



MINUTES
TOWN OF LAMPMAN
Regular Meeting – February 19, 2025

1. **CALL THE MEETING TO ORDER**

Mayor Greening called the meeting to order at 6:33pm, the attendance being as follows:

Mayor – Scott Greening

Deputy Mayor – Jadon Carnduff

Councillor – Roy Raynard - Absent

Councillor – Daryle Runge - Absent

Councillor – Ryan Saxon

Councillor – Dena Scott

Councillor – Kelly Storlie

Administrator – Teresa Biller

Assistant Administrator – Lee Ann Karcha

Kane Robertson 7:02-7:29pm

Public Members in Attendance:

Steven Massel- left at 8:05 pm

2. **CONFLICT OF INTEREST**

None declared.

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

13.14 Donation in Kind

4. **APPROVAL OF AGENDA**

2025-02-4- Carnduff

That the agenda be approved as amended.

CARRIED

5. **MINUTES**

1. Regular Meeting Minutes January 15, 2025

2025-02-5.1 – Storlie

That Council approve the Regular Meeting Minutes for January 15, 2025 as presented.

CARRIED

2. Special Meeting Minutes February 10, 2025

2025-02-5.2 – Scott

That Council approve the Special Meeting Minutes for February 10, 2025 as presented.

CARRIED

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6. **BANK RECONCILIATION WITH BANK STATEMENTS** Chequing, Savings, Foodbank
1. January 2025
2025-02-6 – Saxon
That Council accept the Bank Reconciliation with the Bank Statements for January for the Chequing, Savings and Foodbank accounts as presented.
CARRIED
7. **FINANCIALS**
1. Financial Statement January 2025
2025-02-7 – Storlie
That Council accept the Financial Statement for January 2025 as presented.
CARRIED
8. **LIST OF ACCOUNTS FOR APPROVAL**
1. February 19, 2025
2025-02-8 – Scott
That Council approve the February 19, 2025 List of Accounts for Approval as: Food Bank 2025-001-2025-005 in the amount of \$354.66, Cheques: #855 - # 876 in the amount of \$128,892.19, Online payments 2025-016 – 2025-070 in the amount of \$86,026.62, Payroll Batches for January 1-31, 2025 in the amount of \$23,922.28 and Council Indemnity for January in the amount of \$1,650.00 for a total of \$240,845.75.
CARRIED
9. **CORRESPONDENCE**
1. CUPW 2025.01.16
2. Water Security Agency Inspection Report December 19, 2024
2025-02-09.2 – Carnduff
That Council acknowledge the Water Security Agency inspection report dated December 19, 2024.
CARRIED
3. Nature Program Letter
4. Sasktel Rate Increase
5. Sask Public Safety
6. St Josephs Hospital report
7. Revaluation Taxable Assessed Value
8. Revaluation Trend 2025
2025-02-9.8 - Saxon
That Council file correspondence as dealt with.
CARRIED
10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**
1. Rec Board
2. Joint Meeting Minutes Draft January 28, 2025
3. HR Committee
Steve Massel left the council chambers at 8:04 p.m.

SG JB

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2025-02-10.3 – Greening

That Council go in camera at 8:04 p.m.

That Council return from in camera at 8:24 p.m.

CARRIED

Steve Massel returned to the council chambers at 8:24 p.m. and then left meeting and building at 8:25p.m.

2025-02-10.4- Scott

That Council accept the committee reports as presented.

CARRIED

11. **ADMINISTRATION REPORT**

2025-02-11.1 – Storlie

That Council authorize the Administrator to send a letter to Land Solutions that if they have an offer to purchase on the building in Lampman that the Town be given the first right of refusal.

CARRIED

2025-01-11.2 – Scott

That Council authorize the Administrator to add the emailing extensions for Munisoft for: e-receipt, utility notices, tax notices, assessment notices for an initial cost of \$2156.80 plus tax, and annual renewal of \$405.00 plus taxes.

CARRIED

2025-02-11 – Carnduff

That Council accept the Administrator's Report as presented.

CARRIED

12. **UNFINISHED BUSINESS**

1. Foreman Request 2 tanks fuel/ month

2025-02-12.1 – Storlie

That Council deny request for fuel or mileage for the Foreman.

CARRIED

2025-02-12.1.2 – Greening

That Council authorize a \$2.00/hour raise to the Foreman being that his probation is completed as of February 20, 2025. The hourly wage for the Foreman now being \$30.00/ hour.

CARRIED

2. Reimbursement for Time as Rec Director

2025-02-12.2

That Council authorize payment of \$1000 bonus to Teresa Biller to cover the time spent as the Recreation Director in interim, until position was filled.

CARRIED

13. **NEW BUSINESS**

1. 2025-01 Council Procedures Bylaw

2025-02-13.1.1 – Carnduff

That Bylaw 2025-01 Being a Bylaw to set the Procedures of Council, be introduced for the first time.

CARRIED

SG AB

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2025-02-13.1.2 – Scott

That Bylaw 2025-01 Being a Bylaw to set the Procedures of Council, be introduced for the second time.

CARRIED

2025-02-13.1.3 – Storlie

That the third and final reading be given for Bylaw 2025-01 Being a Bylaw to set the Procedures of Council, be given three readings at this meeting.

CARRIED UNANOMOUSLY

2025-02-13.1.4 – Saxon

That Bylaw 2025-01 Being a Bylaw to set the Procedures of Council, now be adopted, signed and sealed as a Bylaw of the Town of Lampman thus forming a part of these minutes.

CARRIED

2. Rates & Appointments – Pest Control Officer Welcome Wagon \$2500

2025-02-13.2.1 – Carnduff

That Council approve an annual donation to the Lampman Family Center for Welcome Wagon packages of \$2500.00.

CARRIED

2025-02-13.2.2 – Carnduff

That the Pest Control officer designation be tabled to the March Council Meeting.

CARRIED

3. Policy 700-2 review

4. Vehicle Operation Bylaw

2025-02-13.4 – Scott

That Council table review of Vehicle Operation Bylaw to the March Meeting.

CARRIED

5. St. Joseph Hospital – Town Representative

2025-02-13.5 – Scott

That Council appoint Diane Fornwald to act as a representative for the Town of Lampman on the St Joseph's Hospital Board.

CARRIED

6. Permit for Fire Hall Renovations

2025-02-13.6 – Saxon

That Council approve the permit for the renovations of the New Fire Hall.

CARRIED

7. SK Housing Survey

8. Town Foreman's Incident Report

2025-02-13.8 – Carnduff

That Council acknowledge the Foreman's incident report.

CARRIED

9. Parcel A Plan J740 – Hayland Tender

2025-02-13.9 – Greening

That Council table tender of Parcel A Plan J740 to the March Meeting.

CARRIED

SG AB

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10. Empty lots in town

2025-02-13.10 – Storlie

That Council authorize the Administrator to get a quote for a 4 x 8 sign to advertise vacant lots and properties for sale owned by the town in Lampman.

CARRIED

11. Communities in Bloom

2025-02-13.11 – Scott

That Council acknowledge the letter from the committee to participate in Communities in bloom.

CARRIED

12. Bylaw 2025-02 Fire Agreement – Benson

2025-02-13.12.1 – Saxon

That Bylaw 2025-02 Being a Bylaw for Fire Service Agreement for the RM of Benson, be introduced for the first time.

CARRIED

2025-02-13.12.2 – Carnduff

That Bylaw 2025-02 Being a Bylaw for Fire Service Agreement for the RM of Benson, be introduced for the second time.

CARRIED

2025-02-13.12.3 – Storlie

That the third and final reading of Bylaw 2025-02 Being a Bylaw for Fire Service Agreement for the RM of Benson, be given three readings at this meeting.

CARRIED UNANIMOUSLY

2025-02-13.12.4 – Greening

That Bylaw 2025-02 Being a Bylaw for Fire Service Agreement for the RM of Benson, now be adopted, signed and sealed as a Bylaw of the Town of Lampman thus forming a part of these minutes.

CARRIED

13. Emergency Public Notification

2025-02-13.13.1 – Scott

That Council appoint Helen Fornwald as a representative for the Town of Lampman to be able to place emergent public notices on SaskAlert.

CARRIED

2025-02-13.13.2 - Greening

That Council authorize the Administrator to sign up for Notification Emergency by Network in the amount of \$200.00 / year.

CARRIED

14. Donation in Kind

2025-02-13.14 - Carnduff

That Council authorize a donation in kind be made for \$375 for 1500 bags @. \$25/bag to Max's Bar and Grill.

CARRIED

SB JB

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14. **DELEGATIONS/PUBLIC HEARINGS**

1. Lampman Daycare -7:33-8:05 pm
Rebecca Edge and Blane Fornwald

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant Records

2025-02-15.1 – Scott

That Council accept and sign the record for the Water Treatment Plant and the Lagoon for the Month of January.

CARRIED

2. Foreman's Report

2025-02-15.2 – Storlie

That Council accept the Foreman's report as presented.

CARRIED

16. **NEXT MEETING**

As per the Council procedure Bylaw, the third Wednesday of the month at 6:30 pm, March 19, 2024 at 6:30.

17. **ADJOURN**

2025-02-17 – Greening

That this meeting of Council now be adjourned. The time being 9:34 p.m.

CARRIED

 Mayor		 Administrator
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