



**MINUTES**  
**TOWN OF LAMPMAN**  
**Regular Meeting – November 19, 2025**

**1. CALL THE MEETING TO ORDER**

Mayor Greening called the meeting to order at 6:31 p.m., the attendance being as follows:

Mayor – Scott Greening

Deputy Mayor – Dena Scott

Councillor – Jadon Carnduff

Councillor – Roy Raynard – absent

Councillor – Daryle Runge - absent

Councillor – Ryan Saxon – arrived at 6:45 p.m.

Councillor – Kelly Storlie

Administrator – Teresa Biller

Assistant Administrator – Nicole Sheppard

Dio Wiebe – by phone 7:01 – 7:16 p.m.

**2. CONFLICT OF INTEREST**

None Declared

**3. ADDITIONS OF URGENT OR EMERGENT BUSINESS**

**4. APPROVAL OF AGENDA**

**2025-11-4 - Storlie**

That Council approve the agenda as presented.

**CARRIED**

**5. MINUTES**

1. Regular Meeting Minutes October 15, 2025

**2025-11-5.1 - Carnduff**

That Council approve the Regular Meeting Minutes of October 15, 2025 as presented.

**CARRIED**

**6. BANK RECONCILIATION Chequing, Savings, Foodbank**

1. September 2025

**2025-11-6.1 - Saxon**

That Council accept the September 2025 Bank Reconciliation for the Chequing, Savings, and Foodbank Accounts as presented.

**CARRIED**

SG JB

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2. October 2025

**2025-11-6.2 – Scott**

That Council accept the October 2025 Bank Reconciliation for the Chequing, Savings and Foodbank Accounts as presented.

**CARRIED**

7. **FINANCIALS**

1. Financial Statement October 2025

**2025-11-7 - Storlie**

That Council accept the Financial Statement for October 2025 as presented.

**CARRIED**

8. **LIST OF ACCOUNTS FOR APPROVAL**

1. November 19, 2025

**2025-11-8 – Carnduff**

That Council approve the November 2025 List of Accounts for Approval as: Food Bank: 2025-031 – 037 in the amount of \$1,021.20, Cheques: #1015 - #1029 in the amount of \$22,133.08, Online payments 2025-503 - 551 in the amount of \$69,329.95, Payroll Batches for October 1-31, 2025 in the amount of \$24,361.23 and Council Indemnity for October in the amount of \$2,947.50 for a total of \$119,792.96.

**CARRIED**

9. **CORRESPONDENCE**

1. SETPC Meeting Minutes Sept 23, 2025

2. SAMA Service fee Change 2026

**2025-11-9 – Scott**

That correspondence be filed as dealt with.

**CARRIED**

10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

1. Rec Board Committee

2. HR Committee

3. Rec Minutes Oct 21, 2025

4. Fire Dept Minutes Nov 4, 2025

5. Joint Meeting Minutes October 8, 2025

**2025-11-10 – Storlie**

That Council accept committee reports as well as committee minutes as presented.

**CARRIED**

11. **ADMINISTRATION REPORT**

**2025-11-11.1 – Greening**

That Council authorize the Administrator to integrate the Rec Board Bookkeeping system into the Town's Munisoft bookkeeping system as of January 1, 2026.

**CARRIED**

**2025-11-11.2 – Greening**

That Council authorize the Administrator to payout the Administrator's banked overtime and Chase the Ace mileage before the 2025 yearend as per Town Policy 300-2, 1.5.

**CARRIED**

SB  
B

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**2025-11-11.3 – Storlie**

That Council accept the Administration report as presented.

**CARRIED**

12. **UNFINISHED BUSINESS**

1. ASI Engineering Asset Management Quote – Delegation – New Software

13. **NEW BUSINESS**

1. Abate Taxes to apply Sept Discount and Service Charge

**2025-11-13.1 – Scott**

That Council authorize the Administrator to abate the taxes and service charge as follows:

Roll 114 in the amount of \$26.55

Roll 238 in the amount of \$26.04

Roll 53 in the amount of \$26.85

Roll 221 in the amount of \$31.11

Account 390 in the amount of \$20.00

**CARRIED**

2. Motion to Transfer Utility to taxes

**2025-11-13.2 – Scott**

Account 985 in the amount of \$749.48 to Roll 298

Account 243 in the amount of \$2884.34 to Roll 157

**CARRIED**

**13.3.1. REQUEST PERMISSION TO BORROW BY WAY OF DEBENTURES**

**2025-11-13.3.1 – Saxon**

THAT application be made to the Local Government Committee for permission to borrow by way of debentures, the sum of one million, eight hundred fifty thousand dollars (\$1,850,000.00) in 2025 repayable over a period of 10 years, for the purpose of building a new Water Treatment Plant and replacing water meters to smart meters.

AND Debentures to be repayable so that the principal and interest are combined and made payable in equal annual instalments during the term of the securities interest at the rate of four percent (4%) per centum, per annum, payable at least annually.

**CARRIED**

3.2. Motion to Apply for CHIF grant for WTP and Water meter upgrade

**2025-11-13.3.2 - Saxon**

That Council authorize the Administrator to apply for the CHIF Grant for the replacement of the Water Treatment Plant and water meter upgrade to smart meters.

**CARRIED**

4. Appoint Nathan Brodner as Class 1 Building Official for PBI

**2025-11-13.4 – Scott**

That Council appoint Nathan Brodner as Class 1 Licensed Building Official as an employee of PBI.

**CARRIED**

*SG CR*

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8. Rates and Appointments for 2026

**2025-11-13.8 – Greening**

That Council table the setting of the Rates and Appointments for 2026 to the December 17, 2025 Regular Meeting.

**CARRIED**

9. Complaint Roll 107

10. Acquire Title

**2025-11-13.10- Scott**

THAT TAXervice, on behalf of the Town of Lampman, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 2 -BLK/PAR 8-PLAN 75R51724 EXT 0, 151465967, 151465989, 153307324, 153307335

**CARRIED**

11. Acquire Title

**2025-11-13.11- Carnduff**

THAT TAXervice, on behalf of the Town of Lampman, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 6-BLK/PAR 13-PLAN 102011364 EXT 0, 139957284

LOT 10-BLK/PAR 13-PLAN 102011364 EXT 0, 139957295

LOT 13-BLK/PAR 13-PLAN 102011364 EXT 0, 139957453

LOT 5-BLK/PAR 16-PLAN 102011364 EXT 0, 139957420

LOT 6-BLK/PAR 16-PLAN 102011364 EXT 0, 139957318

LOT 7-BLK/PAR 16-PLAN 102011364 EXT 0, 139957329

LOT 8-BLK/PAR 16-PLAN 102011364 EXT 0, 139957330

LOT 9-BLK/PAR 16-PLAN 102011364 EXT 0, 139957149

LOT 10-BLK/PAR 16-PLAN 102011364 EXT 0, 139957150

**CARRIED**

12. Acquire Title

**2025-11-13.12- Greening**

THAT TAXervice, on behalf of the Town of Lampman, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 14-BLK/PAR 3-PLAN AN2691 EXT 0, 151956849

**CARRIED**

13. Acquire Title

**2025-11-13.13 - Saxon**

THAT TAXervice, on behalf of the Town of Lampman, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 1-BLK/PAR 4-PLAN AN2691 EXT 0, 152953623

LOT 2-BLK/PAR 4-PLAN AN2691 EXT 0, 152953656

**CARRIED**



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14. Acquire Title

**2025-11-13.14 - Storlie**

THAT TAXervice, on behalf of the Town of Lampman, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 14-BLK/PAR 6-PLAN C2663 EXT 0, 151289691

**CARRIED**

15. Public Disclosure Statements

**2025-11-13.15 – Storlie**

That Public Disclosure Statements be signed, accepted and filed.

**CARRIED**

16. 1. Christmas Party

**2025-11-13.16.1 – Greening**

That the Christmas party be held at Max's, time and date to be determined by the Administrator.

**CARRIED**

2. Christmas Bonus

**2025-11-13-16.2 – Saxon**

That Council authorize a Christmas bonus to be paid to all fulltime employees in the amount of \$300.00.

**CARRIED**

3. Birthday Bonus

**2025-11-13.16.3 – Greening**

That Council table Birthday Bonus discussion to December 17<sup>th</sup>, 2025 Regular Meeting.

**CARRIED**

17. Wages and Salaries as of January 1, 2025

**2025-11-13.17 – Storlie**

That Council authorize the wage and salaries to be as follows as of January 1, 2026:

Teresa Biller: Salary \$83,283.20

Stacy Enanoria: Salary is \$64,480.00

Dio Wiebe: wage is \$32.00/ hour

Thomas Fisher: wage is \$28.00/ hour

Brenda Schulties: wage is \$26.00 /hour

**CARRIED**

18. Late Meeting Payments

**2025-11-13.18 – Saxon**

That Council authorize the late meeting payments as follows: Faron Doud – \$16.00, Richard Kochie – \$40.00, Lampman Legion – \$3,500.00, Grant Palmer -\$3184.34, SK Housing 2024- \$437.07, Dio Wiebe – \$500.00 for a total amount of: \$7,677.41.

**CARRIED**



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14. **DELEGATIONS/PUBLIC HEARINGS**

1. Roll 24 6:31-6:46 pm

**2025-11-14.1- Carnduff**

That Council, in consideration of extenuating circumstances, reverse the interest for Roll 24 for the year of 2026.

**CARRIED**

2. ASI Engineering 7:30 – 8:02 p.m.

3. Roll 321 8:05 – 8:30 p.m.

**2025-11-14.3 - Storlie**

That Council table items for consideration brought forward from Roll 321 until December 17, 2025, Regular Meeting.

**CARRIED**

4. Roll 107 8:31 – 9:00 p.m.

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant and Lift Station Records

**2025-11-15.1 - Scott**

That Council accept and sign the Water Treatment Plant and Lagoon Records for October, 2025 as presented.

**CARRIED**

2. Foreman's Report 7:01- 7:16 pm

**2025-11-15.2 – Carnduff**

That Council accept the Foreman's report as presented.

**CARRIED**

16. **NEXT MEETING**

December 17, 2025

17. **ADJOURN**

**2025-11-17 – Greening**

That this meeting now be adjourned. The time being 10:01 p.m.

**CARRIED**

  
Mayor



  
Administrator