



Town of Lampman
Meeting Minutes
Regular Meeting October 13, 2021

1 CALL TO ORDER
Resolution No: 2021-10-1

Mayor Jay Jones called the meeting to order. The time being 7:01 p.m. The attendance being as follows:

Mayor Jay Jones
Councillor Dustin Ferguson
Councillor Glen Fichter
Councillor Randy Fleck
Councillor Duane Freeden
Councillor Daryle Runge - absent
Councillor Ryan Saxon - absent
Administrator Dena Scott

2 MINUTES
Resolution No: 2021-10-2
Moved By: Randy Fleck

That the minutes of the September 8, 2021 meeting of Council be approved as circulated.

CARRIED

2.1 Rescind Motion 2021-9-5.1.1
Resolution No: 2021-10-2.1
Moved By: Randy Fleck

That motion 2021-9-5.1.1 be hereby rescinded.

CARRIED

2.2 Special Meeting - September 29, 2021
Resolution No: 2021-10-2.2
Moved By: Glen Fichter

That the minutes of the September 29, 2021 Special Meeting be approved as circulated.

CARRIED

3 BANK RECONCILIATION
Resolution No: 2021-10-3
Moved By: Dustin Ferguson

That the August 31, 2021 bank reconciliation for the Town of Lampman be hereby approved as presented.

CARRIED

4 CASH STATEMENT
Resolution No: 2021-10-4
Moved By: Duane Freeden

That the Statement of Receipts and Payments for the month of September, 2021 be adopted as presented for the Town of Lampman.

CARRIED

5 CORRESPONDENCE
Resolution No: 2021-10-5
Moved By: Randy Fleck

That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

5.1 Municipalities of Saskatchewan (SUMA)

5.2 Government of Saskatchewan

5.3 Government of Canada

5.4 Municipal Government

5.5 Miscellaneous Correspondence

6 COMMITTEE MEETINGS/INFORMATION/REPORTS
Resolution No: 2021-10-6
Moved By: Dustin Ferguson

That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

6.1 Administration Report
Resolution No: 2021-10-6.1
Moved By: Dustin Ferguson

That the Administration Report be acknowledged as presented and filed for future reference of Council and Administration.

CARRIED



7 UNFINISHED BUSINESS**7.1 Council Procedures Bylaw
Resolution No: 2021-10-7.1
Moved By: Glen Fichter**

That the Council Procedures Bylaw be tabled to November, 2021.

CARRIED**7.2 Demolishing Properties Quote
Resolution No: 2021-10-7.2
Moved By: Dustin Ferguson**

The following sealed tenders were received for the demolition of the house and out buildings on 108 Railway Ave. and 114 2nd Ave. E. from the following:

	108 Railway Ave.	114 2nd Ave. E.
Unamit Services	\$15,800.00 + taxes	\$11,200.00 + taxes
Trachsel Trackhoe Ltd.	\$29,000.00 + taxes	\$10,000.00 + taxes
GEF Contracting	\$19,950.00 + taxes	\$14,950.00 + taxes

That GEF Contracting be awarded the demolition tender on 108 Railway Ave. for the tender price of nineteen thousand nine hundred fifty (\$19,950.00) dollars plus taxes, with fifty (50%) percent of this cost being returned to the Town of Lampman to apply to taxes; and that Trachsel Trackhoe Ltd. be awarded the demolition tender on 114 2nd Ave. E. for the tender price of ten thousand (\$10,000.00) dollars plus taxes.

CARRIED**7.3 Public Utility Subdivision - NE 9-5-6 W2M & Part of Cenaiko Street
Resolution No: 2021-10-7.3
Moved By: Glen Fichter**

That a letter be sent to Community Planning stating that the Town of Lampman is not aware of any land uses in the vicinity that would be incompatible and that there are no facilities that could be affected by the proposed development; and, as the Town of Lampman is an applicant of this subdivision, and the subdivision is being used as a storm water reservoir, there is no municipal reserve or servicing agreement required.

CARRIED**7.4 Foreman - Task List**

This task list is a draft list and it will be further organized into daily, weekly, etc. tasks. Once this is completed, it will be forwarded to Council.

8 NEW BUSINESS**8.1 Remembrance Day Wreath
Resolution No: 2021-10-8.1
Moved By: Randy Fleck**

That Mayor Jay Jones be appointed to place the Remembrance Day wreath on behalf of the Town of Lampman at the Remembrance Day Service held on November 11, 2021 in Lampman, Saskatchewan.

CARRIED

8.2 Southeast Regional Library - Lampman Library 2022 Open Hrs.
Resolution No: 2021-10-8.2
Moved By: Jay Jones

That the Town of Lampman request that the Southeast Regional Library leave the Lampman Library hours and service the same for 2022 as it has been for 2021; and the Town of Lampman will continue to pay for the extra library hours.

CARRIED

8.3 Tax Title Property Transferred to Town - Lot 20, Blk. 2, Plan AG5479
Resolution No: 2021-10-8.3
Moved By: Glen Fichter

That as Lot 20, Block 2, Plan AG5479 has now been transferred over to the Town of Lampman; therefore, the following tax cancellations be made on this property under roll no. 505002200:

2021 Tax Cancellations:

Municipal:	\$ 59.70
Base:	\$182.20
SE Cornerstone School Div. #209:	<u>\$ 37.54</u>
Total 2021 Taxes to be cancelled:	<u>\$279.44</u>

and that the following amounts be transferred to tax title property:

	<u>Arrears</u>	<u>Current</u>	<u>T.E. Costs</u>	<u>Total</u>
Municipal:	\$341.19	\$158.20	\$524.32	\$1,023.71
Base:	\$939.53	\$482.80		\$1,422.33
SE School:	<u>\$141.07</u>	<u>\$ 99.47</u>		<u>\$ 240.54</u>
TOTAL:	\$1,421.79	\$740.47	\$524.32	\$2,686.58

CARRIED

8.4 Access Agreement - Lot 26, Block 4, Plan No. 101319948
Resolution No: 2021-10-8.4
Moved By: Jay Jones

That the Town of Lampman enter into an agreement with Red Line Well Service Ltd. to utilize the area behind their shop located at Lot 26, Block 4, Plan No. 101319948, in exchange for the utility services to this location.

CARRIED

8.5 SUMA Convention 2022
Resolution No: 2021-10-8.5
Moved By: Dustin Ferguson

That the Administrator and all members of Council, with the exception of Councillor Randy Fleck, be registered to attend the 2022 SUMA Convention to be held in Regina from April 3-6, 2022; and that all travel and out-of-pocket expenses be paid by the Town of Lampman.

CARRIED

8.6 SUMA SE Regional Virtual Meeting - November 3, 2021

The Administrator will forward the link to all members of Council, so that any member that is able to, may attend the SUMA Virtual SE Regional meeting on Wednesday, November 3, 2021 from 8:00 a.m. - 12:15 p.m.

8.7 SWWA Conference - Nov 3-5, 2021
Resolution No: 2021-10-8.7
Moved By: Jay Jones

That the Foreman be authorized to attend the SWWA Conference, November 3-5, 2021 in Saskatoon to acquire his required CEU's for his Operator's Certificate; and that all travel and out-of-pocket expenses be paid by the Town of Lampman.

CARRIED

8.8 Certificate of Title No. N, Plan No. 101319599 - Driveway and Drainage
Resolution No: 2021-10-8.8
Moved By: Glen Fichter

That a letter be sent to the homeowner of the property legally described as Certificate of Title N, Plan No. 101319599, to attend the November, 2021 meeting of Council to discuss his concerns regarding his driveway and drainage with Council.

CARRIED

9 FOREMAN'S REPORT

9.1 Foreman's Report
Resolution No: 2021-10-9.1
Moved By: Randy Fleck

That the Foreman's Report be hereby approved as presented.

CARRIED

9.2 Water Treatment Plant Records
Resolution No: 2021-10-9.2
Moved By: Jay Jones

That the water treatment plant records for the month of September, 2021 be acknowledged and filed for future reference and signed by the Mayor.

CARRIED

10 OTHER MATTERS

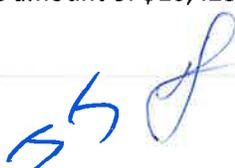
10.1 Walking Path Funds Transfer
Resolution No: 2021-10-10.1
Moved By: Duane Freeden

That the funds held in reserve for the Walking Path in the amount of twelve thousand, two hundred sixteen (\$12,216.45) dollars and 45/100 be paid out to the Walking Path Committee.

11 ACCOUNTS
Resolution No: 2021-10-11
Moved By: Dustin Ferguson

That the accounts covered by cheque no.'s 14045 to 14083 in the amount of \$173,486.49; and the electronic funds transfer no.'s VP36 to VP54 in the amount of \$26,470.76; and the direct payroll payments no's DD884 to DD894 for the amount of \$16,425.20 be approved for payment.

CARRIED



12 NEXT MEETING
Resolution No: 2021-10-12

That the next meeting of Council be held on November 10, 2021 at 7 p.m.

13 ADJOURNMENT
Resolution No: 2021-10-13
Moved By: Jay Jones

That this meeting now be adjourned. The time being 9:30 p.m.

CARRIED



Administrator



Mayor

List of Cheques for Council Approval**Minutes: October 13, 2021****2021-10-12**

Cheque #	Paid To	In Payment Of	Amount
14045	Jay Jones	Sept 2021 Council Indemnity	\$375.00
14046	Dustin Ferguson	Sept 2021 Council Indemnity	\$675.00
14047	Glen Fichter	Sept 2021 Council Indemnity	\$600.00
14048	Randy Fleck	Sept 2021 Council Indemnity	\$300.00
14049	Duane Freedden	Sept 2021 Council Indemnity	\$225.00
14050	Daryle Runge	Sept 2021 Council Indemnity	\$150.00
14051	Apollo Electric & Controls LP	Fire Hall lights	\$1,185.70
14052	Border Cleaning Services	Office maintenance	\$101.17
14053	Veronica Branch	Fire hall cleaning	\$79.08
14054	Carson Safety Services	Fire supplies	\$663.60
14055	CEDA Specialty Services	Hydrovac - curb stops	\$666.00
14056	Cleartech Industries	WTP chemicals	\$5,194.39
14057	Collabria	Title fees/office supplies/SEDA	\$769.87
14058	Les Dube	Waste site hours	\$711.00
14059	Barb Fornwald	Office cleaning	\$405.29
14060	Genco Asphalt	PDAP/cold mix/1st St. patching	\$126,937.60
14061	GFL Environmental	Waste/Recycling collection	\$6,269.42
14062	Girard Bulk Service	Fuel	\$515.01
14063	Gress Electric	Lift station/water well repairs	\$1,886.30
14064	Hach Sales & Service	WTP chemicals	\$44.40
14065	ISC	Land title fees	\$213.55
14066	JS Truckmart Inc.	Towing fees	\$336.00
14067	L.A.B. Auto Sales	Vehicle Repairs	\$1,539.17
14068	Lampman Service Station	Fuel/supplies	\$371.70
14069	Krista Mack	Library cleaning	\$197.70
14070	Minister of Finance - SPSA	Fire Dept radios July-Sept'21	\$799.20
14071	Monster Enterprise Ltd.	Hydrovac - curb stops	\$630.00
14072	Nut-Nae Art Websites & Graphics	Website Maint - April-Sept'21	\$255.20
14073	Picture Perfect Truck & Carwash	Vehicle Maint	\$70.88
14074	Professional Building Inspectors	Inspection fees	\$399.00
14075	R.M. & Town Recreation Board	1/2 deficit	\$10,000.00
14076	Sask Health Authority	Water test samples	\$138.00
14077	Sask Housing Authority	2021 operating deficit	\$397.72
14078	SaskTel	Phone accounts	\$473.49
14079	SUMA	Oct'21 benefits	\$1,872.13
14080	The House of Stationery	Office supplies	\$434.50
14081	TS&M Supply	WTP supplies	\$222.00
14082	Maureen Ulrich	Food bank purchases	\$99.71
14083	Xylem Canada	Lift stations' preventative maint.	\$7,282.71

TOTAL:  \$173,486.49

List of Electronic Funds Transfers

Date	Paid To	In Payment of	Amount
VP36	MEPP	Superannuation Sept 1-15	\$1,552.36
VP37	Receiver General	Remittance Sept 1-15	\$3,190.78
VP38	MEPP	Superannuation Sept 16-31	\$1,781.98
VP39	Receiver General	Remittance Sept 16-31	\$3,054.61
VP40	Minister of Finance - EPT	School Tax Collections Sept'21	\$13,113.40
VP41	SaskPower/Energy	Sept '21 library power	\$320.96
VP42	SaskPower/Energy	Sept '21 fire hall power	\$140.86
VP43	SaskPower/Energy	Sept '21 dump power	\$43.87
VP44	SaskPower/Energy	Sept '21 sanitary lift power	\$280.20
VP45	SaskPower/Energy	Sept '21 pump jack power	\$33.11
VP46	SaskPower/Energy	Sept '21 WTP power	\$908.03
VP47	SaskPower/Energy	Sept '21 street lights	\$1,542.09
VP48	SaskPower/Energy	Sept '21 shop power	\$73.15
VP49	SaskPower/Energy	Sept '21 Lynn St. sign power	\$33.11
VP50	SaskPower/Energy	Sept '21 storm lift power	\$96.81
VP51	SaskPower/Energy	Sept '21 library gas	\$71.99
VP52	SaskPower/Energy	Sept '21 fire hall gas	\$54.99
VP53	SaskPower/Energy	Sept '21 shop gas	\$53.20
VP54	SaskPower/Energy	Sept '21 WTP/lift station gas	\$125.26
TOTAL:			<u>\$26,470.76</u>

List of Direct Deposits

DD No.	Paid To	In Payment of	Amount
884	Shane Evans	Sept 1-15	\$3,586.59
885	Liam Boyle	Sept 1-15	\$1,383.16
886	Brenda Schulties	Sept 1-15	\$1,167.12
887	Amber Rittaler	Sept 1-15	\$1,006.72
888	Steven Parry	Sept 1-15	\$1,347.63
889	Dena Scott	Sept 16-30	\$1,135.93
890	Shane Evans	Sept 16-30	\$2,834.73
891	Brenda Schulties	Sept 16-30	\$1,020.68
892	Amber Rittaler	Sept 16-30	\$255.25
893	Steven Parry	Sept 16-30	\$1,421.57
894	Liam Boyle	Sept 16-30	<u>\$1,265.82</u>
TOTAL DIRECT DEPOSITS:			<u>\$16,425.20</u>


 Administrator


 Mayor