
TOWN OF LAMPMAN

Minutes - June 12, 2019

A regular meeting of the Council of the Town of Lampman was held on Wednesday, June 12, 2019, Town Office, Lampman, Saskatchewan.

2019-6-1 CALL TO ORDER

Mayor Jones called the meeting to order. The time being 7:01 p.m. The attendance being as follows:

Mayor - Jay Jones
Councillors - Janice Bernier
- Jamie Taillon
- Karla Van der Schaaf
- Duane Garton
- Desmond Bilsky - Absent
- Richard Kochie - Absent
Administrator - Dena Scott
Administrative Consultant - Greg Wallin - Absent
Administrative Intern - Jessica Franklin
Administrative Assistant - Jadon Carnduff

2019-6-2 MINUTES

- Bernier - That the minutes of the April 10, 2019 regular meeting of Council be approved as circulated.

Carried

- Garton - That the minutes of the April 10, 2019 budget meeting of Council be approved as circulated

Carried

2019-6-3 BANK RECONCILIATION

- Taillon - That the March 31, 2019 bank reconciliation be hereby approved as presented.

Carried

- Bernier - That the April 30, 2019 bank reconciliation be hereby approved as presented.

Carried

2019-6-4 CASH STATEMENT

- Taillon - That the Statement of Receipts and Payments for the month of April, 2019 be adopted as presented.

Carried

- Bernier - That the Statement of Receipts and Payments for the month of May, 2019 be adopted as presented.

Carried

55



2019-6-5 CORRESPONDENCE

- Garton - That the correspondence (2019-5-5 and 2019-6-5) presented to this meeting now be filed for future reference of Council and Administration.

Carried

2019-6-6 COMMITTEE MEETINGS/INFORMATION/REPORTS

- Van der Schaaf - That the committee meeting minutes (2019-5-6 and 2019-6-6), information and reports presented to this meeting now be filed for future reference of Council and Administration.

Carried

2019-6-7 UNFINISHED BUSINESS

a) Forrest Avenue - Dugout Fencing

- Bernier - That the Town of Lampman agrees to partner with SE Cornerstone School Division #209 for fifty percent (50%) of the costs to erect fencing on the west side of the school yard along Forrest Avenue; and that the Administrator contact SE Cornerstone School Division #209 to inquire if they received more quotes.

Carried

b) Amend Bylaw No. 2016-12 to Regulate the Operation of Vehicles

- Van der Schaaf - That further discussion regarding the Bylaw to regulate the operation of vehicles be tabled to the July, 2019 regular meeting of Council.

Carried

c) Transfer Station Fees and Hours Re: Bylaw No. 2014-4 Waste Transfer Station

- Van der Schaaf - That Bylaw No. 2019-1, being a Bylaw regarding the waste transfer station, be introduced and read for the first time.

Carried

- Garton - That Bylaw No. 2019-1 be read the second time.

Carried

- Bernier - That the third and final reading of Bylaw No. 2019-1 be permitted at this meeting.

Carried Unanimously

- Taillon - That Bylaw No. 2019-1 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the Town of Lampman.

Carried

d) Dog Catcher - Casual Position

- Bernier - That the Town of Lampman advertise in the Carlyle Observer and Southeast Lifestyles for a casual dog catcher position on an on-call basis; and that the animals caught be taken to the Regina Humane Society.

Carried

55

J

f) Commissionaires - Bylaw Enforcement Agreement

- Taillon - That the Town of Lampman agrees to continue the contract with Commissionaires South Saskatchewan for bylaw enforcement; and that the Bylaw Enforcement Agreement be signed and returned for the period of May 1, 2019 until April 30, 2020; and that the Administrator contact the Commissionaires to request a different Bylaw Enforcement Officer be assigned to the Town.

Carried

g) 110 Bennett Street: Glasser Invoice for Work Done

- Garton - That the Town of Lampman invoice the registered owners of 110 Bennett Street, being Garth Glasser, Alan Lineau, and Danny Glasser, for three thousand, three hundred thirty-one dollars and thirty-four cents (\$3,331.34) for services performed on April 30, 2019 as a result of an Order to Remedy issued for 110 Bennett Street dated March 8, 2019.

Carried

h) Proposed Housing Purchase by Moose Mountain Health Care Corporation

- Van der Schaaf - That the Town of Lampman pay the Moose Mountain Health Care Corporation fifty-one thousand, four hundred fifty-six dollars (\$51,456.00) over the next four (4) years to purchase a six percent (6%) share in the four houses initially purchased by the Town of Arcola, Moose Mountain Recruitment Committee, the R.M. of Brock No. 64, and Aurora Resources Ltd. for the Moose Mountain Health Care Corporation.

Carried

i) Joint Meeting between R.M. of Browning and Town of Lampman

- Jones - That the Councils for the R.M. of Browning No. 34 and the Town of Lampman hold a joint meeting on a date established by the Administrator to be held before the July, 2019 regular meetings of both Councils.

Carried

2019-6-8 NEW BUSINESS

a) Policy No. 500-7: Water and Sewer Collection Procedures

- Van der Schaaf - That Policy No. 500-7, being a Policy regarding water and sewer collection procedures, be adopted as a Policy of the Town of Lampman, as presented and attached to, forming part of these minutes.

Carried

b) 2018 Financial Statements

- Van der Schaaf - That the 2018 Financial Statement of the Town of Lampman be accepted as presented, signed and returned to Cogent CPA LLP.

Carried

c) Cannabis Excise Tax - SUMA

- Bernier - That the Town of Lampman write a letter to the Saskatchewan Minister of Finance to support SUMA's stance in the importance of the Cannabis Excise Tax being shared with municipalities in Saskatchewan.

Carried



d) Refrigeration Plant Supervision - Area Level 2 – Steve Massel

- Garton - That the Town of Lampman grant Steve Massel a wage increase as set out in Schedule “A” effective June 1, 2019.

Carried

e) Destroy Old Saskatchewan Gazettes

- Taillon - That the Town of Lampman destroy all Saskatchewan Gazettes that are more than two (2) years old.

Carried

f) Lampman Golf Club – Special Events Permit

- Garton - That the Town of Lampman approve the issuance of a Special Events Permit to the Lampman Golf Club for a function to take place in the Lampman Golf Course located on a portion of the SE of 17-5-6 W2M on Sunday, June 9, 2019 from 12:00 p.m. to 9 p.m.

Carried

g) Allan Walter and Courtney Keys – Special Events Permit

- Garton - That the Town of Lampman approve the issuance of a Special Events Permit for Allan Walter and Courtney Keys to hold a function for their wedding to be held at the Lampman Curling Rink located on a 500 Fifth Avenue East, Lampman, Saskatchewan, on Saturday, July 6, 2019 from 5 p.m. to Sunday, July 7, 2019 at 3:00 a.m.

Carried

i) Donation-in-Kind Receipt for TNT Oilfield Services

- Bernier - That the Town of Lampman grant a donation-in-kind receipt to TNT Oilfield Services for contracted work done for the Town of Lampman.

Carried

j) Amendment of Policy No. 300-2: Hours Paid and Overtime

- Taillon - That the amended copy of Policy No. 300-2, being a Policy for Employees Hours Paid and Overtime, be adopted as a Policy of the Town of Lampman, as presented and attached to, forming part of these minutes.

Carried

k) Variance Approval for Fence for 901 Corrigan Road.

- Jones - That the Town of Lampman approve the variance of Bylaw No. 2018-9, clause 3(F)(2), for the fence permit issued to Ron Ratushniak on Lot 7, Block K, Parcel 65R20576, civically known as 901 Corrigan Road, with regard to having a six (6) foot fence in the front yard.

Carried

l) Certificate of Appointment for Dustin Masuk

- Taillon - In accordance with the service agreement with Professional Building Inspections, Inc., the Town of Lampman hereby resolves to issue a Certificate of Appointment for Dustin Masuk, a Licensed Building Official who is a resident of the Province of Saskatchewan.

Carried

m) Royal Canadian Legion #330 – Special Events Permit

- Jones - That the Town of Lampman approve the issuance of a Special Events Permit to the Royal Canadian Legion #330 for a function to take place in the Lampman Golf Course located on a portion of the SE of 17-5-6 W2M on Sunday, June 2, 2019 from 11:00 a.m. to 11 p.m.

Carried

n) Tax Enforcement List

- Bernier - That the Tax Enforcement List be advertised in the June 20, 2019 issue of the Carlyle Observer.

Carried

p) Hiring Temporary Employee – Dawn Kickley

- Jones - That Dawn Kickley be hired as a full-time, temporary labourer at the rate of twenty dollars per hour (\$20.00/hour) commencing June 10, 2019.

Carried

q) Desmond Bilsky - Resignation

- Taillon - That the Town of Lampman acknowledges the letter of resignation of Desmond Bilsky from the office of Councillor dated June 12, 2019.

Carried

r) By-Election - September 4, 2019

- Van der Schaaf - That a by-election for the office of Councillor be held on September 4, 2019.

Carried

s) Advance Poll - August 29, 2019

- Jones - That an advance poll be held for the by-election for the office of Councillor on August 29, 2019.

Carried

t) Polling Place

- Van der Schaaf - That the polling station for the by-election be held at the Town office, Council Chambers, 215 Main Street, Lampman, Saskatchewan.

Carried

u) Nomination Period - July 31, 2019

- Taillon - That the Notice of Call for Nominations to July 31, 2019 for the office of Councillor be advertised in the June 28, 2019 issue of the Carlyle Observer.

Carried

v) Election Officials

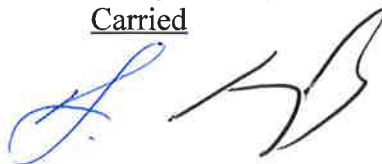
- Bernier - That Greg Wallin, Dena Scott, Janine Fleck, Jadon Carnduff, Jessica Franklin, and Amber Rittaler be appointed nomination officers for the September 4, 2019 by-election; and that the following election officials be appointed for 2019 at the following rates:

Returning Officer - Greg Wallin - \$175.00

Deputy Returning Officer - Dena Scott - \$175.00

Poll Clerk (Appointed by the Returning Officer) - \$175.00

Carried



2019-6-9 OTHER MATTERS

a) Schulte Snowblower and Mower

- Bernier - That the Schulte 9600 Snow Blower and Schulte FX210 Mower be taken to the next Mack Auction Consignment Sale on June 22, 2019.

Carried

2019-6-10 FOREMAN'S REPORT

- Van der Schaaf - That the Foreman's Report be hereby approved as presented.

Carried

- Bernier - That the water treatment plant logs for the months of April and May, 2019 be acknowledged and filed for future reference and signed by the Mayor.

Carried

2019-6-11 DELEGATIONS

Steve Massel, Town employee, met with Council at 7:25 p.m. to discuss a wage increase.

Shane Evans, Town Foreman, met with Council at 8:12 to discuss the general operations of the Town of Lampman.

2019-6-12 ACCOUNTS

- Van der Schaaf - That the accounts covered by cheque no.'s 12630 to 12732 in the amount of \$895,664.59 and that direct payroll payments no's DD629 to DD644 for the amount of \$26,647.12 be approved for payment.

Carried

2019-6-13 NEXT MEETING


That the next meeting of Council be held on July 10, 2019 at 7 p.m.



2019-6-14 ADJOURN

- Jones - That this meeting now be adjourned. The time being 10:09 p.m.

Carried



Administrator



Mayor

Schedule "A"
to Town of Lampman
June 12, 2019 Minutes

	<u>Current Salary</u>	<u>Increase</u>	<u>New Salary</u>
Steve Massel	\$22.50/hour	\$1.50/hour	\$24.00/hour

15

S.