



MINUTES
TOWN OF LAMPMAN
Regular Meeting – August 20, 2025

1. **CALL THE MEETING TO ORDER**

Mayor Greening called the meeting to order at 6:34 p.m., the attendance being as follows:

Mayor – Scott Greening

Deputy Mayor – Dena Scott

Councillor – Jadon Carnduff

Councillor – Roy Raynard – arrived at 7:33 p.m.

Councillor – Daryle Runge - Absent

Councillor – Ryan Saxon - Absent

Councillor – Kelly Storlie

Administrator – Teresa Biller

Dio Wiebe 6:52 – 7:24 p.m.

2. **CONFLICT OF INTEREST**

Councillor Carnduff declared a conflict of interest with item 13.10

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

2025-08-3 – Carnduff

That Council approve the following additions to the agenda:

13.16 After Meeting Payments

13.17 Water pooling at Galloway and 361

CARRIED

4. **APPROVAL OF AGENDA**

2025-08-4 – Storlie

That Council approve the amended agenda as presented.

CARRIED

5. **MINUTES**

1. Regular Meeting Minutes July 16, 2025

2025-08-5 – Carnduff

That Council approve the Regular Meeting Minutes of July 16, 2025 as presented.

CARRIED

MINUTES
TOWN OF LAMPMAN
Regular Meeting – August 20, 2025
Page 2

6. **BANK RECONCILIATION** Chequing, Savings, Foodbank
1. July 2025
2025-08-6 - Scott
That Council accept the Bank Reconciliation and the Bank Statement for July 2025 for the Chequing, Savings, and Foodbank accounts as presented. **CARRIED**
7. **FINANCIALS**
1. Financial Statement July 2025
2025-08-7 - Carnduff
That Council accept the Financial Statements for July 2025 as presented. **CARRIED**
8. **LIST OF ACCOUNTS FOR APPROVAL**
1. August 20, 2025
2025-08-8 - Storlie
That Council approve the August, 2025 List of Accounts for Approval as: Cheques: #957 – # 983 in the amount of \$76,783.90, Online payments 2025-351 – 2025-400 in the amount of \$77,510.37. Payroll Batches for July 1-31, 2025 in the amount of \$23,836.93 and Council Indemnity for July in the amount of \$1,800.00 for a total of \$179,931.20. **CARRIED**
9. **CORRESPONDENCE**
1. SETPC June 24, 2025 Minutes
2. WTP Notes from July 23 Meeting BCL
3. TH Park Terms of Reference
4. SK Power Rafferty Land Purchase
2025-08-9 – Scott
That the correspondence be filed as dealt with. **CARRIED**
10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**
1. Aug 12, 2025 Rec Board Minutes
2. Rec Board Committee update
2025-08-10.2 - Carnduff
That Council authorize Dio Wiebe to attend the ice making course September 8 in Lumsden, with all meals and accommodations to be reimbursed by the rec board. **CARRIED**
3. HR Committee
2025-08-10.3
That Council acknowledge that committee reports as presented. **CARRIED**
11. **ADMINISTRATION REPORT**
2025-08-11.1 - Scott
That Council authorize the reimbursement to Administrator for shop printer at 147.99, Printer ink at \$101.55 and seat covers for Brenda's truck at \$100.00 and binders \$6.00 for a total of \$355.54. **CARRIED**



MINUTES
TOWN OF LAMPMAN
Regular Meeting – August 20, 2025
Page 3

2025-08-11.2 – Raynard

That Council accept the Administration Report as presented.

CARRIED

12. **UNFINISHED BUSINESS**

1. Land Solutions Counter Offer

2025-08-12.1 – Greening

That Council acknowledge and file Land Solutions counter offer.

CARRIED

13. **NEW BUSINESS**

1. Accept Lee Ann Karcha's resignation

2025-08-13.1 – Storlie

That Council accept Lee Ann Karcha's letter of resignation.

CARRIED

2. MNP's Engagement Letter – Quote on Cyber audit

2025-08-13.2 – Carnduff

That Council accept and sign MNP's letter of engagement for 2025 audit in the amount of 16,000 with no cyber audit.

CARRIED

3. Skating Club Possible Subcommittee

2025-08-13.3 – Greening

That Council is in support of setting up the Lampman Skating club as a subcommittee of the if the Lampman Recreation Board if the Rec Board wishes to pursue for the purpose of liability insurance coverage.

CARRIED

4. Asset Management -ASI Engineering presentation

2025-08-13.4 – Carnduff

That Council table the Asset Management proposal to the September 17, 2025 meeting until Councillor Carnduff can get more details on other contractors that can carry out asset entries.

CARRIED

5. Bylaw to Incur Debt 2025-05 SMB

2025-08-13.5.1 – Scott

That Bylaw 2025-05 Being a Bylaw to Incur Debt, be introduced for the first time.

CARRIED

2025-08-13.5.2 - Storlie

That Bylaw 2025-05 Being a Bylaw to Incur Debt, be introduced for the second time.

CARRIED

2025-08-13.5.3 - Greening

That the third and final reading of Bylaw 2025-05 Being a Bylaw to Incur Debt, be given.

CARRIED UNANIMOUSLY



MINUTES
TOWN OF LAMPMAN
Regular Meeting – August 20, 2025
Page 4

2025-08-13.5.4 - Carnduff

That Bylaw 2025-05 Being a Bylaw to Incur Debt, now be adopted, signed and sealed as a Bylaw of the Town of Lampman thus forming a part of these minutes.

CARRIED

6. Golf Cart Bylaw 2025-06

2025-08-13.6 – Carnduff

That Bylaw 2025-06 Being a Bylaw for Golf Carts, be introduced for the first time.

DEFEATED

7. ATV Bylaw 2025-07

2025-08-13.7 – Greening

That Council table Bylaw 2025-07 Being a Bylaw for ATV Operation until the September 17, 2025 Council Meeting.

TABLED

8. Registration of RV's

8:46 pm That Council go in camera.

8:51 pm That Council return from in camera.

9. Complaint Re: Councillor Saxon

2025-08-13.9 - Raynard

That the Complaint from Curtis Wade be filed as dealt with.

CARRIED

10. Aug 18 RM34 Letter of Reply Re: Fire Dept Split

2025-08-13.10 - Storlie

That the letter of response from the R.M. of Browning No. 34, in which the Town requested the split for income and expenses for the Fire Department for 2025 year as 90% RM and 10% Town was accepted with the caveat that all donations for the Fire Hall Renovation be sent as soon as received; be acknowledged.

CARRIED

11. Hire Maintenance Personal – Thomas Fisher wage of \$26/ hour

2025-08-13.11 - Scott

That Council hire Thomas Fisher for the position of Maintenance personal, at the wage of twenty-six (\$26.00) per hour with 90-day probation period before benefits will be active.

CARRIED

12. Interview for Office Assistant or Advertise

2025-08-13.12 – Storlie

That Council authorize the Administrator to set up interviews with those that applied for the Office Admin Assistant in July.

CARRIED

13. Advertise for Temp Rec Director

2025-08-13.13 – Storlie

That Council authorize the Administrator to advertise for Temp Rec Director if it is confirmed that Stacy is on prolonged medical leave.

CARRIED



MINUTES
TOWN OF LAMPMAN
Regular Meeting – August 20, 2025
Page 5

14. Clearing the Path Agreement

2025-08-13.14 - Greening

That Council accept and sign the Clearing the Path Agreement for the Primary Corridor on Grimes Road.

CARRIED

15.1 Shirley Carson Therapeutic Park Committee

2025-08-13-15.1 – Carnduff

That Council accept the terms of reference for the Shirley Carson, Therapeutic Park Committee.

CARRIED

2. Request for Shirley Carson Therapeutic Funds for Park Expenses

2025-08-13-15.2 – Carnduff

That Council authorize the Administrator write a cheque to the Shirley Carson Therapeutic Park Committee for any excess funds that were collected by the town for the Therapeutic Park.

CARRIED

14. **DELEGATIONS/PUBLIC HEARINGS**

1. ASI Engineering- Asset Management Plan

7:30-7:55 pm Presentation

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant Records

2025-08-15.1 – Raynard

That Council accept and sign the Water Treatment Plant Records for July 2025.

CARRIED

2. Foreman's Report

2025-08-15.2 - Storlie

That Council accept the Foreman's report as presented.

CARRIED

16. **NEXT MEETING**

September 17, 2025

17. **ADJOURN**

2025-08-17 – Greening

That this meeting now be adjourned. The time being 9:34 p.m.

 Deputy Mayor	 TOWN OF LAMPMAN SASKATCHEWAN	 Administrator
---	--	---