



MINUTES
TOWN OF LAMPMAN
Regular Meeting – January 15, 2025

1. **CALL THE MEETING TO ORDER**
Deputy Mayor Carnduff called the meeting to order at 6:25 pm, the attendance being as follows:
Mayor – Scott Greening - Absent
Deputy Mayor – Jadon Carnduff
Councillor – Roy Raynard
Councillor – Daryle Runge
Councillor – Ryan Saxon
Councillor – Dena Scott
Councillor – Kelly Storlie
Administrator – Teresa Biller
Assistant Administrator – Lee Ann Karcha
Kane Robertson 7:02-7:29pm
2. **ADMINISTRATORS INSURANCE BOND**
2025-01-2 - Saxon
That Council acknowledge the Administrator's insurance bond as presented.
CARRIED
3. **CONFLICT OF INTEREST**
That Councillor Runge declared conflict of interest with item 14.8.
4. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**
2025-01-4 – Scott
That Council 14.20 RM/ Town meeting be added to the agenda.
CARRIED
5. **APPROVAL OF AGENDA**
2025-01-5 - Storlie
That Council approve the amended agenda.
CARRIED
6. **MINUTES**
1. Regular Meeting Minutes December 18, 2024
2025-01-6 – Runge
That Council approve the Regular Meeting Minutes for December 18, 2024 as presented.
CARRIED

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7. **BANK RECONCILIATION** Chequing, Savings, Foodbank
1. December 2024
2025-01-7 – Raynard
That Council accept the December 2024 Bank Reconciliation as presented.
CARRIED
8. **FINANCIALS**
1. Financial Statement Dec 2024
2025-01-8 – Storlie
That Council accept the December 2024 Financial Statement as presented.
CARRIED
9. **LIST OF ACCOUNTS FOR APPROVAL**
1. December 31, 2024
2025-01-9.1 - Scott
That Council approve the December 31, 2024 List of Accounts for Approval as: Food Bank 2024-054-056 in the amount of \$285.10, Cheques: #824 – 845 in the amount of \$34,769.43, online payments 2024-304-2024-332 in the amount of \$120,656.94, Payroll for December 1- 31, 2024 in the amount of \$34,073.86, cell phone reimbursement in the amount of \$3,637.50 and Council Indemnity for December in the amount of \$1,449.81 for a total of: \$194,872.64.
CARRIED
2. January 15, 2025
2025-01-9.2 Saxon
That Council approve the January 15, 2025 List of Accounts for Approval as: Cheques: 846-855 in the amount of \$7578.96 and online payments 2025-001-2025-015 in the amount of \$43,993.44 for a total of \$51,572.40.
CARRIED
10. **CORRESPONDENCE**
1. Lampman Fire & Rescue Minutes January 7, 2025
2. Lampman Rec Board November Minutes
2025-01-10 – Scott
That Council file the correspondence as dealt with.
CARRIED
11. **COMMITTEE MEETINGS/INFORMATION/REPORTS**
1. Rec Board
2025-01-11-Storlie
That Council accept the committee report as presented.
CARRIED
12. **ADMINISTRATION REPORT**
2025-01-12.1- Carnduff
That Council approve the mileage allocation for the Administrator Mentor of \$.70 per km.
CARRIED
- 2025-01-12.2- Runge**
That Council accept the Administrator's report as presented.
CARRIED

SG
AB

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13. **UNFINISHED BUSINESS**

1. Fire Hall

2. Day Care – Crosswalks

2025-01-13.2 – Carnduff

That Council authorize the Administrator to apply for the SGI grant for painting crosswalks on the corners of Main Street and 2nd Avenue and Main Street and 3rd Avenue.

CARRIED

3. GFL – Contract

2025-01-13.3 – Raynard

That Council authorize the Administrator to sign the five- year contract with GFL stating that the town pays \$6.50 per recycling bin to be tipped biweekly and \$7.50 per garbage bin to be tipped weekly.

CARRIED

4. Sidewalks on Main Street

2025-01-13.4 – Storlie

That Council authorize the Administrator to send reminder letters to property owners that it is their responsibility to keep their sidewalks clean.

CARRIED

14. **NEW BUSINESS**

1. Abate charge for Tax Roll 141

2025-01-14.1 – Scott

That Council authorize the Administrator to abate the advertising charge of \$29.00 on Roll 141 as it was charged in error.

CARRIED

2. Abate Taxes Roll 288

2025-01-14.2 – Runge

That Council authorize the Administrator to abate the Municipal tax of \$3128.81 and the School tax of \$29.89 for Roll 288 because the property has been from tax title to ownership of the town and is now exempt.

CARRIED

3. Time off Request

2025-01-14.3 - Carnduff

That Council authorize the time off requests as follows:

Teresa Biller Holiday February 24- March 3, 2025

Kane Robertson Holiday- July 31- August 6, 2025

CARRIED

4. Western Municipal Consulting Appointment 2025

2025-01-14.4 - Scott

That pursuant to Subsection 220(1) of The Municipalities Act, the Town of Lampman appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025 through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere,



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Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for the hearing shall determine the chair of that hearing from among their numbers.

CARRIED

4a. Western Municipal Consulting Appointment of Secretary 2025

2025-01-14.4a - Scott

That pursuant to Subsection 221(1) if the Municipalities Act, the Town of Lampman appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of revision for the term January 1, 2025, through to December 31, 2025: remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

5. Municipal Sewer Maintenance Contract

2025-01-14.5 – Raynard

That Council authorize the Administrator to sign the contract for Municipal Sewer Maintenance to complete sewer maintenance for 2025.

CARRIED

6. Eagle Door – Estimate Panel repair

2025-01-14.6 – Saxon

That Council table the quote for the replacement of the overhead door panel at the fire hall, and Scott will assess the damage with the Fire Chief and advise Council if repair is required.

CARRIED

7. SaskTel Tower Approval

2025-01-14.7 - Runge

That Council approve the proposal from SaskTel to replace the cell phone tower behind the SaskTel building on Main Street.

CARRIED

Runge left the meeting at 8:09 p.m.

8. Quotes for repair 2004 Ford

2025-01-14.8 - Saxon

That Council accept the quote from High Energy Performance in the amount of \$1452.77 with taxes included to repair the 2004 Ford.

CARRIED

Runge returned to the meeting at 8:14 p.m.

9. SGI Grant

2025-01-14.9 – Storlie

That Council acknowledge the grant awarded in the amount of \$7,987.50 from SGI to put up two solar speed signs on Railway Avenue.

CARRIED



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10. Roll 303

2025-01-14.10 – Scott

That Council accept the offer from the owner of Roll 303 to take the property as a Tax Title Property in lieu of the taxes.

CARRIED

11. Deputy Mayor

2025-01-14.11- Storlie

That Council appoint Dena Scott as co- Deputy Mayor, to alternate with Jadon Carnduff until their term of office is complete, to alternate as follows:

Deputy Mayor Carnduff – November 1 – April 30

Deputy Mayor Scott – May 1 – October 31 of each year of office.

CARRIED

12. Signing Authority

2025-01-14.12- Raynard

That the signing authority be updated to be one of Scott Greening, Mayor, Jadon Carnduff, Deputy Mayor, or Dena Scott, Deputy Mayor, signing with one of Teresa Biller, Administrator or Lee Ann Karcha, Assistant Administrator.

CARRIED

13. Land Solutions Building for Sale

2025-01-14.13- Saxon

That Council reviewed the offer for Sale of the Land Solutions Building and the current lease the Town has with Land Solutions; The Town will remain leasing the portion of the building until the lease term is complete.

CARRIED

14. SUMA Convention

2025-01.14.14- Runge

That Council send the following people to attend the SUMA Convention in Saskatoon from April 13-16:

Voting Delegates: Mayor Scott Greening & Deputy Mayor Dena Scott

Non-voting Delegate: Kelly Storlie

Employee: Administrator, Teresa Biller

CARRIED

15. 2024-08 Water Bylaw Approval

2025-01-14.15- Scott

That Council acknowledge the approval from the Saskatchewan Municipal Board of Bylaw 24-08 Water and Sewer Rates, and authorize the Administrator to draft a waiver for residents to sign when requesting water to be shut off.

CARRIED

16. Policy 300-12 Review

2025-01-14.16- Storlie

That Council reviewed Policy 300-12 Outside Employee On Call and shall remain as is.

CARRIED

17. Review incident – car in ditch

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18. Fire Service Agreement with Benson

2025-01-14.18- Runge

That Council table the review of the rate for the Fire Service Agreement with Benson until further discussion with the R.M. of Browning No. 34 at the Joint Meeting with the Town.

CARRIED

19. ATAP Water Treatment & Distribution

2025-01.14.19-Raynard

That Council authorize the Administrator to cancel the Foreman's registration to attend the Southeast College: Water Treatment and Distribution Level 1 course in Moosomin in February and register the Foreman for the A.T.A.P. Water Treatment and Distribution course Level 1 in Regina from March 3rd-7th, 2024.

CARRIED

20. Luxton Consulting

2025-01-14.20- Carnduff

That Council authorize the Administrator to pay invoice 666 in the amount of \$1,890.00 dated January 26, 2023.

CARRIED

15. **DELEGATIONS/PUBLIC HEARINGS**

16. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant & Lagoon Records

2025-01-16.1- Scott

That Council accept and sign the records for the Water Treatment Plant and Lagoon for the month of December.

CARRIED

2. Foreman's Report

2025-01-16.2- Raynard

That Council accept the Foreman's report as presented.

CARRIED

17. **NEXT MEETING**

2024-01-17- Saxon

That the next Meeting of Council be held on February 19th, 2024 at 6:30.

CARRIED

18. **ADJOURN**

2025-01-18- Carnduff

That this meeting of Council now be adjourned. The time being 9:10 p.m.

CARRIED


Mayor




Administrator