

---

# TOWN OF LAMPMAN

---

Minutes – August 14, 2019

---

A regular meeting of the Council of the Town of Lampman was held on Wednesday, August 14, 2019, Town Office, Lampman, Saskatchewan.

## **2019-8-1 CALL TO ORDER**

Mayor Jones called the meeting to order. The time being 7:01 p.m. The attendance being as follows:

Mayor - Jay Jones  
Councillors - Janice Bernier  
- Jamie Taillon  
- Karla Van der Schaaf  
- Duane Garton  
- Richard Kochie – absent  
- Vacant  
Administrator - Dena Scott  
Administrative Consultant - Greg Wallin  
Administrative Intern - Jessica Franklin

## **2019-8-2 MINUTES**

- Jamie Taillon - That the minutes of the July 10, 2019 regular meeting of Council be approved as circulated.

Carried

- Jamie Taillon - That the minutes of the July 29, 2019 special meeting of Council be approved as circulated.

Carried

## **2019-8-3 BANK RECONCILIATION**

- Janice Bernier - That the June 12, 2019 bank reconciliation be hereby approved as presented.

Carried

## **2019-8-4 CASH STATEMENT**

- Duane Garton - That the Statement of Receipts and Payments for the month of July, 2019 be adopted as presented.

Carried

## **2019-8-5 CORRESPONDENCE**

- Karla Van der Schaaf - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

## **2019-8-6 COMMITTEE MEETINGS/INFORMATION/REPORTS**

- Karla Van der Schaaf - That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

Carried



**2019-8-7 UNFINISHED BUSINESS**

**a) Bylaw No. 2019-2 - Short-Term Loan**

- Jamie Taillon - That Bylaw No. 2019-2, being a Bylaw to Provide for Incurring a Debt, be introduced and read for the first time.

Carried

- Janice Bernier - That Bylaw No. 2019-2 be read for the second time.

Carried

- Duane Garton - That the third and final reading of Bylaw No. 2019-2 be permitted at this meeting.

Carried Unanimously

- Karla Van der Schaaf - That Bylaw No. 2019-2 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the Town of Lampman.

Carried

**b) Bylaw No. 2019-3 Animal Control Bylaw - Updated Fees and Dogs Running at Large**

- Karla Van der Schaaf - That Bylaw No. 2019-3, being a Bylaw for Licensing, Regulating, and Control of Animals, be introduced and read for the first time.

Carried

- Duane Garton - That Bylaw No. 2019-3 be read for the second time.

Carried

- Janice Bernier - That the third and final reading of Bylaw No. 2019-3 be permitted at this meeting.

Carried Unanimously

- Jamie Taillon - That Bylaw No. 2019-3 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the Town of Lampman.

Carried

**c) Bylaw No. 2019-4 Regulate the Operation of Vehicles - Updated Vehicle Weights**

- Jamie Taillon - That Bylaw No. 2019-4, being a Bylaw to Regulate the Operation of Vehicles, be introduced and read for the first time.

Carried

- Janice Bernier - That Bylaw No. 2019-4 be read for the second time.

Carried

- Duane Garton - That the third and final reading of Bylaw No. 2019-4 be permitted at this meeting.

Carried Unanimously

- Karla Van der Schaaf - That Bylaw No. 2019-4 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the Town of Lampman.

Carried



d) Fire Hydrants Installation Quotes

The Town of Lampman received the following quotes to replace fire hydrants:

<u>Supplier:</u>	<u>Quote Includes:</u>	<u>Total:</u>
1. Small Iron Excavating & Landscaping Ltd.	No Hydrovac	\$4,294.50 per hydrant
2. Turnbull Excavating	No Hydrovac	\$3,600.00 per hydrant
3. JJ Trucking Ltd.	Including Hydrovac	\$4,237.50 per hydrant

- Jamie Taillon - That JJ Trucking Ltd. be contracted to replace three (3) fire hydrants in the Town of Lampman for the price of four thousand two hundred thirty seven dollars and fifty cents (\$4,237.50) per hydrant including six hundred thirty seven dollars and fifty cents (\$637.50) for aggregate and fifteen hundred dollars (\$1,500.00) for hydrovac if needed.

Carried

f) Lampman School Fencing Tender

South East Cornerstone School Division received the following tenders:

<u>Supplier:</u>	<u>Sub Total Quote:</u>	<u>Total (with Taxes):</u>
1. Borderline Fencing Services (Estevan)	\$11,570.00	\$12,842.70
2. Strictly Fencing	\$13,317.74	\$14,782.69
3. Rite-Way Fencing (Regina)	\$15,680.00	\$17,404.80

South East Cornerstone School Division recommends that the tender be awarded to Borderline Fencing Services (Estevan) for the amount of twelve thousand eight hundred forty-two dollars and seventy cents (\$12,842.70).

- Janice Bernier - That the Town of Lampman agrees to partner with South East Cornerstone School Division and pay fifty (50%) of the tender price of twelve thousand eight hundred forty-two dollars and seventy cents (\$12,842.70) from Borderline Fencing Services (Estevan) for the amount of six thousand four hundred twenty one dollars and thirty five cents (\$6,421.35) for the fence on the west side of the school yard along Cenaiko Street.

Carried

**2019-8-8 NEW BUSINESS**

a) Walker Projects – Waterworks System Assessment – Round 4

- Jamie Taillon - That Walker Projects be contracted by the Town of Lampman to perform the Water Works System Assessment.

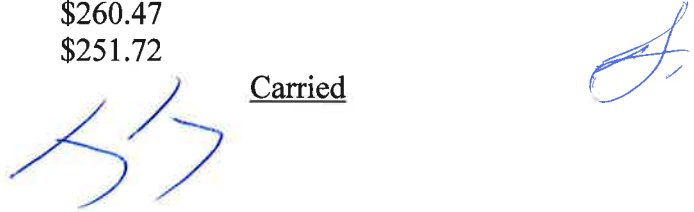
Carried

b) Tax Cancellation - 105 Galloway Street

- Duane Garton - That a portion of the 2019 taxes be refunded on 105 Galloway Street in accordance with Section 274 of *The Municipalities Act* due to house being destroyed by a fire as follows:

Municipal	\$260.47
School	\$251.72

Carried



c) Tax Cancellation - 302 2<sup>nd</sup> Street S.

- Karla Van der Schaaf - That the full amount of taxes for 2019 be cancelled on 302 2<sup>nd</sup> Street S. in accordance with Section 274 of *The Municipalities Act* due to property being donated to the Town of Lampman as follows:

Municipal	\$ 174.65
School	\$ 168.76

Carried

d) Incident Report – Steve Massel - July 24, 2019

- Duane Garton – That the incident report received from Steve Massel on July 24, 2019 regarding hitting a natural gas line on Grove Street while mowing grass hereby be acknowledged and kept on file.

Carried

e) Prairie Lily Club Roof Repair

- Janice Bernier – That the Town of Lampman submit a tender request to the following contractors: Dexeco Construction Ltd., Paul Zabel and Chad Kallis for a quote to properly repair the roof at the Prairie Lily Club at 106 Main Street.

Carried

- Jamie Taillon – That the Prairie Lily Club be refunded one hundred fifty dollars (\$150.00) for expenses to patch the roof at the Prairie Lily Club.

Carried

f) Purchasing Lots for Accessory Building Only

- Jamie Taillon – That the request from John Ludwig to purchase 306 Railway Avenue and Trina Schell to purchase 105 Galloway Street from private individuals to build a garage, which is in contravention to the Municipal Zoning Bylaw No. 1974-4 be granted, with the stipulation that the two adjacent lots must be amalgamated into one property through ISC before any building permit for such garages would be issued.

Carried

g) High Energy Performance Ltd. – Donation-in-Kind

- Karla Van der Schaaf – That High Energy Performance Ltd. be granted a Donation-In-Kind in the amount of three hundred twenty-five dollars and thirty-three cents (\$325.33) for work completed to repair a water pump for the Town.

Carried

- Karla Van der Schaaf – That D-Ray Trucking be granted a Donation-In-Kind receipt in the amount of two thousand eight hundred forty-one dollars and sixty cents (\$2,841.60) for hauling water to the Lampman Pool.


Carried

h) SPWA/APWA Winter Maintenance Workshops

- Karla Van der Schaaf – That the Town Foreman be authorized to attend the APWA Winter Maintenance Supervisor Certificate Seminar on September 19, 2019 in Saskatoon if time permits; and that all travel and out-of-pocket expenses be paid by the Town of Lampman.

Carried

157



k) Application for Employment

- Janice Bernier - That the Town of Lampman advertise for one (1) full-time permanent maintenance person for the Town of Lampman to commence as soon as possible; applications be accepted until September 6, 2019. All applications will be presented at the next regular meeting of Council for review.

Carried

l) Lampman Recreation Employee

- Jamie Taillon - That the Town of Lampman, in cooperation with the R.M. of Browning No. 34, advertise for one (1) full-time permanent Recreation Maintenance person for all recreation facilities in the Town of Lampman to commence as soon as possible; applications be accepted until September 6, 2019. All applications will be presented at the next regular meeting of Council for review.

Carried

m) 110 Bennett Street – Fence, Noise & Yard

- Janice Bernier - That the Town of Lampman appoint two (2) members of Council to sit on the Order to Remedy Committee; and that the date of the Order to Remedy be set for August 26, 2019 with regard to the property located at 110 Bennett Street.

Carried

n) 312 Railway Avenue - Declaring Dangerous Dog

- Duane Garton - That the Town of Lampman serve a Notice on the residents of 312 Railway Avenue requesting to that the dog located on the premises be examined by an Evaluation Committee on a date that is set and agreed upon by all required evaluators to determine whether it should be deemed a dangerous dog as per Bylaw No. 2014-5.

Carried

o) Rescue Truck - Advertise for Sale

- Jamie Taillon - That the Town of Lampman offer to the R.M. of Browning No. 34 to sell the rescue truck service body on the 2006 rescue truck; and that the Town of Lampman would utilize the truck and chassis as a town truck.

Carried

**2019-8-9 OTHER MATTERS**

- Karla Van der Schaaf – That the Mayor of the Town of Lampman contract TnT Oilfield Services to perform maintenance to the dug out on the south side of Lampman by the school yard; maintenance to include clearing the brush and deepening of the said dugout.

Carried

- Karla Van der Schaaf – That the Town of Lampman allow Council to operate any equipment owned by the Town of Lampman upon authorization of the Town Foreman due to the current shortage of employees; and that administration add all members of Council to the Town of Lampman's insurance immediately.

Carried





- Jamie Taillon - That the Town of Lampman contact Xylem regarding pump maintenance with further details regarding dates, maintenance schedule, and the possibility of a multi-year contract; and that this be presented at the next regular meeting of Council.

Carried

**2019-8-10 FOREMAN'S REPORT**

- Jamie Taillon - That the Foreman's Report be hereby approved as presented.

Carried

- Duane Garton - That the water treatment plant logs for the month of June & July, 2019 be acknowledged and filed for future reference and signed by the Mayor.

Carried

**2019-8-11 DELEGATIONS**

*There were no delegations present.*

**2019-8-12 ACCOUNTS**

- Karla Van Der Schaaf - That the accounts covered by cheque no.'s 12785 to 12855 in the amount of \$345,426.70 and that direct payroll payments no's 651 to 658 for the amount of \$13,841.89 be approved for payment.

Carried

**2019-8-13 NEXT MEETING**

That the next meeting of Council be held on September 11, 2019 at 7 p.m.

**2019-8-14 ADJOURN**

- Jay Jones - That this meeting now be adjourned. The time being 10:38 p.m.

Carried

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Mayor