



**MINUTES**  
**TOWN OF LAMPMAN**  
**Regular Meeting – October 16, 2024**

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1. **CALL TO ORDER 6:300 pm**

Mayor Jones called the meeting to order at 6:29 pm, the attendance being as follows:

Mayor – John Jones  
Deputy Mayor – Randy Fleck  
Councillor – Glen Fichter  
Councillor – Darryle Runge  
Councillor – Duane Freeden  
Councillor - Ryan Saxon  
Administrator – Teresa Dyck  
Assistant Administrator – Lee Ann Karcha

2. **CONFLICT OF INTEREST**

None Declared.

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

Roll 70- Correspondence

4. **APPROVAL OF AGENDA**

**Resolution 2024-10-4**

**Moved by:** Fichter

That Council approve the amended agenda.

**CARRIED**

5. **MINUTES**

1. Regular Meeting Minutes Sept 18, 2024

**Resolution 2024-10-5**

**Moved by:** Runge

That Council approve the Regular Meeting Minutes from September 18, 2024.

**CARRIED**

SG AD

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6. **BANK RECONCILIATION** Chequing, Savings, Foodbank  
1. September 2024  
**Resolution 2024-10-6**  
**Moved by:** Freeden  
That Council accept the Bank Reconciliation for September 2024: Chequing, Savings and Foodbank Accounts.

**CARRIED**

7. **FINANCIALS**  
1. September 2024 – Affinity Bank Account  
**Resolution 2024-10-7.1**  
**Moved by:** Fichter  
That Council accept the Affinity Bank Statement for the month of September 2024.

**CARRIED**

2. Financial Statement September 2024  
**Resolution 2024-10-7.2**  
**Moved by:** Runge  
That Council accept the Financial Statement ending September 30, 2024.

**CARRIED**

8. **LIST OF ACCOUNTS FOR APPROVAL**  
1. October 16, 2024  
**Resolution 2024-10-8**  
**Moved by:** Saxon  
That Council approve the October 16, 2024 List of Accounts for Approval as:  
Cheques #718 - #757 in the amount of \$ 166,243.49, OB2024-195 – OB2024-223 in the amount of \$36,447.39, Food Bank 2024-42 in the amount of \$301.17, Paymate Batches September 1-September 30 in the amount of \$ 16,750.14 and September Indemnity in the amount of \$1,500.00 for a total of \$221,242.19.

**CARRIED**

9. **CORRESPONDENCE**  
1. SETPC Minutes August 27, 2024  
**Resolution 2024-10-9.1**  
**Moved by:** Fichter  
That Council acknowledge the SETPC Minutes August 27, 2024.

**CARRIED**

2. NPFA email and survey  
**Resolution 2024-10-9.2**  
**Moved by:** Runge  
That Council acknowledge the NPFA email and survey.

**CARRIED**

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3. Tree Complaint

**Resolution 2024-10-9.3**

**Moved by:** Fleck

That Council acknowledge the letter for the tree complaint and authorize the administrator to send a reply.

**CARRIED**

4. RM 34 Letter of Support

**Resolution 2024-10-9.4**

**Moved by:** Fleck

That Council acknowledge the RM 34 request to send a letter to the SETPC, and authorize the Administrator to send a letter requesting lighting and extra turning lanes on Highway 47 at the intersection of Highway 361 to the Southeast Transportation Committee.

**CARRIED**

5. LPN Foot Care Petition

**Resolution 2024-10-9.5**

**Moved by:** Jones

That Council acknowledge the LPN Foot Care Petition and request the Administrator to forward the petition link to the Council members.

**CARRIED**

6. STARS – Report and Thank you

**Resolution 2024-10-9.6**

**Moved by:** Freeden

That Council acknowledge the STARS report and the Thank you card for the Town's donation.

**CARRIED**

7. Roll 70- Case Management

**Resolution 2024-10-9.7**

**Moved by:** Fleck

That Council acknowledge the Case Management proceeding for Roll 70 that is to occur October 23, 2024 and authorize the Administrator to act on behalf of the Town of Lampman.

**CARRIED**

10. COMMITTEE MEETINGS/INFORMATION/REPORTS

11. ADMINISTRATION REPORT

1. Second Monitor

**Resolution 2024-10-11.1**

**Moved by:** Fleck

That Council approve the purchase of a second monitor for the Administrator in the amount of \$200 or less.

**CARRIED**

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2. Curb Stop: Roll 82

**Resolution 2024-10-11.2**

**Moved by:** Freeden

That Council authorize staff to remove the curb stop from Roll 82 if unauthorized usage of water occurs.

**CARRIED**

3. Chipper

**Resolution 2024-10-11.3**

**Moved by:** Fleck

That Council authorize the Administrator to put out a tender for the sale of the wood chipper.

**CARRIED**

12. **UNFINISHED BUSINESS**

1. MNP Letter of Engagement

**Resolution 2024-10-12.1**

**Moved by:** Fichter

That Council accept the letter of Engagement from MNP for the Municipal audit and authorize the Administrator to sign and send it to MNP.

**CARRIED**

2. Community Planning Lot 11 12 75R23607

**Resolution 2024-10-12.2**

**Tabled by:** Fichter

That Council table the proposal for purchase and discussion of road allowance.

**CARRIED**

3. Drinking Water Quality and Compliance Report 2023

**Resolution 2024-10-12.3**

**Moved by:** Saxon

That Council accept the Drinking Water Quality and Compliance Report 2023.

**CARRIED**

4. Delco Pilot Project Signed Proposal

**Resolution 2024-10-12.4**

**Moved by:** Fleck

That Council ratify the approval of the Delco Pilot Project in the amount of \$29,280 plus tax signed the 2<sup>nd</sup> day of October 2024.

**CARRIED**

5. PM Generator quote

**Resolution 2024-10-12.5**

**Moved by:** Runge

That Council the approve the quote from Smart Systems for the estimate of \$1,500 per generator to do the Preventative Maintenance of the Generators in the Lift Stations.

**CARRIED**

S.G. AD

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6. Public works convention November Richard

**Resolution 2024-10-12.6**

**Moved by:** Saxon

That Council authorize Richard Kochie to attend the Public Works Conference in Saskatoon November 5-7, 2024.

**CARRIED**

7. Lagoon

**Resolution 2024-10-12.7**

**Moved by:** Fleck

That Council authorize the Administrator to issue a receipt for the Clay used in the Lagoon berm to Mr. Walter in the amount of \$13,000.

**CARRIED**

13. **NEW BUSINESS**

1. Poll Clerk - Wage

**Resolution 2024-10-13.1**

**Moved by:** Jones

That Council authorize the wage for the Poll Clerk for Stacy Trombley and / or Brenda Schulties to be paid at their current wage and necessary overtime.

**CARRIED**

2. Deputy Returning Officer- Wage

**Resolution 2024-10-13.2**

**Moved by:** Fichter

That Council authorize the wage for the Deputy Returning Officer – Lee Ann Karcha to be paid at her current wage and necessary overtime.

**CARRIED**

3. WTP Property Donation-in-Kind Receipt

**Resolution 2024-10-13.3**

**Moved by:** Fleck

That Council authorize the Administrator to issue a Donation-in-Kind receipt to CES Properties Ltd. in the amount of \$50,000 for the purchase of the Water Treatment Property of 1.73 Acres in the amount of \$1.00, to be subdivided for the current and future use of the Water Treatment Plant.

**CARRIED**

4. Lampman Poppy Fund Donation

**Resolution 2024-10-13.4**

**Moved by:** Jones

That the Council authorize the donation to the Lampman Poppy Fund in the amount of \$250.00.

**CARRIED**

SO -  
AD

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5. Bylaw 2024-09 Bylaw for Refuse and Recycle Rates

**Resolution 2024-10-13.5.1**

**Moved by:** Fleck

That Bylaw 2024-09 Being a Bylaw to fix the rates to be charged for the for the service of waste and recycle bins, be introduced for the first time.

**CARRIED**

**Resolution 2024-10-13.5.2**

**Moved by:** Runge

That Bylaw 2024-09 Being a Bylaw to fix the rates to be charged for the for the service of waste and recycle bins, be introduced for the second time.

**CARRIED**

**Resolution 2024-10-13.5.3**

**Moved by:** Fichter

That the third and final reading of Bylaw 2024-09 Being a Bylaw to fix the rates to be charged for the for the service of waste and recycle bins, be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Resolution 2024-10-13.5.4**

**Moved by:** Jones

That Bylaw 2024-08 Being a Bylaw to fix the rates to be charged for the for the service of waste and recycle bins, now be adopted, signed and sealed as a Bylaw of the Town of Lampman thus forming a part of these minutes.

**CARRIED**

6. Ratify Fence Permit 24-06 – property 12 89R11534

**Resolution 2024-10-13.6**

**Moved by:** Fichter

That Council Ratify the approval of Fence permit 24-06 for property: 12 89R11534.

**CARRIED**

7. Time Off Request

**Resolution 2024-10-13.7**

**Moved by:** Jones

That Council approve the changes to the time off request as follows:

Rescind Teresa Dyck Time off – Sept 26, 27,30

Request Teresa Dyck Time off Oct 21, Dr Appt 25,28 Time in Lieu

**CARRIED**

SG AD

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8. Courses for Staff - Communication, Conflict Resolution \$116/ per person

**Resolution 2024-10-13.8**

**Moved by:** Fichter

That Council approve two- 3hour courses for 6 employees through Boots on the Ground Coaching: topics include communication and conflict resolution.

**CARRIED**

9. Lampman Rec Deficit & After meeting cheques

**Resolution 2024-10-13.9**

**Moved by:** Saxon

That Council approve payments of after meeting payments to CP Distributors Ltd. of \$1436.59, Precision Ag for \$470.26, Industrial Vegetation Control for \$694.80, Sask. Power (dugout) for \$47.89 online payment and Lampman Recreation Board for \$15,000 for a total of \$17,649.54.

**CARRIED**

14. **DELEGATIONS/PUBLIC HEARINGS**

1. Damon Sutherland

2. Roll 101 – Appeal Nuisance Abatement Bylaw Contravention

**Resolution 2024-10-14.2**

**Moved by:** Jones

That Council approve request form Roll 101 to have all unlicensed vehicles removed from property by April 1, 2025.

**CARRIED**

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant Records

**Resolution 2024-10-15.1**

**Motion:** Jones

That Council accept and sign the records for the WTP and the Lagoon for the month of September.

**CARRIED**

2. Foreman's Report

**Resolution 2024-10-15.2**

**Motion:** Runge

That Council accept the foreman's report as presented.

**CARRIED**

16. **NEXT MEETING**

To be called by Administrator after the election.



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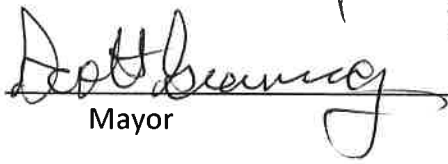
17. **ADJOURN**

**Resolution 2024-10-17**

**Moved by:** Jones

That this meeting of Council is now adjourned at 8:36 pm.

**CARRIED**

  
Mayor



  
Administrator

*56.20*



**BYLAW NO. 2024-09**

***A BYLAW OF THE TOWN OF LAMPMAN TO FIX THE RATES TO BE CHARGED FOR THE SERVICE OF WASTE AND RECYCLE BINS***

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The Council of the Town of Lampman, in the Province of Saskatchewan, enacts as follows:

1. The charges to be paid by the residents for the service of waste and recycle bins as set out in Schedule A attached.
2. Accounts for waste and recycle services shall cover a period of three (3) consecutive months, and shall be rendered on or before the first day of the month next following such period. The charges will be included on the Water and Sewer Billing and shall be paid within a period of thirty days from the date on which such accounts are rendered.
3. If an account is not paid within the period of thirty days, an overdue letter shall be written giving another 10 days to pay the complete water, sewer, waste and recycle billing.
4. If a water service is shut off due to non-payment of account, the waste and recycle bins will be removed until full payment of the account has been received.
5. A resident can have more than one waste bin, or recycle bin, but will pay the additional fee.
6. A resident can choose to have one or the other of the bins to suit their need and pay accordingly.

**INTRODUCED AND READ A FIRST TIME THIS 16<sup>th</sup> DAY OF OCTOBER, 2024.**

**READ A SECOND TIME THIS 16<sup>th</sup> DAY OF OCTOBER, 2024**

**READ A THIRD AND FINAL TIME ON THE UNANIMOUS CONSENT OF THE COUNCIL**

**PRESENT THIS 16<sup>th</sup> DAY OF OCTOBER, 2024**



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

**BYLAW NO. 2024-09**

**SCHEDULE A**

**TO BYLAW 2024-09 - TOWN OF LAMPMAN**

1. COMMERCIAL AND RESIDENTIAL RATE:

The following MONTHLY RATES shall be charged and levied for the use of waste and recycle bins.

2. CONSUMPTION

CHARGE

Waste Bin

\$ 12.00 per bin

Recycle Bin

\$ 9.00 per bin

CTD SE