



MINUTES
TOWN OF LAMPMAN
Regular Meeting – May 21, 2025

1. **CALL THE MEETING TO ORDER**

Mayor Greening called the meeting to order at 7:03 p.m., the attendance being as follows:

Mayor – Scott Greening

Deputy Mayor – Dena Scott – Absent

Councillor – Jadon Carnduff

Councillor – Roy Raynard

Councillor – Daryle Runge

Councillor – Ryan Saxon

Councillor – Kelly Storlie - Absent

Administrator – Teresa Biller

Assistant Administrator – Lee Ann Karcha

Foreman – Kane Robertson 7:05- 7:25 p.m.

2. **CONFLICT OF INTEREST**

None Declared

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

2025-05-3 – Carnduff

That Council approve the following additions to the agenda:

13.23 – Local Contractors

CARRIED

4. **APPROVAL OF AGENDA**

2025-05-4 – Carnduff

That Council approve the amended agenda.

CARRIED

5. **MINUTES**

1. Regular Meeting Minutes April 23, 2025

2025-05-5.1 – Saxon

That Council approve the Regular Meeting Minutes from April 23, 2025.

CARRIED

2. Special Meeting Minutes April 9, 2025

3. Special Meeting Minutes April 30, 2025

MINUTES
TOWN OF LAMPMAN
Regular Meeting – May 21, 2025
Page 2

4. Special Meeting Minutes May 5, 2025

2025-05-5.2 – Saxon

That Council approve the Special Meeting Minutes from April 9, 2025, April 30, 2025 and May 5, 2025.

CARRIED

6. **BANK RECONCILIATION** Chequing, Savings, Foodbank

1. April 2025

2025-05-6 – Carnduff

That Council table the April 2025 Bank Rec to the June 18, 2025 Meeting.

CARRIED

7. **FINANCIALS**

1. Financial Statement April 2025

2025-05-7 - Runge

That Council Table the Financial Statements for April 2025.

CARRIED

8. **LIST OF ACCOUNTS FOR APPROVAL**

1. May 21, 2025

2025-05-8.1 - Raynard

That Council approve the May 21, 2025 List of Accounts for Approval as: Food Bank 2025-014-2025-016 in the amount of \$282.39, Cheques: #908 - # 917 in the amount of \$13,507.66, Online payments 2025-182 – 2025-236 in the amount of \$79,337.24 Payroll Batches for April 1-30, 2025 in the amount of \$23,713.53 and Council Indemnity for April in the amount of \$5,175.00 for a total of \$122,015.82.

CARRIED

2. Transfer from Savings Account

2025-05-8.2 – Carnduff

That Council authorize the Administrator to transfer \$100,000.00 from Savings Account to the Main Chequing Account.

CARRIED

9. **CORRESPONDENCE**

1. SK Housing Corp 2024 Annual Report

2. RCMP April Letter

3. Delco Final Report

4. SE Regional Library Report April 22, 2025

5. Subdivision Dugout Approval May 8, 2025

6. Library Annual Meeting April Trustee Report

7. Suma Representative Letter

8. Information from Library Board

2025-05-9 - Saxon

That Council file correspondence as dealt with.

CARRIED

Handwritten signature and initials in blue ink, located in the bottom right corner of the page.

MINUTES
TOWN OF LAMPMAN
Regular Meeting – May 21, 2025
Page 3

10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

1. Rec Board

2. HR Committee

Lee Ann left the meeting at 8:16 p.m.

The Council went in Camera about HR matters.

Lee Ann returned to the meeting at 8:32 p.m.

3. SETPC Annual Report - Carnduff

2025-05-10 – Carnduff

That Council accept the Committee Reports as presented.

CARRIED

11. **ADMINISTRATION REPORT**

2025-05-11.1 – Saxon

That Council authorize Richard Wilhelm to pump water from his property to run into town storm sewer for the year of 2025.

CARRIED

2025-05-11.2 – Runge

That Council authorize the Foreman to get pricing on a flow meter from Primec for a flow meter for the bulk fill station at the Water Treatment Plant.

CARRIED

2025-05-11.3 - Raynard

That Council accept the Administration Report as presented.

CARRIED

12. **UNFINISHED BUSINESS**

1. Municipal Mill Rate

2025-05-12.1 – Saxon

That Council set the mill rate for 2025 at 10 mills.

CARRIED

2. Review and Approve 2025 Budget

2025-05-12.2 – Greening

That Council approve the 2025 Budget with the discussed changes thus forming a part of these minutes.

CARRIED

3. Review Quotes / Leases on Vehicles

2025-05-12.3 - Carnduff

That Council approve the purchase of 2025 Ford F150 XL, long box, crew cab, 5.0l at 0% financing, over 4 years in the amount of 65,995 plus tax.

CARRIED

4. Vehicle Operation Bylaw – 2025-03

2025-05-12.4 – Runge

That Bylaw 2025-03 Being a Bylaw for Vehicle Operation be introduced for the first time.

CARRIED

Handwritten signature in blue ink and the initials 'ATS' in black ink.

MINUTES
TOWN OF LAMPMAN
Regular Meeting – May 21, 2025
Page 4

5. 2024 Draft Financial Statements

2025-05-12.5 - Raynard

That Council approve and sign the 2024 Draft Financial Statements from MNP as presented.

CARRIED

6. Library Information

2025-05-12.6 – Greening

That Council acknowledge the offer for the Library Board to pay for the replacement of one window at the library and will apply for grant to help pay for the cost to replace the windows for the quoted amount of approximately \$10,000.

CARRIED

13. **NEW BUSINESS**

1. Taxservice Proceedings

2025-05-13.1 - Runge

That Taxservice be authorized under s22(1) of The Tax Enforcement Act on or after May 25, 2025 to commence proceedings to request title with respect to the following described lands:

Roll 67 LOT 16-BLK/PAR 4-PLAN AN2691 EXT 0
Roll 70 LOT 20-BLK/PAR 4-PLAN AN2691 EXT 0
 LOT 21-BLK/PAR 4-PLAN AN2691 EXT 0
 LOT 22-BLK/PAR 4-PLAN AN2691 EXT 0
Roll 71 LOT 23-BLK/PAR 4-PLAN AN2691 EXT 0
Roll 90 LOT 8-BLK/PAR 6-PLAN C2663 EXT 0
 LOT 9-BLK/PAR 6-PLAN C2663 EXT 0
Roll 348 LOT 16-BLK/PAR 6-PLAN AH8550 EXT 0
 LOT 17-BLK/PAR 6-PLAN AH8550 EXT 0

CARRIED

2. Roll 295 Basement Wall

2025-05-13.2 - Saxon

That Council acknowledge the concern Roll 295 – 6-7 2C3184 has with the house foundation and authorize the Administrator to send a letter of response to address the concern and let the resident that we will assist where possible.

CARRIED

3. Health Care Advertising

2025-05-13.3 – Carnduff

That Council authorizes permission for Saskatchewan Health Care to Advertise on the Town Website.

CARRIED

4. WTP Quote for Pipe and Valves for WTP

2025-05-13.4 - Greening

That Council accept the quote for the pipe and valve replacement and installation at the Water Treatment plant of \$10,589.11 taxes included.

CARRIED

MINUTES
TOWN OF LAMPMAN
Regular Meeting – May 21, 2025
Page 5

5. WTP Motors – Quote Municipal Utilities

2025-05-13.5 - Saxon

That Council accept the recommendation from Municipal Utilities to not repair the third motor on the vertical turbine pump, and that Council file the quote for a rebuilt spare pump of \$1,500 - \$2000 for future reference.

CARRIED

6. Therapeutic Park – upkeep

7. R.M. Browning Letter and Agreement: Re: Borrow pit on Lagoon Property

2025-05-13.7 - Runge

That Council approve and sign Agreement for the R.M. of Browning to use clay from the lagoon property which will provide extra storage for treated material to be released from the lagoon, pending confirmation from BCL engineering and Water Security Agency.

CARRIED

8. R.M. Browning, RE: Water Tender Truck – Fire and Rescue

2025-05-13.8 – Raynard

That Council acknowledge and accept the donation of the Water Tender Truck from the R.M. of Browning for the Fire Department and agree that if the time comes when it is not needed, it the truck be returned to the R.M.

CARRIED

9. Flood Grant Payment 2024

2025-05-13.9 – Saxon

That the Flood Grant payment amount for 2024 be tabled until the June 18th Regular Meeting.

CARRIED

10. MLB Cleanup Competition

2025-05-13.10 – Carnduff

That Council approve free transfer station days of May31 and June 1 to help promote MLB Town cleanup competition.

CARRIED

11. BCL and Water Treatment Plant Tender

2025-05-13.11 - Runge

That Council will proceed with BCL Engineering as Engineer for the Water Treatment Plant and post a Public Notice of Intent of Advanced Contract Award notice on Sask Tenders.

CARRIED

12. Genco Quote for Railway

2025-05-13.12 - Greening

That Council acknowledge the quote to lay asphalt on oiled surface on Railway Ave. and 2nd St. going NE. for approximately 1,200 m2 in the amount of \$49,968.00 and file for future reference.

CARRIED




MINUTES
TOWN OF LAMPMAN
Regular Meeting – May 21, 2025
Page 6

13. Hay Tender

2025-05-13.13 – Runge

That Council not accept the tender for hay, and authorize the Administrator to re-open Tenders to June 17, 2025.

CARRIED

14. Quote for Library Window repair or Replacement

2025-05-13.14 – Saxon

That Council Table the Quote for repair / replacement of the library windows to the Regular meeting on June 18, 2025.

CARRIED

15. Taxservice Motion for Representation

2025-05-13.15 – Carnduff

That Council appoint solicitor Gary Burnside of Taxservice to represent the Town in regard to all inquiries and communication with property owner of 1-2 4 AN2691 and the Office of the Ombudsman (Saskatchewan) regarding Roll # 56.

CARRIED

16. List of Lands in Arrears

2025-05-13.16.1 - Runge

That Council accept the List of Lands in arrears as presented and exclude from the list of lands properties upon which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy, thus forming a part of these minutes.

CARRIED

2025-05-13.16.2 - Runge

That Council authorize TAXservice to manage tax enforcement proceedings respecting the rolls referred to above on behalf of the municipality.

CARRIED

2025-05-13.16.3 - Runge

That Council authorize the list of lands in arrears to be published in the Carlyle Observer.

CARRIED

17. Bylaw Enforcement

2025-05-13.17 - Saxon

That Council authorize the Administrator to send out reminder letters of Town Cleanup Competition, Free Transfer Station Day, and Order to Remedy for properties that contravene Town Bylaw.

CARRIED

18. Targeted Sector Support Grant – Benson, Browning, Lampman

2025-05-13.18 - Carnduff

That Council authorize the Administrator to work with R.M. of Browning to draft a letter to R.M. of Benson for a shared Emergency Response Plan with Town of Lampman, R.M. of Browning and the R.M. of Benson to which grant funding would be available.

CARRIED

Handwritten signature and initials in blue ink, located in the bottom right corner of the page.

MINUTES
TOWN OF LAMPMAN
Regular Meeting – May 21, 2025
Page 7

19. Bylaw Concern email

2025-05-13.19 - Greening

That Council acknowledge email of complaint in regards to parking of trailers and vehicles on the frontage of properties, and authorize Administrator to send a letter of response stating this does not contravene town bylaws.

CARRIED

20. Deck Permit 25-04

2025-05-13.20 - Raynard

That Council authorize the deck permit application # 25-04 for Roll #224 11 &15 A 65R05601.

CARRIED

21. After Meeting Payments

2025-05-13.21 – Runge

That Council authorize after meeting payments to K. Storlie in the amount of \$150.00, UMAAS in the amount of \$208.62 and to Nelson Motors in the amount of \$8,539.14 for a total of \$8897.76.

CARRIED

That Councillor Raynard declared a conflict of interest, vacated his chair and left the meeting at 10:30 p.m.

23. Local Businesses and Residents Working for the Town

2025-05-13.23 – Saxon

That Council authorize the Administrator and Foreman to ask for quotes from our local businesses and residents for contract work needed within the Town first, and then outside the Town if needed.

CARRIED

That Councillor Raynard returned to the meeting at 10:36p.m.

14. **DELEGATIONS/PUBLIC HEARINGS**

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant Records

2025-05-15.1 – Greening

That Council accept and sign the Water Treatment Plant and Lagoon Records.

CARRIED

2. Foreman's Report

2025-05-15.2 - Greening

That Council accept the Foreman's verbal report as presented.

CARRIED



MINUTES
TOWN OF LAMPMAN
Regular Meeting – May 21, 2025
Page 8

16. **NEXT MEETING**


June 18, 2025


17. **ADJOURN**

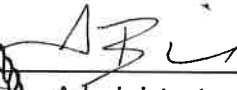
2025-05-17 – Greening

That this meeting of Council now be adjourned. The time being 10:55 p.m.

CARRIED


Mayor




Administrator



FORM 1
(Section 3)

List of Lands in Arrears

Name of Municipality Town of Lampman

PROVINCE OF SASKATCHEWAN

List of lands with arrears of taxes as of May 16, 2025

(Section 3(1) of *The Tax Enforcement Act*.)


DESCRIPTION OF PROPERTY

<i>Assessment Number</i>	<i>Lot</i>	<i>Block</i>	<i>Plan</i>	<i>Title Number</i>	<i>Total Arrears</i>
505015450	5	K	63R20055	139545681	\$1,420.79
505015600	8	K	65R20576	153814732	\$1,991.62
505015650	9	K	65R20576	153814787	\$2,195.07
505017100	7	U	59A05926	149945800	\$4,885.78
505021550	10	6	AH8550	130280228	\$1,788.17
505022800	15	7	AH8550	143665971	\$1,606.10
505035500		C	101320670	138162966	\$8,771.63
505040300	12	13	102011364	145030508	\$3,643.23
505000850	17	1	AG5479	154836355	\$1,721.64
505002450	2	3	AN2691	154368906	\$1,511.68
505003150	15	3	AN2691	157986769	\$1,873.26
505008950	8-9	9	AF4698	153193035, 147103062	\$2,173.59



Submitted to the head of the council

this 21th day of May, 2025



Treasurer

