



Town of Lampman
Meeting Minutes
Regular Meeting October 14, 2020 - 07:00 PM

1 CALL TO ORDER
Resolution No: 2020-10-1

Deputy Mayor Bernier called the meeting to order. The time being 6:59 p.m. The attendance being as follows:

Mayor	Vacant
Councillors	Janice Bernier
	Jamie Taillon
	Karla Van der Schaaf
	Duane Garton - Absent
	Richard Kochie
	Vacant
Administrative Consultant	Greg Wallin
Administrator	Dena Scott
Administrative Intern	Amber Rittaler
Administrative Assistant	Jadon Carnduff

2 MINUTES

2.1 Regular Meeting - August 12, 2020
Resolution No: 2020-10-2.1
Moved By: Richard Kochie

That the minutes of the August 12, 2020 meeting of Council be approved as circulated.

CARRIED

2.2 Joint Meeting Minutes

Resolution No: 2020-10-2.2

Moved By: Jamie Taillon

That the minutes of the August 12, 2020 Joint Meeting of the Councils of the Town of Lampman and the R.M. of Browning No. 34 be approved as circulated.

CARRIED

3 BANK RECONCILIATION

3.1 July, 2020, Bank Reconciliation

Resolution No: 2020-10-3.1

Moved By: Karla Van der Schaaf

That the July, 2020 Bank Reconciliation for the Town of Lampman be hereby approved as presented.

CARRIED

3.2 Bank Reconciliation - August, 2020

Resolution No: 2020-10-3.2

Moved By: Richard Kochie

That the August, 2020 Bank Reconciliation for the Town of Lampman be hereby approved as presented.

CARRIED

4 CASH STATEMENT

Resolution No: 2020-10-4

Moved By: Karla Van der Schaaf

That the Statement of Receipts and Payments for the months of August and September, 2020 be adopted as presented.

CARRIED

5 CORRESPONDENCE

Resolution No: 2020-10-5

Moved By: Richard Kochie

That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

6 COMMITTEE MEETINGS/INFORMATION/REPORTS

Resolution No: 2020-10-6

Moved By: Jamie Taillon

That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

7 UNFINISHED BUSINESS

7.1 Employee - Hiring

Resolution No: 2020-10-7.1

Moved By: Jamie Taillon

That the employment status of Brenda Schulties be adjusted from temporary to permanent full-time with benefits and pension effective September 16, 2020.

CARRIED

7.2 Dog Evaluation - Response

Resolution No: 2020-10-7.2

Moved By: Janice Bernier

That Administration send a letter to the residents and the property owner of 212 Railway Avenue to keep their dog properly restrained to their property as per the dog evaluation completed pursuant to Bylaw No. 2014-5.

CARRIED

7.3 Bylaw Enforcement

Resolution No: 2020-10-7.3

Moved By: Karla Van der Schaaf

That further discussion regarding bylaw enforcement be tabled to the November, 2020 regular meeting of Council.

CARRIED

7.4 Administrative Consultant Agreement

Resolution No: 2020-10-7.4

Moved By: Richard Kochie

That the Town of Lampman sign the agreement renewal with Wallin Agency Ltd. for administrative consulting services effective September 12, 2020 supplied to the Town of Lampman.

CARRIED

7.5 Human Resources

Resolution No: 2020-10-7.5

Moved By: Karla Van der Schaaf

That the Town of Lampman employees be authorized to utilize, if needed, the services of Greenline Consulting, the human resources firm contracted by the R.M. of Browning No. 34 as discussed at the joint meeting of the Councils of the Town of Lampman and the R.M. of Browning No. 34 on August 12, 2020; and that fees be charged to the Town on a per hour basis.

CARRIED

7.6 Advance Poll - Curb side Voting

Resolution No: 2020-10-7.6

Moved By: Richard Kochie

That the officials for the 2020 general election be paid one hundred seventy-five dollars (\$175.00) per day or half-day for services; and that the advance polls hours for the 2020 general election be amended as follows:

November 4, 2020 from 9:00 a.m. to 1:00 p.m. - Town of Lampman Office, Council Chambers, 215 Main Street, Lampman, SK;

November 4, 2020 from 1:00 p.m. to 4:00 p.m. - Outside the Town of Lampman Office, 215 Main Street, Lampman, SK;

November 6, 2020 from 11:00 a.m. to 12:00 p.m. - Lampman Community Health Centre, 311 2nd Avenue East, Lampman, SK for health centre residents only;

November 6, 2020 from 1:00 p.m. to 4:00 p.m. - Outside the Town of Lampman Office, 215 Main Street, Lampman, SK.

CARRIED

8 NEW BUSINESS

8.1 Bylaw No. 2020-3 - Mutual Aid Agreement

8.1.1 First Reading

Resolution No: 2020-10-8.1.1

Moved By: Jamie Taillon

That Bylaw No. 2020-3, being a Bylaw to enter into an agreement to provide mutual aid fire/disaster services with neighboring municipalities, be introduced and read for the first time.

CARRIED

8.1.2 Second Reading

Resolution No: 2020-10-8.1.2

Moved By: Karla Van der Schaaf

That Bylaw No. 2020-3 be read for the second time.

CARRIED

8.1.3 Consent for Third Reading

Resolution No: 2020-10-8.1.3

Moved By: Richard Kochie

That the third and final reading of Bylaw No. 2020-3 be permitted at this meeting.

CARRIED UNANIMOUSLY

8.1.4 Third Reading**Resolution No:** 2020-10-8.1.4**Moved By:** Janice Bernier

That Bylaw No. 2020-3 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the Town of Lampman.

CARRIED**8.2 Another Plot for the Community Garden****Resolution No:** 2020-10-8.2**Moved By:** Richard Kochie

That the Foreman be authorized to convert Lot 11 Block 1 Plan AG5479 (203 1st Avenue East) into plots for another community garden; and that commencing in 2021, a fee of ten dollars (\$10.00) be charged on all plots for water usage; and that the Community Garden Committee charge any additional fee as required for expenses to maintain the garden.

CARRIED**8.3 Tax Title Property - 312 Railway Ave - Cancel Taxes****Resolution No:** 2020-10-8.3**Moved By:** Jamie Taillon

That the Town of Lampman cancel the current property taxes and transfer the arrears on Lot 5 Block 9 Plan AF4698 (312 Railway Avenue) to tax title property as follows:

	Mun. Spec. Base	Municipal	Mun. Base	School	TE Costs
Current:	\$240.00	\$254.13	\$425.00	\$245.55	
Arrears:	\$1,211.12	\$2059.10	\$2,144.66	\$1021.97	\$876.14

CARRIED**8.4 Tax Cancellation - 114 2nd Avenue East****Resolution No:** 2020-10-8.4**Moved By:** Karla Van der Schaaf

That the Town of Lampman cancel the current property taxes and transfer the arrears on Lot 17 Block 6 Plan C2663 (114 2nd Avenue East) to tax title property as follows:

	Mun. Spec. Base	Municipal	Mun. Base	School	TE Costs
Current:	\$240.00	\$289.95	\$425.00	\$280.16	
Arrears:	\$809.86	\$969.54	\$1,434.12	\$945.37	\$447.00

CARRIED**8.5 Tender for Sale - 114 2nd Avenue East****Resolution No:** 2020-10-8.5**Moved By:** Janice Bernier

That the Town of Lampman accept the tender required under *The Tax Enforcement Act* from Joseph Savoy for Lot 17 Block 6 Plan C2663 (114 2nd Avenue East) for two thousand, two hundred fifty dollars (\$2,250.00) on the condition that the funds are received by Monday, October 26, 2020; and that all legal and title transfer fees be shared equally between Joseph Savoy and the Town of Lampman.

CARRIED

8.6 Offer to Purchase - 312 Railway Avenue

Resolution No: 2020-10-8.6

Moved By: Richard Kochie

That the Town of Lampman accept the offer from Joseph Savoy for the purchase of Lot 5 Block 9 Plan AF4698 (312 Railway Avenue) for five thousand dollars (\$5,000.00) on the condition that the funds are received by Monday, October 26, 2020; and that all legal and title transfer fees be shared equally between Joseph Savoy and the Town of Lampman.

CARRIED

8.7 ICIP Grant - Recreation Board

Resolution No: 2020-10-8.7

Moved By: Karla Van der Schaaf

That the Town of Lampman in partnership with the R.M. of Browning No. 34 apply for the ICIP grant on behalf of the Recreation Board for the reconstruction of the compressor room at the Lampman Community Complex.

CARRIED

8.8 Southeast Regional Library - Hours of Operation

Resolution No: 2020-10-8.8

Moved By: Karla Van der Schaaf

That the Town of Lampman request Southeast Regional Library leave the Lampman Library hours and service as it is currently available to the public.

CARRIED

8.9 Town of Arcola - Staggered Municipal Elections

Resolution No: 2020-10-8.9

Moved By: Jamie Taillon

That the Town of Lampman send a letter of support to the Town of Arcola on their proposed resolution to stagger municipal elections at the 2021 SUMA Convention.

CARRIED

8.10 Lampman Prairie Lily Club - 106 Main Street - Utility Billing

Resolution No: 2020-10-8.10

Moved By: Jamie Taillon

That the Town of Lampman no longer charge for the utilities on Lot 3 Block 1 Plan AG5479 (106 Main Street) owned by the Town of Lampman and is utilized by the Lampman Prairie Lily Club which is a non-profit organization.

CARRIED

8.11 102032354 Sask. Ltd. - 410-412 1st Avenue East - Utility Billing

Resolution No: 2020-10-8.11

Moved By: Janice Bernier

That Town of Lampman deny the request to reduce the sewer charges for 410-412 1st Avenue East as it is being charged the prescribed rate set out in the Water and Sewer Rates Bylaw No. 2018-5.

CARRIED

8.12 516 1st Avenue East - Tree Removal

Resolution No: 2020-10-8.12

Moved By: Janice Bernier

That the owners of Lot 1 Block 11 Plan AE5675 (516 1st Avenue East) be advised that it is the responsibility of the ratepayer to trim any trees located on the right-of-way in front of or beside their property within the Town of Lampman.

CARRIED

8.15 Municipalities of Saskatchewan - New Short-Term Disability Plan

Resolution No: 2020-10-8.15

Moved By: Richard Kochie

That the Town of Lampman apply to SUMA to modify the Short-Term Disability for the employees to have the waiting period reduced from fourteen (14) days to seven (7) days allowing the Town to be eligible for a lower Employment Insurance rate.

CARRIED

8.16 Community Futures Sunrise - Economic Development 101 - Lampman, SK - November 25, 2020

Resolution No: 2020-10-8.16

Moved By: Karla Van der Schaaf

That further discussion regarding the Community Futures Sunrise Economic Development 101 workshop be tabled to the November, 2020 regular meeting of Council.

CARRIED

9 FOREMAN'S REPORT

9.1 Foreman's Report

Resolution No: 2020-10-9.1

Moved By: Janice Bernier

That the Foreman's Report be hereby approved as presented.

CARRIED

9.2 Water Treatment Plant Logs

Resolution No: 2020-10-9.2

Moved By: Richard Kochie

That the water treatment plant logs for the months of August and September, 2020 be acknowledged and filed for future reference and signed by the Mayor.

CARRIED

9.3 North of 1st Street N - 400 Block of 2nd Ave - Water Retaining Issues

There was discussion on the alley located on Block 13 Plan 102011364 regarding water running from the alley into the lots.

9.4 307 4th Avenue East Manhole Cover

Resolution No: 2020-10-9.4

Moved By: Richard Kochie

That the Foreman replace the manhole cover along with six (6) feet of curb located at 307 4th Avenue East for the estimated cost of three thousand, five hundred dollars (\$3,500.00) plus the cost of curbing.

CARRIED

10 OTHER MATTERS

11 DELEGATIONS

12 ACCOUNTS

Resolution No: 2020-10-12

Moved By: Jamie Taillon

That the accounts covered by cheque no.'s 13438 to 13517 in the amount of \$159,959.49; that the electronic funds transfers for the months of August and September, 2020 in the amount of \$54,521.59; and that direct payroll payments no's 766 to 781 for the amount of \$26,347.06 be approved for payment.

CARRIED

13 NEXT MEETING

The next meeting of Council to be held will be set by Administration following the Monday, November 9, 2020 General Election.

- 14** **ADJOURNMENT**
Resolution No: 2020-10-14
Moved By: Janice Bernier

That this meeting now be adjourned. The time being 9:34 p.m.

CARRIED

Administrator

Mayor