



MINUTES
TOWN OF LAMPMAN
Regular Meeting – July 16, 2024

1. **CALL TO ORDER 6:30 pm**
Mayor Jones called the meeting to order at 6:29 pm, the attendance being as follows:
Mayor – John Jones
Deputy Mayor – Randy Fleck
Councillor – Glen Fichter – arrived 6:40 pm
Councillor – Duane Freeden
Councillor – Darryl Runge
Councillor - Ryan Saxon – arrived 6:40 pm
Administrator - Teresa Dyck
Assistant Administrator – Lee Ann Karcha

2. **CONFLICT OF INTEREST**
Councilor Runge declared a conflict of interest with any conversation about the Old Red truck repair.

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

4. **APPROVAL OF AGENDA**
Resolution 2024-07-4
Moved by: Runge
That Council approve the agenda.

CARRIED

5. **MINUTES**
1. Regular Meeting Minutes June 26, 2024
Resolution 2024-07-05
Moved by: Freeden
That Council approve the Regular Meeting Minutes of June 26, 2024.

CARRIED

6. **BANK RECONCILIATION** Chequing, Savings, Foodbank
1. June 2024
Resolution 2024-06-6
Moved by:
That Council accept the Bank Reconciliation for June 2024: Chequing, Savings and Foodbank Accounts.

CARRIED

7. **FINANCIALS**
1. June 2024 – Affinity Bank Account
Resolution 2024-07-7.1
Moved by: Fleck
That Council accept the Affinity Bank Statement for the month of June.

CARRIED

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2. Financial Statement June 2024

Resolution 2024-07-7.2

Moved by: Fleck

That Council accept the YTD Financial Statement ending June 30, 2024.

CARRIED

8. **LIST OF ACCOUNTS FOR APPROVAL**

1. July 16, 2024

Resolution 2024-07-8

Moved by: Fichter

That Council approve the July 17, 2024 List of Accounts for Approval as: Cheques #584 - #627 in the amount of \$89,099.20, OB2024-135 – OB2024-155 in the amount of \$32,241.00 and 2024-105 – 2024-109 in the amount of \$1,174.32, Food Bank 2024-028 – 2024-032 in the amount of \$275.59, Paymate Batches June 1 – June 30 in the amount of \$21,790.60 and June Indemnity in the amount of \$1650.00 for a total of: \$146,230.71.

CARRIED

9. **CORRESPONDENCE**

1. CEPCA – Climate change response

Resolution 2024-07-9.1

Moved by: Freeden

That Council acknowledge the invitation from the CEPCA to attend the expo in Ottawa.

CARRIED

2. Access BBQ at Library Aug 2, 2024

Resolution 2024-07-9.2

Moved by: Fichter

That Council acknowledge the Access BBQ and Mayor Jones, Deputy-Mayor Fleck, Councillor Fichter and Councillor Freeden will be in attendance and will assist in serving food.

CARRIED

10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

1. SETPC AGM Meeting Minutes May 28, 2024

Resolution 2024-07-10.1

Moved by: Fleck

That Council acknowledge the SETPC AGM Meeting Minutes from May 28, 2024.

CARRIED

2. Rec Board Minutes Jan-May 2024

Resolution 2024-07-10.2

Moved by: Freeden

That Council acknowledge the Rec board meeting minutes from Jan – May 2024.

CARRIED

11. **ADMINISTRATION REPORT**

Resolution 2024-07-11.1

Moved by: Runge

That Council authorize the Administrator to reimburse a maximum of \$40 fuel for personal vehicle/ ATV use for public works staff.

CARRIED

Resolution 2024-07-11.2

Moved by: Freeden

That Council accept the Administration report as presented.

CARRIED



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12. **UNFINISHED BUSINESS**

1. RM Fire department Proposal

Resolution 2024-07-12.1

Moved by: Freeden

That Council approve and sign the Fire Hall Agreement received July 11, 2024.

CARRIED

2. Lot for Sale or Lease

Resolution 2024-07-12.2

Moved by: Jones

That Council authorize the Administrator to consult planning and development in regards to regulations and process to rezoning a residential lot to a commercial property as well as the requirement for public notice.

CARRIED

3. WTP – Subdivision Quote

Resolution 2024-07-12.3

Moved by: Runge

That Council approve the Midwest Surveys Quote in the amount of \$4,550 plus GST plus Community Planning fee of approximately \$750 and ISC fees of approximately of \$312, to subdivide the WTP Property.

CARRIED

4. WSA – Pilot Project

13. **NEW BUSINESS**

1. Mutual Aid Bylaw 2024-06

Resolution: 2024-07-13.1.1

Moved by: Fleck

That Bylaw 2024-06 Being a Bylaw for Mutual Aid, be introduced for the first time.

CARRIED

Resolution: 2024-07-13.1.2

Moved by: Fichter

That Bylaw 2024-06 Being a Bylaw for Mutual Aid, be read for the second time.

CARRIED

Resolution: 2024-07-13.1.3

Moved by: Runge

That the third and final reading of Bylaw 2024-06 Being a Bylaw for Mutual Aid, be enacted at this meeting.

CARRIED UNANIMOUSLY

Resolution: 2024-07-13.1.4

Moved by: Jones

That Bylaw 2024-06 Being a Bylaw for Mutual Aid, be given the third and final reading at this meeting and now be adopted, signed, and sealed as a Bylaw of the Town of Lampman thus forming a part of these minutes.

CARRIED

2. Time off Request

Resolution 2024-07-13.2

Moved by: Fichter

That Council approve the time off request as follows:

Teresa Dyck- Aug 1,2,6,7, 15, 16 Time in Lieu / Holiday

CARRIED



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3. Permit for 7 4 C3184

Resolution 2024-07-13.3

Moved by: Fichter

That Council approve Permit # 24-02 to construct a roof over the deck.

CARRIED

4. Permit for 4-6 7 AH85550

Resolution 2024-07-13.4

Moved by: Jones

That Council approve Permit # 24-05 to construct a deck.

CARRIED

5. Little Leapers Road Closure

Resolution 2024-07-13.5

Moved by: Jones

That Council authorize the administrator to get the details of a possible partial road closure to enlarge the property at 215 Main Street.

CARRIED

6. Incident Report

Resolution 2024-07-13.6

Moved by: Fichter

That Council acknowledge the incident report for damages to the lagoon gate and authorize the Administrator to get a quote on a new gate.

CARRIED

7. RM – Drainage Pond pump

Resolution 2024-07-13.7

Moved by: Fleck

That Council acknowledge the letter from the R.M. of Browning with their consideration of a favorable quote to install a drainage pump on the pond on Parcel L Plan 102001093: That Council authorizes Councillor Freeden to speak to the golf club in regards to putting a quote together to be submitted to the Town and RM Councils for the next meeting of Council.

CARRIED

8. Abate Double Base Tax for Combined Lot Policy 600-9r

Resolution 2024-07-13.8

Moved by: Fleck

That Council approve the abatements of the double base tax on the following Roll #'s:

Roll #	Amount
386	\$880
382	\$880
383	\$880
171	\$880
144	\$880
326	\$880
18	\$880
380	\$880

CARRIED

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9. Abate Base Tax Charged on Land Lease

Resolution 2024-07-13.9

Moved by: Fleck

That Council approve the abatement of base tax charged on leased land.

Roll #	Amount
278	\$860 Land Leased 2023
278	\$880 Land Leased 2024

CARRIED

10. Change in Signing Authority

Resolution No. 2024-07-13.10

Moved by: Freeden

That the signing authority be updated to be one of John Jones, Mayor or Duane Freeden, Councillor, signing with one of Teresa Dyck, Administrator or Lee Ann Karcha, Assistant Administrator.

CARRIED

11. Joint meeting request RM

Resolution 2024-07-13.11

Moved by: Runge

That Council acknowledge the letter of request for a joint meeting with the R.M. of Browning, and authorize the Administrator to contact the R.M. choosing some dates that will work for both Municipalities.

CARRIED

12. Rec Deficit 10,000 previous 22,500

Resolution 2024-07-13.12

Moved by: Fichter

That Council authorize the Administrator to issue an after-meeting cheque to the Lampman Recreation Board in the amount of \$10,000.

CARRIED

14. **DELEGATIONS/PUBLIC HEARINGS**

1. WSA Mike Kardash – Pilot Project

Called Mike Kardash to consult on the Delco Pilot Project from 7:15pm – 7:35pm.

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant Records

Resolution 2024-07-15.1

Moved by: Jones

That Council approve and sign the Water Treatment Plant and Lagoon records for June as presented.

CARRIED

2. Foreman's Report

Resolution 2024-07-15.2

Moved by: Freeden

That Council accept the foreman's report as presented.

CARRIED



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16. **NEXT MEETING**

Resolution 2024-07-16

Moved by: Saxon

That the next meeting of Council be held Wednesday, Aug 14, 2024 6:30 p.m.

CARRIED


17. **ADJOURN**

Resolution 2024-07-17


Moved by: Jones


That this meeting now be adjourned at 9:16 p.m.

CARRIED



Mayor





Administrator

BYLAW NO. 2024-06

**A Bylaw of the Town of Lampman, in the Province of Saskatchewan,
to provide for the entering into an agreement to provide Mutual Aid
Fire/Disaster Services with neighboring municipalities.**

The Council of the Town of Lampman, in the Province of Saskatchewan, enacts as follows:

1. The Town of Lampman is hereby authorized to enter into an agreement with the Councils of:

Rural Municipality of Argyle #1
Rural Municipality of Mount Pleasant #2
Rural Municipality of Enniskillen #3
Rural Municipality of Coalfields #4
Rural Municipality of Storthoaks #31
Rural Municipality of Reciprocity #32
Rural Municipality of Moose Creek #33
Rural Municipality of Browning #34

Village of Gainsborough
Village of Carievale
Village of Storthoaks
Village of Frobisher
Village of Alida
Town of Carnduff
Town of Alameda
Town of Oxbow
Town of Lampman
Town of Bienfait
City of Portal, North Dakota, USA
City of Sherwood, North Dakota, USA

The terms of which are attached hereto and marked Exhibit "A", for the purpose of establishing a mutual inter-municipal fire/disaster services protocol.

2. The Mayor and Administrator of the Town of Lampman are hereby authorized to sign and execute the agreement, the terms of which are set out in Exhibit "A" here before referred to.
3. Signed at Lampman, Saskatchewan, this 16th day of July, 2024.



Mayor

Administrator

“Exhibit A”

Between:

Rural Municipality of Argyle #1	Village of Gainsborough
Rural Municipality of Mount Pleasant #2	Village of Carievale
Rural Municipality of Enniskillen #3	Village of Storthoaks
Rural Municipality of Coalfields #4	Village of Frobisher
Rural Municipality of Storthoaks #31	Village of Alida
Rural Municipality of Reciprocity #32	Town of Carnduff
Rural Municipality of Moose Creek #33	Town of Alameda
Rural Municipality of Browning #34	Town of Oxbow
	Town of Lampman
	Town of Bienfait
	City of Portal, North Dakota, USA
	City of Sherwood, North Dakota, USA

This Agreement witnesseth as follows:

1. That each of the parties whose Mayor, in the case of urban municipality, or Reeve in the case of a rural municipality, and Administrator, in the case of a Canadian municipality, or City Auditor, in the case of an American municipality, sign this agreement and affix their seal agree to form a Mutual Aid area. Once the seal and signatures are affixed to this agreement, a Mutual Aid area is deemed to be formed between the signatory parties regardless of whether all parties have signed.
2. That the parties understand this agreement is for Mutual Aid purposes and only exists with relation to the operations of the respective municipal fire departments for fire and rescue service assistance;
3. That each party to the agreement will assist any other party to the agreement in the event that more resources are required responding to an emergency event. The parties of this agreement mutually acknowledge that each may not in all cases be able to respond with sufficient resources;
4. That the objectives of the mutual aid area are as follows:
 - a) To provide a unified, effective area of coverage that encompasses each of the party’s respective jurisdictions to lend reciprocal assistance, expertise, and equipment for fire and rescue services;
 - b) To meet at least annually to prepare an up-to-date list of the available resources in each community, inclusive of equipment and manpower services;
 - c) To, inasmuch as is possible, plan and participate jointly in training opportunities delivered within the mutual aid area;

5. The Fire Chief, or designate, is authorized to request assistance;
6. In the event that a fire department determines that assistance is required, the Fire Chief, or designate of the requesting party will request assistance from the Fire Chief or designate of the assisting party;
7. The assisting party shall, unless command is transferred at the scene, provide assistance under the direction of the Fire Chief, or designate, of the requesting party;
8. In the event that the assisting party is the only party at the scene, the assisting party shall provide emergency services in accordance with the policies and operating procedures of the assisting party;
9. The Fire Chief, or designate, of the assisting party has the unfettered discretion to not provide assistance when requested and may or may not choose to state the reasons;
10. The assisting party shall charge fees for the provision of fire and rescue services in accordance with the rates in the "Fee Schedule", attached to and forming part of this agreement, which may be by mutual agreement of all parties revised from time to time;
11. The parties each covenant and agree that they shall carry insurance covering their respective equipment and comprehensive general liability insurance to commercially reasonable rates;
12. That this agreement shall be continuous; however, any party to the agreement may withdraw from the agreement by giving each other party to the agreement (60) days' notice, in writing, of each withdrawal.
13. The parties expressly covenant and agree that the requesting party shall in respect of third-party claims of any nature arising from the provision of fire and rescue services by the assisting party under this agreement, indemnify and hold harmless and keep indemnified and held harmless the assisting party from all loss costs, claims expense, demands, claims, actions and causes of action asserted by any third parties and in any way arising from performance or non-performance under this agreement by the assisting party. The within covenants of indemnity shall survive the termination of this agreement with respect to any cause of action arising during the currency hereof.

Town of Lampman



Mayor

Administrator

**Mutual Aid
"Fee Schedule"**

1. The cost of fire prevention, suppression, and emergency response services shall be:
 - a. Billed at a rate of \$750 per hour per emergency vehicle, with up to four fire fighters in each truck;
 - b. Billed for any and all consumables used at the site at cost;
 - c. Billed for any and all subcontractors used at the site at cost;
 - d. Billed directly to the municipality that established the assisting party.