
TOWN OF LAMPMAN

Minutes – October 9, 2019

A regular meeting of the Council of the Town of Lampman was held on Wednesday, October 9, 2019, Town Office, Lampman, Saskatchewan.

2019-10-1 CALL TO ORDER

Mayor Jones called the meeting to order. The time being 7:00 p.m. The attendance being as follows:

Mayor - Jay Jones
Councillors - Janice Bernier
- Jamie Taillon - Absent
- Karla Van der Schaaf
- Duane Garton
- Richard Kochie - Absent
- Daryle Runge
Administrator - Dena Scott
Administrative Consultant - Greg Wallin
Administrative Intern - Jessica Franklin
Administrative Assistant - Jadon Carnduff

2019-10-2 MINUTES

- Karla Van der Schaaf - That the minutes of the September 11, 2019 meeting of Council be approved as circulated.

Carried

2019-10-3 BANK RECONCILIATION

- Janice Bernier - That the August 14, 2019 bank reconciliation be hereby approved as presented.

Carried

2019-10-4 CASH STATEMENT

- Duane Garton - That the Statement of Receipts and Payments for the month of September, 2019 be adopted as presented.

Carried

2019-10-5 CORRESPONDENCE

- Daryle Runge - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2019-10-6 COMMITTEE MEETINGS/INFORMATION/REPORTS

- Karla Van der Schaaf - That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

Carried



2019-10-7 UNFINISHED BUSINESS

b) Criminal Record Check (H.R. Response)

- Daryle Runge - That the Town of Lampman research all the information and all associated costs pertaining to providing criminal record checks for pre-employment and new Council members; and that this information be brought forward at the next regular meeting of Council.

Carried

c) Bylaw No. 2019-5 - Amend Zoning Bylaw Regarding Residential Fences

- Duane Garton - That Bylaw No. 2019-5, being a Bylaw to Amend Bylaw No. 1974-4 regarding fence provisions.

Carried

- Janice Bernier - That Bylaw No. 2019-5 be read for the second time.

Carried

- Daryle Runge - That the third and final reading of Bylaw No. 2019-5 be permitted at this meeting.

Carried Unanimously

- Karla Van der Schaaf - That Bylaw No. 2019-5 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the Town of Lampman.

Carried

That this meeting be recessed due to a Public Hearing. The time being 7:33 p.m.

That this meeting reconvened at 8:15 p.m.

d) Maintenance Employee

- Duane Garton - That the Town of Lampman hire Kent Mehler as a town maintenance employee at an hourly rate of twenty-two (\$22.00) dollars per hour, commencing on October 7, 2019 on a three-month probation period.

Carried

2019-10-8 NEW BUSINESS

a) Remembrance Day Wreath

- Karla Van der Schaaf - That Janice Bernier be appointed to place the Remembrance Day wreath on behalf of the Town of Lampman at the Remembrance Day Service held on November 11, 2019 in Lampman, Saskatchewan.

Carried

b) Christmas Social

- Duane Garton - That the Town of Lampman host a Christmas Social on December 11, 2019 after the regular meeting of Council, which will commence at 5:00 p.m. All Council members, office staff, outside employees and spouses are invited to attend.

Carried



c) 104 Railway Ave. – Vehicles & Garbage

- Janice Bernier - That the vehicles and garbage at 104 Railway Ave. be tabled to the next regular meeting of council.

Carried

d) Citizens on Patrol

- Daryle Runge - That this be tabled to the next regular meeting for the opportunity to research Citizens on Patrol.

Carried

e) Rates and Appointments - Electronic copies and photocopies

- Janice Bernier - That the Town of Lampman change/add electronic copies and photocopies on the 2019 rates and appointments as follows:

Electronic Copies	minimum ten (\$10.00) dollar flat rate fee plus an additional twenty-five (\$0.25) cent charge per page
Photocopies	twenty-five (\$0.25) cent charge per page
Double-sided Photocopies	fifty (\$0.50) cent charge per page

Carried

f) Community Garden

- Daryle Runge - That the town foreman create a community garden on a town owned lot, that being 307 1st Ave E; preparation for the community garden would be to include hauling top soil to the said lot and installing a water hydrant; and that Mayor Jay Jones inform the interested community members of the decision and have them attend the office to finalize plans.

Carried

g) Crosswalk Light at the School

- Karla Van der Schaaf - That the Town of Lampman request Saskatchewan Ministry of Highways and Infrastructure to change the light at the crosswalk in front of the Lampman School from amber to red due to the speed of traffic through the school zone.

Carried

h) Solar Speed Sign

- Duane Garton - That location of the speed signs in the school zone be tabled to the next regular meeting for Council to have the opportunity to look at the placement of the solar speed sign and to present recommendations on where the best placement should be.

Carried

2019-10-9 OTHER MATTERS

a) 104 Grove Street Order to Remedy

- Janice Bernier - That the Order to Remedy for 104 Grove Street have until Tuesday, October 15, 2019 at 8:00 a.m. to have the situation rectified; and if the property is not cleaned by that time, an external company will be hired to clean the property; and any and all costs incurred will be charged back to the property.

Carried

b) 516 1st Ave. E Outstanding Utility Bill

- Duane Garton - That the Town of Lampman will apply Trevor Ledoux's holiday pay to his outstanding utility bill at 516 1st Ave E. in the amount of six hundred seventy-five dollars and seventy-seven cents (\$675.77), as Trevor has moved from the said property.

Carried

c) Library Smoke/Fire Alarm

- Janice Bernier - That the Town of Lampman will research the costs associated to install a smoke/fire alarm system in the Town of Lampman's Library; and that this be brought to the next regular meeting of council.

Carried

d) Street Sweeper

- Janice Bernier - That the street sweeper be parked in cold storage throughout the winter months in exchange for one (1) load of gravel at the shop owned by Hutt's Trucking Ltd. on 101 Corrigan Road.

Carried

e) Nuisance Abatement Bylaw No. 2006-3

The Administrator will research more information from other neighboring towns regarding the Nuisance Abatement, and make changes to our Nuisance Abatement Bylaw No. 2006-3 and bring forward at the next regular meeting of Council.

Carried

2019-10-10 FOREMAN'S REPORT

- Karla Van der Schaaf - That the Foreman's Report be hereby approved as presented.

Carried

- Jay Jones - That the water treatment plant logs for the month of September, 2019 be acknowledged and filed for future reference and signed by the Mayor.

Carried

2019-10-11 DELEGATIONS

There were no delegations present.

2019-10-12 ACCOUNTS

- Daryle Runge - That the accounts covered by cheque no.'s 12909 to 12953 in the amount of \$230,932.97 and that direct payroll payments no's 668 to 675 for the amount of \$ 14,006.07 be approved for payment.

Carried


2019-10-13 NEXT MEETING

That the next meeting of Council be held on November 13th, 2019 at 7 p.m.

2019-10-14 ADJOURN

- Jay Jones - That this meeting now be adjourned. The time being 9:32 p.m.

Carried



Administrator



Mayor