



**Town of Lampman**  
**Meeting Minutes**  
**Regular Meeting – August 10, 2022 - 07:00 PM**

**1. CALL TO ORDER**

**Resolution No:** 2022-08-1

Mayor Jay Jones called the meeting to order. The time being 7:01 p.m. The attendance being as follows:

Mayor Jay Jones

Councillor Dustin Ferguson - Absent

Councillor Glen Fichter

Councillor Randy Fleck

Councillor Duane Freeden

Councillor Daryle Runge - via Telephone

Councillor Ryan Saxon

Acting Administrator - Melissa MacKenzie

**CARRIED**

**2. CONFLICT OF INTEREST**

No Conflict of Interest

**3. ADDITIONS OF URGENT OR EMERGENT BUSINESS**

**3.1.1 Campground Pump out**

**Resolution No:** 2022-08-3.1.1

**Moved By:** Glen Fichter

That the Council of the Town of Lampman allow our Recreation Supervisor utilize a hose leading to the sewer to pump out the campground (baseball diamond) from excess clean rainfall water that is pooling on the diamond.

**CARRIED**

**3.1.2 Recreation board**

**Resolution No:** 2022-08-3.1.2

**Moved By:** Duane Freeden

That The Council of the Town of Lampman approve for the Recreation Board take Dirt from the Town of Lampman pile beside the R.M of Browning shop to the Play Park.

**CARRIED**

**3.1.3 Extra Hours Paid**

**Resolution No:** 2022-08-3.1.3

**Moved By:** Duane Freeden

That the Council of the Town of Lampman approve Brittany Sutherland to be paid time in a half for any hours worked for undone work left by Temporary Recreation Director in addition to her salary. This will be only up to 150 hours. Moving forward after the work has been completed, documented and presented to the Council of the Town of Lampman, she will return to not collecting time and a half. A letter was presented to Brittany Sutherland to outline the request and approval.

**CARRIED**

**3.1.4 Railway Properties**

**Resolution No:** 2022-08-3.1.4

**Moved By:** Randy Fleck

That the Council of the Town of Lampman request letters be sent to the Properties of Railway to be cleaned up according to the Bylaw No. 2021-12.

**CARRIED**

**3.1.5 Margaret Street**

**Resolution No:** 2022-08-3.1.5

**Moved By:** Glen Fichter

That the Council of the Town Lampman approve the closer of Margaret Street for the Retention Pond Construction. That the Contractor and the R.M. of Browning be responsible for any damages that may occur. That the contractor put matting on the road for transfer of dirt.

**CARRIED**

**4. MINUTES**

**Resolution No:** 2022-08-4

There were no minutes presented at this meeting for the July 20, 2022 regular meeting of Council and the special meeting of Council held on August 4, 2022. All to be presented at the Next Regular council Meeting, September 14<sup>th</sup>, 2022.

**CARRIED**

**5. BANK RECONCILIATION**

**Resolution No:** 2022-08-5

**Moved By:** Randy Fleck

That the August, 2022 bank reconciliation for the Town of Lampman be hereby approved as presented.

**CARRIED**

**6. CASH STATEMENT**

**Resolution No:** 2022-08-6

**Moved By:** Ryan Saxon

That the Statement of Receipts and Payments for the month of August, 2022 be adopted as presented for the Town of Lampman.

**CARRIED**

**7. ACCOUNTS**

**Resolution No:** 2022-08-7

**Moved By:** Glen Fichter

That the accounts covered by cheque no.'s 14527 to 14565 in the amount of \$46,469.65; and the electronic funds transfer no.'s VP250 to VP297 in the amount of \$43,998.38; and the direct payroll payments no's DD286 to298 for the amount of \$21,715.20 be approved for payment.

**CARRIED**

**8. CORRESPONDENCE**

**Resolution No:** 2022-08-8

**Moved By:** Randy Fleck

That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

**CARRIED**

**8.1.1 CN Rail Fire Hazard**

**Resolution No:** 2022-08-8.1.1

**Moved By:** Ryan Saxon

That the Council of the Town of Lampman respond to the correspondence from CN Rail regarding the Vehicles parked on CN Rail property belonging to 104 Railway to be cleared due to being a Fire Hazard.

**CARRIED**

**8.1.2 Queens Jubilee Medal Nominee**

**Resolution No:** 2022-08-8.1.2

**Moved By:** Jay Jones

That the Council of the Town of Lampman nominate a community member who has contributed to the community of Lampman in many ways through the years of being a resident. The Council of the Town of Lampman each do a short write up on the person chosen and give back to the administrative assistant to submit for nomination. Deadline Date is October 31, 2022 for submission.

**CARRIED**

**9. COMMITTEE MEETINGS/INFORMATION/REPORTS**

**9.1.1 Administration Reports**

**Resolution No:** 2022-08-9.1.1

**Moved By:** Jay Jones

That there are no Administration Reports acknowledged as not presented.

**CARRIED**

**9.1.2 Committee Meetings**

**Resolution No:** 2022-08-9.1.2

**Moved By:** Glen Fitcher

That the committee meeting minutes, information and reports presented to this meeting has not been presented at this meeting to the Council and Administration.

**CARRIED**

**10. UNFINISHED BUSINESS**

**10.1.1 GFL Environmental Service Contracts**

**Resolution No:** 2022-08-10.1.1

**Moved By:** Glen Fichter

That the Council of the Town of Lampman continue to review the existing Service Contracts presented to this meeting. They will not be signing for another 5 years and the Council review the 15% surcharge from existing and re-negotiated at the time of renewal in 2025 by the Council of the Town of Lampman.

**CARRIED**

**10.1.2 Quote – R.M. of Browning No. 34 – Asphalt Repair**

**Resolution No:** 2022-08-10.1.2

**Moved By:** Randy Fleck

That the Council of the Town of Lampman Table this item until February 2023.

**CARRIED**

**10.1.3 Quote – Genco Paving Options**

**Resolution No:** 2022-08-10.1.3

**Moved By:** Randy Fleck

That the Council of the Town of Lampman Table this item until October, 2022.

**CARRIED**

**10.1.4 Permit to Operate – Sewage Works**

**Resolution No:** 2022-08-10.1.4

**Moved By:** Ryan Saxon

That the Permit to Operate Sewage Works be acknowledged and be filed for future reference of Council and Administration.

**CARRIED**

**10.1.5 Letter of Offer to April Olver as Administrator - Acceptance**

**Resolution No:** 2022-08-10.1.5

**Moved By:** Daryle Runge

That the Council of the Town of Lampman acknowledge the acceptance of the position of Administrator by April Olver and that April Olver be hired with a start date of September 1<sup>st</sup>, 2022 at the hourly rate of Forty dollars (\$40.00) per hour, and information presented to this meeting now be filed for future reference of Council and Administration.

**CARRIED**

**10.1.6 R.M. of Browning No. 34 & Town of Lampman Agreement**

**Resolution No:** 2022-08-10.1.6

**Moved By:** Daryle Runge

That the Council of the Town of Lampman accept the Agreement for Administrative Services provided by the R.M of Browning No. 34 (Jadon Carnduff and Greg Wallin) to the Acting Administrator Melissa MacKenzie at a cost of seventy-five dollars (\$75.00) per hour.

**CARRIED**

**10.1.7 Firehall Ownership Discussion**

**Resolution No:** 2022-08-10.1.7

**Moved By:** Randy Fleck

That the Council of the Town of Lampman Table this item until October, 2022.

**CARRIED**

**10.1.8 Quotes – Library New Furnace**

**Resolution No:** 2022-08-10.1.8

**Moved By:** Ryan Saxon

That the Council of the Town of Lampman accept the presented quote by Johnson Plumbing & Heating Ltd. to replace the furnace in the Town of Lampman Library at cost of between four thousand, five hundred to five thousand (\$4,500.00-\$,5000.00) dollars

**CARRIED**

**10.1.9 Proposed Drainage Swale**

**Resolution No:** 2022-08-10.1.9

**Moved By:** Daryle Runge

That the Council of the Town of Lampman approve to include the work to be done in the Natural Infrastructure Grant from the Government of Canada.

**CARRIED**

**10.1.10 Natural Infrastructure Fund**

**Resolution No:** 2022-08-10.1.7

**Moved By:** Randy Fleck

That the Council of the Town of Lampman approve the submission to the Natural Environmental Infrastructure Fund Government Grant. It will include work to be done on culverts, drainage and water and sewer. Application required and to include all pending work to be done.

**CARRIED**

**11. NEW BUSINESS**

**11.1.1 Quote for Service – SaskPower**

**Resolution No:** 2022-08-11.1.1

**Moved By:** Randy Fleck

That the Council of the Town of Lampman approve and accept the quote from SaskPower for the Therapeutic Park electrical panel and installation. That Council of the Town of Lampman also approve the payment for the work done.

**CARRIED**

**11.1.2 Lagoon – Allowance for Dumping Discussion**

**Resolution No:** 2022-08-11.1.2

**Moved By:** Glen Fichter

That the Council for the Town of Lampman tentatively approve the R.M. of Browning No. 34 and any contractors for the R.M. of Browning No 34, dump clean sewage into the new lagoon in the Town of Lampman until policies are checked. Tabled until October 2022.

**CARRIED**

**11.1.3 R.M. of Browning No. 34 & Town of Lampman – Joint Meeting Date**

**Resolution No:** 2022-08-11.1.3

**Moved By:** Randy Fleck

That the joint meeting for Councils of the R.M. of Browning No. 34 and Town of Lampman be set for October 31<sup>st</sup>, 2022.

**CARRIED**

**11.1.4 Quotes – Storm Sewer**

**Resolution No:** 2022-08-11.1.4

**Moved By:** Daryle Runge

That the Council of the Town of Lampman be Tabled until we can get pictures of the storm sewer.

**CARRIED**

**11.1.5 Lampman Food Bank**

**Resolution No:** 2022-08-11.1.5

**Moved By:** Glen Fitcher

**That the Council of the Town of Lampman does not approve a change in hours for the Food Bank.** Food Bank Volunteers will have to continue to restock during the office hours set forth of 8:00 a.m. to 4:00 p.m.

**CARRIED**

**12. DELEGATIONS**

7:00 p.m. - Shane Evans

**12.1.1 Old Hydrant Tops**

**Resolution No:** 2022-08-12.1.1

**Moved By:** Jay Jones

That the Council of the Town of Lampman approve to give the Town of Midale the old hydrant tops.

**CARRIED**

**12.1.2 Wage Raise**

**Resolution No:** 2022-08-12.1.2

**Moved By:** Duane Freeden

That the Council of the Town of Lampman discuss the remaining One dollar (\$1.00) per hour raise for Shane Evans at the next regular council meeting on September 14, 2022.

**CARRIED**

**13. FOREMAN'S REPORT**

**13.1.1 Water Treatment Plant Records**

**Resolution No:** 2022-08-13.1.1

**Moved By:** Jay Jones

That the water treatment plant records for the month of July, 2022 be acknowledged and filed for future reference and signed by the mayor.

**CARRIED**

**13.1.2 Foreman's Report**

**Resolution No:** 2022-08-13.1.2

**Moved By:** Duane Freeden

That the Foreman's Weekly Reports be hereby approved as circulated.

**CARRIED**

**13.1.3 Water Meters – Mueller Systems**

**Resolution No:** 2022-08-13.1.3

**Moved By:** Ryan Saxon

That the Council of the Town of Lampman Table this item until next meeting September 14<sup>th</sup>, 2022

**CARRIED**

CARRIED

14. **NEXT MEETING**

**Resolution No:** 2022-08-14

**Moved By:** Glen Fichter

That the next meeting of Council be held on September 14<sup>th</sup>, 2022 at 7:00 p.m.


15. **ADJOURNMENT**

**Resolution No:** 2022-08-15

**Moved By:** Jay Jones

That this meeting now be adjourned. The time being 9:54 p.m.

CARRIED

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Mayor



**List of Cheques for Council Approval****Minutes: August 10, 2022****2022-8-10**

<b>Cheque #</b>	<b>Paid To</b>	<b>In Payment Of</b>	<b>Amount</b>
14475	Apollo Electric & Controls	Electrical Permit	\$147.63
14476	Johnson Plumbing & Heating LTD	Lampman Golf Course Work	\$1,872.55
14477	Saskatchewan Health Authority	Water Testing	\$92.00
14478	GFL Environmental Inc.	Waste/Recycling Services	\$6,694.79
14479	Lutz, Huguette	Administrator Mentor	\$496.86
14480	Lampman Fire & Rescue	Donation June Metal	\$453.92
14481	Branch, Veronica	Firehall Janitor	\$118.62
14482	Mack, Krista	Library Janitor	\$197.70
14483	Dube, Les	Waste Site Contractor	\$646.00
14484	Lampman Golf Club	Girard Bulk Invoice Reimbursme	\$1,027.51
14485	R.M. and Town Rec Board	Camp Fee & Donation	\$100,600.00
14486	Town of Lampman	June 2022 Deduction Pymts	\$1,070.00
14487	Fornwald, Barb	Office Janitor	\$395.40
14488	Kerslake, Stacey	Food Bank June 2022	\$444.36
14489	Ferguson, Dustin	Indemnity - June 2022	\$440.97
14490	Fichter, Glen	Indemnity - June 2022	\$440.97
14491	Fleck, Randy	Indemnity - June 2022	\$299.52
14492	Freedden, Duane	Indemnity - June 2022	\$150.00
14493	Jones, Jay	Indemnity - June 2022	\$299.52
14494	Runge, Daryle	Indemnity - June 2022	\$299.52
14495	Saxon, Ryan	Indemnity - June 2022	\$299.52
14496	ABC Fire & Safety	Fire Hall Suplies	\$830.28
14497	Amity Industrial Supply Ltd	Machine Repair	\$76.85
14498	Aon - SumAssure	Insurance	\$236.00
14499	Border Cleaning Services	Office Maintenance	\$175.19
14500	Carson Safety Services	Firehall Supplies	\$8,300.80
14501	Canoe Procurement Group of Cana	Office Supplies	\$221.95
14502	Estevan Mercury	Advertising - Graduation	\$144.90
14503	Four Season Rentals	Maintenance Equipment	\$129.26
14504	Fer-Mac Equipment	Machine Repair	\$1,405.40
14505	Genco Asphalt	Road Repair	\$2,449.00
14506	VOIDED		
14507	Girard Bulk Service	Fuel/Oil	\$2,737.73
14508	Industrial Vegetation Control	Maintenance - Golf Course	\$1,723.05
14509	Jay's Group of Companies	Water Maintenance	\$1,630.09
14510	Kendall's Auto Electric	Machine Repair	\$155.31
14511	Lutz, Huguette	Mentor - Administrator	\$346.87
14512	Lampman Golf Club	GST Return	\$75.00
14513	Lampman Service Station	Fuel/Oil	\$1,109.42
14514	Lampman Curling Club	Donation - Bonspiel	\$5,000.00
14515	Minister of Finance	Policing & Safety	\$36,176.86

<b>Cheque #</b>	<b>Paid To</b>	<b>In Payment of</b>	<b>Amount</b>
14516	The Observer	Advertising - Graduation	\$47.25
14517	Professional Building Inspections	Inspections	\$273.00
14518	Redhead Equipment	Machine Repairs	\$2,559.31
14519	Saskatchewan Health Authority	WTP Testing	\$46.00
14520	Minister of Finance	Sask Public Safety Agency	\$799.20
14521	Schilling Home Hardware Bldg	Small Tools	\$106.73
14522	The House of Stationary	Office Supplies	\$135.74
14523	Trans-Care rescue	Lampman Fire & Rescue	\$491.57
14524	TML Auto Repair	Machine Repairs	\$355.20
14525	Quest Measurement Inc.	Fire Hall Maintenance	\$345.15
14526	Gerry's Store	Food Bank	\$830.31
<b>TOTAL:</b>			<b><u>\$185,400.78</u></b>

**List of Electronic Funds Transfers**

<b>Date</b>	<b>Paid To</b>	<b>In Payment of</b>	<b>Amount</b>
250	SaskEnergy	Firehall - June 7, 2022	\$57.60
251	SaskEnergy	Shop - June 7, 2022	\$114.67
252	SaskEnergy	Library - June 7, 2022	\$102.19
253	SaskPower	Library - June 7, 2022	\$444.52
254	SaskPower	Shop - June 7, 2022	\$125.50
255	SaskPower	Firehall - June 7, 2022	\$171.96
256	Receiver General	CRA May, 2022	\$92.20
257	MEPP	Pension June 1-15, 2022	\$2,420.68
258	Receiver General	CRA June 1-15, 2022	\$4,920.57
259	SaskPower	Garbage Dump - June 27/22	\$49.89
260	SaskPower	Storm - June 27/22	\$284.33
261	SaskPower	Lift Station - June 27/22	\$1,335.00
262	SaskPower	Lynn - June 27/22	\$36.22
263	SaskPower	Pump Jack - June 27/22	\$57.96
264	SaskPower	Streetlights - June 27/22	\$1,693.30
265	SaskPower	WTP - June 27/22	\$1,044.75
266	SaskTel	Lift Station Cell - June 27/22	\$3.29
267	SUMA Benefits	July Benefits	\$3,647.30
268	Receiver General	30-Jun-22	\$4,549.53
269	MEPP	30-Jun-22	\$2,340.30
270	Receiver General	15-Jul-22	\$5,381.13
271	MEPP	15-Jul-22	\$2,425.50
272	MEPP	31-Jul-22	\$2,550.04
273	Receiver General	Payroll July 31, 2022	\$5,990.21
274	Minister of Finance	June 30 EPT 2022	\$14,838.79
275	Minister of Finance	31-Jul-22	\$12,159.90

276	Receiver General	Rittaler, Amber	\$342.22
277	Sasktel	Firehall July	\$113.22
278	Sasktel	WTP July 25	\$212.64
279	Sasktel	POS - Office	\$148.58
280	Collabria	Payment Processing	\$136.15
281	Sasktel	Firehall - June 25/22	\$113.20
282	Sasktel	Office - June 25/22	\$148.56
283	Sasktel	Lift Station Cell - July 8, 2022	\$64.80
284	Sasktel	WTP - June 25/22	\$212.63
285	SaskEnergy	Firehall - July 5, 2022	\$43.34
286	SaskEnergy	WTP - July 5/22	\$264.60
287	SaskEnergy	Shop - July 5/22	\$50.46
288	SaskEnergy	Library - July 5/22	\$48.68
289	SaskPower	Library - July 8/22	\$366.18
290	SaskPower	WTP - July 8/22	\$978.80
291	SaskPower	Storm - July 8/22	\$118.56
292	SaskPower	Garbage Dump - JuLY 8/22/22	\$48.56
293	SaskPower	Pumpjack - July 8/22	\$55.65
294	SaskPower	Fire Hall - July 8/22	\$152.91
295	SaskPower	Shop - July 8/22	\$113.07
296	SaskPower	Lift Station - July 8/22	\$440.83
297	SaskPower	Lynn - July 8/22/22	\$108.25

**TOTAL:** \$71,119.22

**List of Direct Deposits**

<b>DD No.</b>	<b>Paid To</b>	<b>In Payment of</b>	<b>Amount</b>
1001	Rittaler, Amber	Payroll June 1-15th, 2022	\$1,810.04
1002	MacKenzie, Melissa	Payroll June 1-15th, 2022	\$1,316.27
1003	Evans, Shane	Payroll June 1-15th, 2022	\$2,030.07
1004	Massel, Steve	Payroll June 1-15th, 2022	\$2,053.49
1005	Schulties, Brenda	Payroll June 1-15th, 2022	\$1,267.64
1006	Parry, Steven	Payroll June 1-15th, 2022	\$1,422.95
1007	Rittaler, Amber	Payroll June 16-30th, 2022	\$1,574.83
1008	MacKenzie, Melissa	Payroll June 16-30th, 2022	\$1,219.92
1009	Evans, Shane	Payroll June 16-30th, 2022	\$2,313.29
1010	Massel, Steve	Payroll June 16-30th, 2022	\$1,726.88
1011	Schulties, Brenda	Payroll June 16-30th, 2022	\$1,222.86
1012	Parry, Steven	Payroll June 16-30th, 2022	\$1,297.50

**TOTAL DIRECT DEPOSITS:** \$19,255.74