
TOWN OF LAMPMAN

Minutes - February 13, 2019

A regular meeting of the Council of the Town of Lampman was held on Wednesday, February 13, 2019, Town Office, Lampman, Saskatchewan.

2019-2-1 CALL TO ORDER

Deputy Mayor Bernier called the meeting to order. The time being 7:00 p.m. The attendance being as follows:

Mayor - Jay Jones - absent
Councillors - Duane Garton
- Janice Bernier
- Jamie Taillon
- Desmond Bilsky
- Karla Van der Schaaf
- Richard Kochie
Administrator - Dena Scott
Administrative Consultant - Greg Wallin
Administrative Intern - Jessica Franklin
Administrative Assistant - Jadon Carnduff
Administrative Assistant - Amber Rittaller

2019-2-2 MINUTES

- Kochie - That the minutes of the January 9, 2019 meeting of Council be approved as circulated.
Carried

2019-2-3 BANK RECONCILIATION

- Van Der Schaaf - That the December 31, 2018 bank reconciliation be hereby approved as presented.

Carried

2019-2-4 CASH STATEMENT

- Taillon - That the Statement of Receipts and Payments for the month of January, 2019 be adopted as presented.

Carried

2019-2-5 CORRESPONDENCE

- Bilsky - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2019-2-6 COMMITTEE MEETINGS/INFORMATION/REPORTS

- Garton - That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

Carried



Administrator Dena Scott left the room at 7:17 p.m.

2019-2-7 UNFINISHED BUSINESS

a) Wages and Salaries

- Bilsky - That all Town of Lampman employees be granted a two percent (2%) cost of living salary/wage increase.

Motion Defeated

Administrator Dena Scott returned to the room at 7:33 p.m.

b) SUMAssure - Insurance Policy

- Van Der Schaaf - That the Town of Lampman transfer the insurance policies for the Town of Lampman and the Recreation Board from Andrew Agencies to SUMAssure due to SUMAssure offering superior coverage at a substantial cost savings.

Carried

c) Access Communications - Yearly Rent

- Bernier - That upon review, the Town of Lampman leave the rent of the Town Office at 301 Main Street at eight thousand dollars (\$8,000.00) per year for the building rental of 302 Main Street, Lampman, Sk.

Carried

d) Devin Glasser - 110 Bennett Street

- Garton - That a written Order to Remedy be sent to the owner and occupants of 110 Bennett Street in accordance with Section 11 of Bylaw No. 2006-3, regarding untidy and unsightly premises; and that the Order of Remedy be completed by Trobert Law Firm as Billesberger Law Firm is in a Conflict of Interest.

Carried

e) FDRP Update

- Taillon - That Mayor Jay Jones contact Richard Wilhelm, Cindy Dyer and Christian Fleck to obtain permission to enter upon the NE & NW-9-5-6 W2 to survey for a possible water drainage swale to divert the water from entering the Town of Lampman and overloading the town's storm sewer drainage system.

Carried

2019-2-8 NEW BUSINESS

a) List of Lands in Arrears

- Bilsky - That a letter be sent to all land owners with property in arrears that if their tax arrears are not paid by March 31, 2019, their property will be included on the list of lands in arrears and advertised in the Carlyle Observer.

Carried

c) Budget Meeting

- Taillon - That the Administrative Consultant set a date for the Town of Lampman 2019 Budget meeting near the end of March, before the April, 2019 regular council meeting.

Carried

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d) Lampman School Yearbook

- Taillon - That the Town of Lampman purchase a full-page advertisement in the Lampman School Yearbook for the price of two hundred fifty dollars (\$250.00).

Carried

f) Policy No. 200-6 - Record Retention

- Kochie - That Policy No. 200-6, being a Policy regarding record retention, be adopted as a Policy of the Town of Lampman, as presented and attached to, forming part of these minutes.

Carried

g) Lampman Library Board - Special Event Permit - Curling Rink - April 13, 2019

- Kochie - That the Council of the Town of Lampman approve the issuance of a Special Event Permit to the Lampman Library Board to hold a function at the Lampman Recreation Complex on Saturday, April 13, 2019 from 5:00 p.m. to 2:00 a.m.

Carried

h) Steve Massel - Incident Report

- Garton - That Council acknowledge receipt of the Incident Report from Steve Massel dated January 17, 2019 regarding the workplace accident that happened to Steve Massel.

Carried

j) Parking Bylaw

- Kochie - That the Town of Lampman table the Parking Bylaw until the next town meeting.

Carried

2019-2-10 FOREMAN'S REPORT

- Taillon - That the Foreman's Report be hereby approved as presented.

Carried

- Kochie - That the water treatment plant logs for the month of January, 2019 be acknowledged, signed by the mayor and filed for future reference.

Carried

- Kochie - That the Foreman be authorized to purchase a complete Mueller water products system package from Wolseley Waterworks of forty-eight (48) 5/8" PD meters with SSR, including the hand-held receiver, software and training for twelve thousand, three hundred ninety dollars (\$12,390.00) plus applicable taxes as per quote of file.

Carried

2019-2-11 DELEGATIONS

Mr. Scott Hislop of Moose Mountain Health Care Corporation met with Council to discuss the purchase of the houses in Arcola for the MMHCC.

Carried

2019-2-12 ACCOUNTS

- Kochie - That the accounts covered by cheque no.'s 12481 to 12524 in the amount of \$109,105.42; and that direct payroll payments no's 605 to 612 for the amount of \$12,761.20 be approved for payment.

Carried


2019-2-13 NEXT MEETING

That the next meeting of Council be held on March 13, 2019 at 7:00 p.m.

2019-2-14 ADJOURN

- Bernier - That this meeting now be adjourned. The time being 9:03 p.m.

Carried



Administrator



Mayor