



MINUTES
TOWN OF LAMPMAN
Regular Meeting – June 18, 2025

1. **CALL THE MEETING TO ORDER**

Deputy Mayor Scott called the meeting to order at 6:37 p.m., the attendance being as follows:

Mayor – Scott Greening – by phone from 6:56 – 7:18 p.m. during delegation

Deputy Mayor – Dena Scott

Councillor – Jadon Carnduff

Councillor – Roy Raynard

Councillor – Daryle Runge - Absent

Councillor – Ryan Saxon – arrived at 7:30 pm

Councillor – Kelly Storlie

Administrator – Teresa Biller

Assistant Administrator – Lee Ann Karcha

Dio Wiebe 8:30 – 10:30 p.m.

2. **CONFLICT OF INTEREST**

Councillor Raynard declare a conflict of interest with item 12.3.

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

4. **APPROVAL OF AGENDA**

2025-06-04 – Carnduff

That Council approve the agenda as presented.

CARRIED

5. **MINUTES**

1. Regular Meeting Minutes May 21, 2025

2025-06-05.1- Storlie

That Council approve the Regular Meeting Minutes of May 21, 2025 as presented.

CARRIED

2. Special Meeting Minutes June 9, 2025

2025-06-05.2 – Carnduff

That Council approve the Special Meeting Minutes from June 9, 2025 as presented.

CARRIED

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6. **BANK RECONCILIATION** Chequing, Savings, Foodbank

1. April 2025

2025-06-6.1 - Raynard

That Council accept the Bank Reconciliation with the Bank Statements for April 2025 for the Chequing, Savings and Foodbank accounts as presented.

CARRIED

7. **FINANCIALS**

1. Financial Statement May 2025

2025-06-7.1 – Carnduff

That Council accept the Financial Statements for May as presented.

CARRIED

8. **LIST OF ACCOUNTS FOR APPROVAL**

1. June 18, 2025

2025-06-8 – Raynard

That Council approve the June 18, 2025 List of Accounts for Approval as: Food Bank 2025-017-2025-018 in the amount of \$228.79, Cheques: #918 - # 937 in the amount of \$60,570.69, Online payments 2025-237 – 2025-295 in the amount of \$167,566.72 Payroll Batches for May1-31, 2025 in the amount of \$20,828.94 and Council Indemnity for April in the amount of \$1,950.00 for a total of \$251,145.14.

CARRIED

6:55-7:17 p.m. Delegate - Fire Chief Grant Palmer arrived to speak on the need for wildlands / rescue truck. The Fire department have approximately \$103,000 committed including the donation of a F350 Truck from the R.M. of Browning.

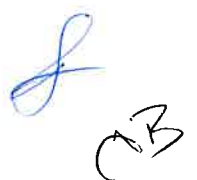
9. **CORRESPONDENCE**

1. Lagoon Compliance Report
 2. Email Connor Traves re Borrow Pit
 3. Email M Kardash – Old Lift Station
 4. Email M Kardash – 06.09.2025
 5. Email M Kardash – 06.12.2025
 6. Flood Easement example
 7. SETPC Meeting Minutes April 22, 2025
 8. Ministry of Highways update May 2025
 9. Canadian Postmasters and Assistants Association
 10. SE Regional Library Trustee Telegraph April 20, 2025
- 2025-06-09 – Saxon**
That Council file correspondence as dealt with.

CARRIED

10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

1. Rec Board Minutes June 10, 2025
2. Rec Board Committee update
3. HR Committee

Handwritten signature and initials in blue ink, located in the bottom right corner of the page.

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2025-06-10 – Storlie

That Council accept the minutes and reports as presented.

CARRIED

11. ADMINISTRATION REPORT

2025-06-11.1 – Scott

That Council authorize town residents to set up a committee to look after fundraising and upkeep of the Shirley Carson Therapeutic Park.

CARRIED

2025-06-11.2 – Raynard

That Council accept the Administration Report as presented.

CARRIED

12. UNFINISHED BUSINESS

1. 2025 F150- Motion 2025-05-12.3

2025-06-12.1 – Scott

That Council rescind motion 2025-05-12.3 to borrow money to purchase 2025 Ford F150 XL, long box, crew cab, 5.0l at 0% financing, over 4 years in the amount of 65,995 plus tax.

CARRIED

2. Grant WSA Received

2025-06-12.2 - Saxon

That Council acknowledge that the Town of Lampman has received 50% matching flood grant funding in the amount of: 36,323.77 March 2025 for projects in 2024 with a total received of \$56,569.27 with potential of \$80,632.23 available in Flood Grant Years.

CARRIED

8:01 Councillor Raynard declared a conflict of interest due to the nature of his business and vacated his chair, and left the meeting.

3. 2025-03 Vehicle Operation Bylaw

2025-06-12.3.1 – Saxon

That Bylaw 2025-03 Being a Bylaw for vehicle operation, be introduced for the second time.

CARRIED

2025-06-12.3.2 - Storlie

That the third and final reading of Bylaw 2025-03 Being a Bylaw for vehicle operation, be given the third.

CARRIED UNANIMOUSLY

2025-06-12.3.3 - Scott

That Bylaw 2025-03 Being a Bylaw for vehicle operation, now be adopted, signed and sealed as a Bylaw of the Town of Lampman thus forming a part of these minutes.

CARRIED

8:09 Councillor Raynard returned to the meeting and took his chair.



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4. Human Resources

1. Foreman- Kane Robertson Resignation

2025-06-12.4.1 – Carnduff

That Council acknowledge Kane Robertson's Resignation, last day worked will be Thursday June 26, 2025.

CARRIED

2. Student Application

2025-06-12.4.2 – Storlie

That Noah Kardash be hired as a summer student at the wage of \$15/hour, as available until the end of June and 40 hours per week from July – end of August.

CARRIED

3. Interim Foreman

2025-06-12.4.3 – Saxon

That Dio Wiebe be offered the position of Interim Foreman at the wage of \$28.00/hr starting June 27, 2025, with a 3-month probation, and review to follow.

CARRIED

4. Rec/Admin Assistant

2025-06-12.4.4 – Scott

That Council authorize the Administrator to advertise for a Temporary Part-time Rec/Admin Assistant.

CARRIED

5. Hay Tender

2025-06-12.5 – Saxon

That the hay tender be awarded to Glen Gress for one year at \$.00125 per pound.

CARRIED

8:28 p.m. Dio Wiebe arrived at the meeting.

8:32 p.m. Council took a recess for discussion of borrowing needs for Capital Assets

8:54 p.m. Council continued the regular meeting.

6. To Request Permission to Borrow by way of Long Term Loan

2025-06-12.6 – Saxon

THAT application be made to the Local Government Committee for permission to borrow the sum of \$80,096.00 in 2025 repayable over a period of 5 years, for the purpose of pickup truck to be used by the Town Foreman.

AND that the amount of the said debt shall be payable in 60 months (5 years), installments of \$1,334.93 from July 19, 2025 to June 19, 2030 with interest at a rate of 0.0% per centum per annum, payable at least annually.

CARRIED



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6. Kabota Mower with 54" commercial deck

2025-06-12.6 - Scott

That Council amend motion S2025-06-09-3.3 to purchase 2025 Kubota Mower in the amount of \$11,378 plus finance fee 381.30 plus taxes and fees for a total of \$13,063.33. AND that after deposit of \$1,300.00 is applied, the said debt of \$11,763.33 shall be payable in 24 months, installments of \$490.13 to be financed at 0.0% from July 11, 2025 – June 11, 2027.

CARRIED

13. **NEW BUSINESS**

1. Dec 31, 2024 Audited Financial Statements

2025-06-13.1- Storlie

That Council accept the December 31, 2024 Audited Financial Statement.

CARRIED

2. MemoryKPR

2025-06-13.2 - Carnduff

That Council Authorize Mary Anne Veroba head up a committee for the Memory Keeping and Story Telling Platform that will keep all of the history for the community of Lampman. The Cost of the program is \$1033.00 per year and Council authorizes the volunteers to fundraise for the program and will pay the difference to cover the costs.

CARRIED

3. 06062025 Incident Report

2025-06-13.3 – Saxon

That Council acknowledge the incident report from June 6, 2025 and authorize the Administrator to issue a written warning.

CARRIED

4. Abatements

2025-06-13.4 – Carnduff

That Council approve the following abatements:

Roll 278 B2 J740 \$128.52 the land portion should be is exempt

Roll 303 - 17 2 C3184 \$1094.62 2025 taxes became a Tax Title Property

CARRIED

5. Permit 25-05 Garage 1-2 & 9 U 101319601 Ext 19

2025-06-13.5 – Carnduff

That Council approve Permit 25-05 on property 1-2 & 9 U 101319601 Ext 19 to build a garage.

CARRIED

6. Permit 25-06 Fence 27 8 101863076

2025-06-13.6 – Carnduff

That Council approve Permit 2025-06 to build a fence on property 27 8 101863076.

CARRIED



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7. Appeal Roll 178

2025-06-13.7 – Storlie

That Council accept the appeal from Roll 178 1, 10 12 67R095907 101319645 to be able to store the vehicle in the yard.

CARRIED

8. Complaint Roll 230 1 E AF7190

2025-06-13-8 – Saxon

That Council acknowledge the complaint from Roll 230 and an order to remedy re Bylaw 2021-12 Property Maintenance and Nuisance Abatement Bylaw will be sent to the Roll 231.

CARRIED

10. Zoning bylaw – Livestock in town limits

11. Concern Broken Window

2025-06-13.11 – Raynard

That Council agree to pay the cost of the broken window due to a rock thrown will trimming on Railway Avenue for the resident of property 6 9 AF4698.

CARRIED

12. WTP – Design

2025-06-13-12 – Carnduff

That Council authorize the BCL to proceed to design the WTP and apply for the permits as to be grant when funding is opened for applications in September.

CARRIED

13. Quote for Valve Turner

2025-06-13.13 – Raynard

That Council file the quote for the valve turner repair of \$2,235.54 for a new motor and authorize the Foreman to bring back to the shop for further inspection.

CARRIED

14. Quote for 6" Pump

2025-06-13.14 – Saxon

That Council file the quote for repair of 6" pump in the amount of \$13,602.78, and authorize the Foreman to bring it to the shop to be stored at this time.

CARRIED

15. Speed Discussion 361

2025-06-13.15 - Scott

That Council authorize the Administrator to send a letter to highways requesting a speed limit change on the portion of Hwy 361 west of the school zone from 50 km/hr to 40 km/hr.

CARRIED

16. SCC Time Capsule

2025-06-13.16 - Storlie

That Council acknowledge the SCC Time Capsule event on June 23, 2025 at 6:30 pm. Councillor Storlie will be attending and Mayor Greening if he is available.

CARRIED

17. Trees / Weeds on the Road



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18. Nuisance letters and Orders to remedy

2025-06-13.18 – Raynard

That Council authorize the Administrator to friendly reminders for all residents to clean up their yards for the MLB Cleanup Competition. If anyone is needing help to remove items call the office or to make arrangements for pickup.

CARRIED

14. **DELEGATIONS/PUBLIC HEARINGS**

1. Grant Palmer – Fire Chief
2. Public Notice for Borrowing @ 8:30 p.m.

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant & Lagoon Records

2025-06-15.1 – Scott

That Council accept and sign the Water Treatment Plant and Lagoon Records.

CARRIED

2. Foreman's Report

2025-06-15.2 – Scott

That Council accept the Foreman's report given by maintenance personal – Dio Wiebe.

CARRIED

16. **NEXT MEETING**

July 16, 2025

17. **ADJOURN**

2025-06-17 – Scott

That this meeting now be adjourned. The time being 10:30 p.m.


Mayor




Administrator