officers, be introduced and read the first time.

**CARRIED**

**8.2 Bylaw No. 2021-9 Administrative Bylaw Second Reading**

**Resolution No:** 2021-9-8.2

**Moved By:** Randy Fleck

That Bylaw No. 2021-9 Administrative Bylaw be read the second time.

**CARRIED**

**8.2.1 Bylaw No. 2021-9 Administrative Bylaw - Consent for Three Readings at this Meeting**

**Resolution No:** 2021-9-8.2.1

**Moved By:** Duane Freeden

That the third and final reading of Bylaw No. 2021-9 Administrative Bylaw be permitted at this meeting.

**CARRIED UNANIMOUSLY**

**8.2.1.1 Bylaw No. 2021-9 Administrative Bylaw Third & Final Reading**

**Resolution No:** 2021-9-8.2.1.1

**Moved By:** Glen Fichter

That Bylaw No. 2021-9 Administrative Bylaw, being a bylaw to set forth the duties and powers of designated officers, be given the third and final reading at this meeting and now be adopted, signed and sealed as a bylaw of the Town of Lampman.

**CARRIED**



**8.3 Sale By Tender Advertisement - 308 Main Street**

As no tenders were received for the property at 308 Main Street, it will be added to the tax title property of the Town of Lampman.

**9 FOREMAN'S REPORT**

**9.1 Foreman's Report**

**Resolution No:** 2021-9-9.1

**Moved By:** Dustin Ferguson

That the Foreman's Report be hereby approved as presented.

**CARRIED**

**9.2 Water Treatment Plant Records**

**Resolution No:** 2021-9-9.2

**Moved By:** Jay Jones

That the water treatment plant records for the month of August, 2021 be acknowledged and filed for future reference and signed by the Mayor.

**CARRIED**

**10 OTHER MATTERS**

**10.1 Update Council Procedures Bylaw**

The Administrator will update Bylaw No. 2020-1 Council Procedures Bylaw to move the "Accounts" up to Motion No. 5 and have the Bylaw prepared for the October, 2021 Council meeting.

**11 DELEGATIONS**

**12 ACCOUNTS**

**Resolution No:** 2021-9-12

**Moved By:** Dustin Ferguson

That the accounts covered by cheque no.'s 14001 to 14044 in the amount of \$74,760.72; and the electronic funds transfer no.'s VP31 to VP35 in the amount of \$36,420.44; and the direct payroll payments no's DD872 to DD883 in the amount of \$16,598.67 be approved for payment.

**CARRIED**

**13 NEXT MEETING**

**Resolution No:** 2021-9-13

**Moved By:** Duane Freeden

That the next meeting of Council be held on October 13, 2021 at 7 p.m.

**CARRIED**

**14 ADJOURNMENT**

**Resolution No:** 2021-9-14

**Moved By:** Jay Jones

That this meeting now be adjourned. The time being 9:59 p.m.

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Mayor

**List of Cheques for Council Approval****Minutes: September 8, 2021****2021-09-12**

| <b>Cheque #</b> | <b>Paid To</b>                | <b>In Payment Of</b>           | <b>Amount</b> |
|-----------------|-------------------------------|--------------------------------|---------------|
| 14001           | SaskPower/Energy              | Power/Gas Accounts             | \$3,893.38    |
| 14002           | Jay Jones                     | Aug 2021 Council Indemnity     | \$150.00      |
| 14003           | Dustin Ferguson               | Aug 2021 Council Indemnity     | \$150.00      |
| 14004           | Glen Fichter                  | Aug 2021 Council Indemnity     | \$450.00      |
| 14005           | Randy Fleck                   | Aug 2021 Council Indemnity     | \$150.00      |
| 14006           | Duane Freeden                 | Aug 2021 Council Indemnity     | \$150.00      |
| 14007           | Daryle Runge                  | Aug 2021 Council Indemnity     | \$150.00      |
| 14008           | Absolute Locating Ltd         | Line Locate Hydrant Replace    | \$105.00      |
| 14009           | Border Cleaning Services      | Office Mat Rental              | \$101.17      |
| 14010           | Branch, Veronica              | Fire Hall Janitor              | \$59.31       |
| 14011           | Carson Safety Services        | Fire Supplies                  | \$1,572.65    |
| 14012           | Cleartech Industries          | Water Chemicals                | \$741.30      |
| 14013           | Credit Bureau of Saskatoon    | Commission Overdue Account     | \$500.45      |
| 14014           | Dexeco Construction Ltd.      | Construction Prairie Lily Club | \$988.34      |
| 14015           | Les Dube                      | August WTS Hours               | \$792.00      |
| 14016           | Fornwald, Barb                | August Office Janitor Hours    | \$514.02      |
| 14017           | Gerry's Store                 | Office Supplies                | \$668.31      |
| 14018           | GFL Environmental Inc         | Waste/Recycling Collection     | \$6,183.97    |
| 14019           | Girard Bulk Services          | Fuel                           | \$160.63      |
| 14020           | Hach Sales & Service          | Water Chemicals                | \$188.23      |
| 14021           | Industrial Vegetation Control | Weed Control                   | \$1,556.10    |
| 14022           | Kendall's Auto Electric       | Shop Supplies                  | \$264.48      |
| 14023           | Munisight Ltd                 | All-Net Subscription           | \$2,217.23    |
| 14024           | RM & Town Rec Board           | Deficit                        | \$11,500.00   |
| 14025           | Redhead Equipment             | Shop Supplies                  | \$55.88       |
| 14026           | Redriver Lumber               | Shop Supplies                  | \$72.14       |
| 14027           | Saskatchewan Health Author.   | Water Testing                  | \$253.00      |
| 14028           | SaskPower/Energy              | Power/Gas Account/Installation | \$5,826.30    |
| 14029           | SaskTel CMR                   | Phone Accounts                 | \$548.45      |
| 14030           | Schilling Home Hardware       | Shop Supplies                  | \$364.71      |
| 14031           | SoSask Construction           | Fire Hall Roof Repairs         | \$15,717.60   |
| 14032           | Southern Bolt Supply & Tool   | Shop Supplies                  | \$384.59      |
| 14033           | SUMA                          | Benefits                       | \$1,872.13    |
| 14034           | The Floor Store               | Traffic/Sidewalk Paint         | \$474.53      |
| 14035           | The House of Stationery       | Office Supplies                | \$855.26      |
| 14036           | The Observer                  | Advertisements                 | \$685.43      |
| 14037           | Turnbull Excavating Ltd       | Hydrant Replacements           | \$9,990.00    |
| 14038           | Maureen Ulrich                | Food Bank Purchases            | \$89.81       |
| 14039           | Veranova Properties Ltd       | Overpaid Taxes                 | \$365.85      |
| 14040           | Wolseley Waterworks Grp.      | Hydrants                       | \$2,491.37    |
| 14041           | Wood Country                  | Storm Door                     | \$366.29      |

| <b>Cheque #</b> | <b>Paid To</b>          | <b>In Payment of</b> | <b>Amount</b>             |
|-----------------|-------------------------|----------------------|---------------------------|
| 14042           | Paul & Allison Zabel    | WMD Refund           | \$70.00                   |
| 14043           | Zee Medical Service     | Shop Supplies        | \$193.37                  |
| 14044           | Lampman Service Station | Fuel                 | \$877.44                  |
| <b>TOTAL:</b>   |                         |                      | <u><u>\$74,760.72</u></u> |

**List of Electronic Funds Transfers**

| <b>Date</b>   | <b>Paid To</b>            | <b>In Payment of</b>          | <b>Amount</b>             |
|---------------|---------------------------|-------------------------------|---------------------------|
| VP31          | MEPP                      | Superannuation Aug 1-15       | \$1,429.50                |
| VP32          | Receiver General          | Remittance Aug 1-15           | \$3,235.60                |
| VP33          | MEPP                      | Superannuation Aug 16-31      | \$1,567.72                |
| VP34          | Receiver General          | Remittance Aug 16-31          | \$3,957.72                |
| VP35          | Minister of Finance - EPT | School Tax Collections Aug'21 | <u>\$26,229.90</u>        |
| <b>TOTAL:</b> |                           |                               | <u><u>\$36,420.44</u></u> |

**List of Direct Deposits**

| <b>DD No.</b>                 | <b>Paid To</b>   | <b>In Payment of</b> | <b>Amount</b>             |
|-------------------------------|------------------|----------------------|---------------------------|
| 872                           | Shane Evans      | Aug 1-15             | \$2,604.34                |
| 873                           | Liam Boyle       | Aug 1-15             | \$1,383.16                |
| 874                           | Brenda Schulties | Aug 1-15             | \$993.41                  |
| 875                           | Steven Parry     | Aug 1-15             | \$1,198.46                |
| 876                           | Quinton Davidson | Aug 1-15             | \$1,059.36                |
| 877                           | Dena Scott       | Aug 1-31             | \$948.92                  |
| 878                           | Shane Evans      | Aug 16-31            | \$2,542.85                |
| 879                           | Brenda Schulties | Aug 16-31            | \$1,056.05                |
| 880                           | Liam Boyle       | Aug 16-31            | \$1,383.16                |
| 881                           | Amber Rittaler   | Aug 16-31            | \$633.93                  |
| 882                           | Steven Parry     | Aug 16-31            | \$1,821.38                |
| 883                           | Quinton Davidson | Aug 16-31            | <u>\$973.65</u>           |
| <b>TOTAL DIRECT DEPOSITS:</b> |                  |                      | <u><u>\$16,598.67</u></u> |

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Administrator

Mayor