



MINUTES
TOWN OF LAMPMAN
Regular Meeting – September 18, 2024

1. CALL TO ORDER 6:30 pm

Mayor Jones called the meeting to order at 6:33 pm, the attendance being as follows:

Mayor – John Jones
Deputy Mayor – Randy Fleck
Councillor – Glen Fichter
Councillor – Darryl Runge – by phone
Councillor – Duane Freeden - Absent
Councillor - Ryan Saxon – by phone, then in person
Administrator – Teresa Dyck
Assistant Administrator – Lee Ann Karcha- Absent
Dena Scott – Town Resident
Kelly Storlie – Town Resident

2. CONFLICT OF INTEREST

Mayor Jones declared conflict of interest in regards to the Dog Bylaw Violation.

3. ADDITIONS OF URGENT OR EMERGENT BUSINESS

Resolution 2024-09-3

Moved by: Fleck

That Council approve the additions to the agenda.

1. Set Advance Poll and Poll: Date, Time, Location
2. Rink Alley Drainage
3. Genco Discussion

CARRIED

4. APPROVAL OF AGENDA

Resolution 2024-09-4

Moved by: Fichter

That Council approve the amended agenda.

CARRIED

JS *JD*

MINUTES
TOWN OF LAMPMAN
Regular Meeting – September 18, 2024
Page 2

5. **MINUTES**

1. Regular Meeting Minutes August 14, 2024

Resolution 2024-09-5

Moved by: Fleck

That Council approve the Regular Meeting Minutes from August 14, 2024.

CARRIED

6. **BANK RECONCILIATION** Chequing, Savings, Foodbank

1. July 2024

Resolution 2024-09-6.1

Moved by: Fichter

That Council accept the Bank Reconciliation for July 2024: Chequing, Savings and Foodbank Accounts.

CARRIED

2. Aug 2024

Resolution 2024-09-6.2

Moved by: Fichter

That Council accept the Bank Reconciliation for August 2024: Chequing, Savings, and Foodbank Accounts.

CARRIED

7. **FINANCIALS**

1. July 2024 – Affinity Bank Account

Resolution 2024-09-7.1

Moved by: Fleck

That Council accept the Affinity Bank Statement for the month of July.

CARRIED

2. Aug 2024 - Affinity Bank Account

Resolution 2024-09-7.2

Moved by: Fichter

That Council accept the Affinity Bank Statement for the month of August.

CARRIED

3. Financial Statement August 2024

Resolution 2024-09-7.3

Moved by: Fleck

That Council accept the Year-to-Date Financial Statement ending August 31, 2024.

CARRIED

8. **LIST OF ACCOUNTS FOR APPROVAL**

September 18, 2024

Resolution 2024-09-8

Moved by: Fichter

That Council approve the September 18, 2024 List of Accounts for Approval as:

Cheques #681 - #717 in the amount of \$281,660.74, OB2024-185 – OB2024-194 in the amount of \$91,252.40, Food Bank 2024-037 – 2024-041 in the amount of 241.53, Paymate Batches August 1 – August 31 in the amount of \$21,059.13 and August Indemnity in the amount of \$1,650.00 for a total of: \$395,863.80.

CARRIED



MINUTES
TOWN OF LAMPMAN
Regular Meeting – September 18, 2024
Page 3

9. **CORRESPONDENCE**

1. Canadian Paving Service
2. Moose Mountain Health Care
3. National Police Federation
4. SETPC June Minutes
5. SK Marshall Service Update
6. Water Well Reports
7. 306 Solutions

Resolution: 2024-09-9

Moved by: Saxon

That Council acknowledge the correspondence as dealt with.

CARRIED

10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

11. **ADMINISTRATION REPORT**

Abatement

Resolution 2024-09-11.1

Moved by: Fichter

That Council authorize the Administrator to abate \$415.00 of tax enforcement fees, on Roll 141.

CARRIED

Resolution 2024-09-11.2

Moved by: Fleck

That Council accept the Administration report as presented.

CARRIED

12. **UNFINISHED BUSINESS**

1. Public Works Applications

Resolution 2024-09-12.1

Moved by: Fichter

That Council table the public works applications until the next meeting.

CARRIED

2. Water Ticket Compensation

Resolution 2024-09-12.2

Moved by: Fleck

That Council compensate Richard Kochie for Water Oversight, in the amount of \$300 per month going forward, back dated for May to September in the amount of \$1500.

CARRIED

7:34pm that Councillor Saxon left the meeting by phone.

7:38pm that Councillor Runge phoned in to attend the meeting.

7:38pm that Mayor Jones left the meeting room.

7:45pm that Councillor Saxon arrived to attend the meeting.

69 AD

MINUTES
TOWN OF LAMPMAN
Regular Meeting – September 18, 2024
Page 4

3. Dangerous Dog Bylaw Violation

Resolution 2024-09-12.3

Moved by: Runge

That Council authorize the Administrator to follow the bylaw; to proceed to court to get a ruling on the Dangerous Dog Bylaw fines.

CARRIED

7:51 that Mayor Jones returned to meeting.

4. Ratify Daycare Fence Permit

Resolution 2024-09-12.4

Moved by: Jones

That Council ratify the Fence Permit #2024-04 for property 8-9 AN2691 as presented.

CARRIED

5. Cummins Inspection – Generators Discussion

Resolution 2024-09-12.5

Tabled by: Runge

That Council table the Cummins backup generator inspections and authorize the Administrator to get more information and quotes from Fichter Mechanical and Smart Systems.

CARRIED

13. **NEW BUSINESS**

1. MNP Letter of Engagement

Resolution 2024-09-13.1

Tabled by: Fleck

That Council table the MNP Letter of Engagement to the next meeting in October.

CARRIED

2. Time off Request

Resolution 2024-09-13.2

Moved by: Fleck

That Council authorize the time off requests as follows:

Teresa Dyck - Sept 26,27,30

Lee Ann Karcha- Sept 17-20 Sick with Covid- Dr.'s Note

CARRIED

3. Water and Sewer Bylaw

Resolution 2024-09-13.3.1

Moved by: Fleck

That Bylaw 2024-08 Being a Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for use of sewer, be introduced for the first time.

CARRIED

Resolution 2024-09-13.3.2

Moved by: Runge

That Bylaw 2024-08 Being a Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for use of sewer, be introduced for the second time.

CARRIED

SD
AD

MINUTES
TOWN OF LAMPMAN

Regular Meeting – September 18, 2024

Page 5

Resolution 2024-09-13.3.3

Moved by: Fichter

That the third and final reading of Bylaw 2024-08 Being a Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for use of sewer, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution 2024-09-13.3.4

Moved by: Jones

That Bylaw 2024-08 Being a Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for use of sewer, now be adopted, signed and sealed as a Bylaw of the Town of Lampman thus forming a part of these minutes.

CARRIED

4. Offer to Purchase- 11 12 75R23607

Resolution 2024-09-13.4

Tabled by: Jones

That offer to purchase 11 12 75R23607 be tabled until more information can be received from Community Planning in regards to regulations for a road allowance for the next meeting.

CARRIED

5. Drinking Water Quality and Compliance Annual Notice

Resolution 2024-09-13.5

Tabled by: Fleck

That the Drinking Water Quality and Compliance Annual Notice be tabled until the next meeting.

CARRIED

6. Annual Waterworks Information & Financial Overview 2023

Resolution 2024-09-13.6

Moved by: Fleck

That the Annual Waterworks information & Financial Overview 2023 be accepted as presented.

CARRIED

7. 2025 Library Grant

Resolution 2024-09-13.7

Moved by: Jones

That Council accept the SE Regional Library grant in the amount of \$19,693.76 for the year of 2025.

CARRIED

8. PBI Permit Extension for 15 4 C3184

Resolution 2024-09-13.8

Moved by: Jones

That Council approve a one-year extension of the building permit for Roll 318 to be completed by September 18, 2025.

CARRIED

57
AD

MINUTES
TOWN OF LAMPMAN
Regular Meeting – September 18, 2024
Page 6

9. Municipal Funding Agreement

Resolution 2024-09-13.9

Moved by: Fleck

That Council accept and sign the Municipal Funding Agreement under the Canada Community-Building Fund Program from April 1, 2024 to March 31, 2034.

CARRIED

10. Municipal Waste Summit

Resolution 2024-09-13.10

Moved by: Runge

That Council acknowledge the Municipal Waste Summit invitation.

CARRIED

11. SGI Grant

Resolution 2024-09-13.11

Moved by: Jones

That Council approve the Letter of Support for the Solar Speed Signs, and authorize the Administrator to apply for the SGI grant for funding for Solar Speed Signs on Railway Avenue, and replacement for Solar Speed sign on east end of school zone on Highway 361.

CARRIED

12.1 Notice of Advance Poll

Resolution 2024-09-13.12.1

Moved by: Jones

That Council set the Advance Poll date on November 6, 2024 from 4:00pm – 8:00pm at the Lampman Town Office.

CARRIED

12.2 Notice of Poll

Resolution 2024-09-13.12.2

Moved by: Jones

That Council set the Regular Poll date to be held on November 13, 2024, to be open from 9:00am to 8:00pm at the Lampman Town Office at 303 Main Street, Lampman, SK.

CARRIED

13. Rink Alley Drainage

Resolution 2024-09-13.13

Moved by: Jones

That Council accept the estimates from ROJO trucking to complete landscaping and drainage in the back alley of the rink for the amount between \$25,000 - \$36,000 depending on the line locates and the amount of material that can be moved.

CARRIED

14. Genco Sand Seal

Resolution 2024-09-13.14

Moved by: Fleck

That Council hold the cheque for Genco until a meeting to discuss further repair of Railway Avenue is held and repair is complete.

CARRIED

Handwritten initials: JF, AD

MINUTES
TOWN OF LAMPMAN
Regular Meeting – September 18, 2024
Page 7

14. **DELEGATIONS/PUBLIC HEARINGS**

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant Records

Resolution 2024-09-15.1

Moved by: Jones

That Council accept and sign the records for the WTP and the Lagoon for the month of August.

CARRIED

2. Foreman's Report

Resolution 2024-09-15.2

Moved by: Fichter

That Council accept the foreman's report as presented.

CARRIED

16. **NEXT MEETING**

Resolution 2024-09-16

Moved by: Fleck

That the next meeting of Council be held on October 16, 2024 at 6:30.

CARRIED

17. **ADJOURN**

Resolution 2024-09-17

Moved by: Jones

That this meeting of Council is now adjourned the time being 8:57 pm.

CARRIED

Signed:



Mayor

Administrator

BYLAW NO. 2024-08

A BYLAW OF THE TOWN OF LAMPMAN TO FIX THE RATES TO BE CHARGED FOR THE USE AND CONSUMPTION OF WATER AND TO FIX THE RATES TO BE CHARGED BY WAY OF RENT OR SERVICE CHARGE FOR THE USE OF SEWER

The Council of the Town of Lampman, in the Province of Saskatchewan, enacts as follows:

1. Residents who use a water service and whose water service has been turned on shall pay a consumption charge as per those set out in Schedule A attached; provided, however, that the minimum shall be payable in every case whether or not any water is consumed.
2. Residents who own or occupy premises drained or that are by bylaw required to be drained into the sewer shall pay for such services a rental rate or service charge in accordance with Schedule B attached.
3. Residents will pay an infrastructure fee for Capital Infrastructure Projects in accordance with Schedule C attached.
4. Accounts for water and/or sewer service shall cover a period of three (3) consecutive months, which shall be rendered on or before the first day of the month following such period. The billings shall cover January – March, April – June, July – September, October to December. Accounts shall be paid within a period of thirty days from the date on which such accounts are rendered.
5. If an account is not paid, within the period of thirty days, an overdue letter will be written giving another 10 days to pay. There will be a fee of \$20.00 for the administration of the letter.. Even if the water cannot be turned off due to the valve or weather, the re-connect charge will be added to the account. The disconnection will happen as soon as weather permits or the valve is operational.
6. When the water service is cut off due to non-payment, it shall not be turned on until all arrears have been paid, together with a fee of fifty (\$50.00) dollars to cover the expenses of turning off the water and turning it on again. If it is required to turn on the water service outside the employees' regular working hours, the fee shall be one hundred (\$100.00) dollars.
7. If a water service needs to be turned off for a resident to do maintenance or any other reason such as an extended holiday, there will be a \$25 charge for each day the staff is required to turn the water off or on. If it is off and on the same day there will only be one charge but, if it is off today and on a day in the future there will be a \$25 charge for each day.
8. If a water service is shut off due to non-payment of account, the waste and recycle bins will be removed until full payment of the account has been received.

BYLAW NO. 2024-8

Page 2

9. All residents will continue to pay the infrastructure fee even if the service has been turned off.
10. Accounts that are for only water or only sewer will pay ½ the infrastructure fee.
11. There will be a fee of \$100.00 if a water meter read has not been sent to the office for three consecutive billings.
12. Water meters may be inspected annually. If entry is denied to Town staff there will be a fee of \$100.00 and the service will be turned off until the inspection can be completed by staff.
13. There will be a water meter deposit of \$250.00 for all new connections, to cover the replacement cost of a meter, or to be applied to the final billing on an account.
14. This Bylaw shall come into force and take effect upon final approval of the Saskatchewan Municipal Board and January 1, 2025.
15. Bylaw No. 2018-5 is hereby repealed.

INTRODUCED AND READ A FIRST TIME THIS 18th DAY OF SEPTEMBER, 2024.

READ A SECOND TIME THIS 18th DAY OF SEPTEMBER, 2024

READ A THIRD AND FINAL TIME ON THE UNANIMOUS CONSENT OF THE COUNCIL

PRESENT THIS 18TH DAY OF SEPTEMBER, 2024





Mayor



Administrator

BYLAW NO. 2024-08

SCHEDULE A

TO BYLAW 2024-8 - TOWN OF LAMPMAN

1. **COMMERCIAL AND RESIDENTIAL RATE:**

The following MONTHLY RATES shall be charged and levied against all commercial and residential consumers of water from the Towns waterworks where a meter has been installed:

<u>CONSUMPTION</u>	<u>CHARGE</u>
0 to 3,000 Imperial gallons	\$37.50 Basic
over 3,001 Imperial gallons	\$5.00 per 1,000 Imperial gallons

2. Water rate for water passing through a municipal line to an unmetered residence shall be:
\$37.50 per month
3. Water sold from the Town's reservoir as general water sales shall be:
\$0.10 per gallon

SCHEDULE B

TO BYLAW 2024-8 - TOWN OF LAMPMAN

MONTHLY SEWER SERVICE CHARGE:

Consumers who own or occupy premises drained or required by bylaw to be drained into the Towns sewerage system, shall pay for such service a MONTHLY RENTAL or service charge in accordance with the following:

Residential/Commercial	-	\$32.50
Apartments	-	One-half residential rate per
	unit	
Cafes/Legion/Hotel/School	-	\$42.50
Car Wash/Care Home	-	\$138.50
Low Rental Housing Unit	-	Residential rate per unit

SCHEDULE C

TO BYLAW 2024-8 - TOWN OF LAMPMAN

MONTHLY SEWER SERVICE CHARGE:

Consumers who have a water and sewer account shall pay a MONTHLY INFRASTRUCTURE FEE in accordance with the following:

Water and Sewer Accounts	\$45.00
One of Water or Sewer	\$22.50