



Minutes
TOWN OF LAMPMAN
Regular Meeting – January 17, 2024

1. **CALL TO ORDER**
Resolution No. 2024-01-01
Deputy Mayor Fleck called the meeting to order at 5:01 pm, the attendance being as follows:

Deputy Mayor – Randy Fleck
Councillor – Glen Fichter
Councillor – Duane Freeden
Councillor – Daryle Runge
Councillor – Ryan Saxon
Mayor – Jay Jones - Absent
Councillor – Dustin Ferguson - Absent
Administration: Teresa Dyck, Lee Ann Karcha

CARRIED

2. **INSURANCE BOND**
Resolution No. 2024-01-2
Moved by: Freeden
That Council acknowledge the Administrator’s insurance bond as presented.

CARRIED

3. **CONFLICT OF INTEREST**
Lee Ann Karcha declared a conflict of interest with the employee reviews.

4. **APPROVAL OF AGENDA**
Resolution No. 2024-01-4
Moved by: Runge
That Council approve the agenda as amended.

CARRIED

5. **MINUTES**
1. Regular Meeting Minutes Dec 13, 2023
Resolution No. 2024-01-5
Moved by: Freeden
That Council approve the Regular Meeting Minutes of December 13, 2023 as presented.

CARRIED

6. **BANK RECONCILIATION**
1. Dec 2023 Chequing, Savings, Foodbank

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Resolution No. 2024-01-6

Moved by: Fichter

That Council approve the Bank Rec for the December 2023 Chequing, Savings, and Foodbank Accounts.

CARRIED

7. **FINANCIALS**

1. Dec 2023 – Affinity Bank Account and Financial Statement to Dec 31, 2023

Resolution No. 2024-01-7

Moved by: Saxon

That Council approve the December 2023 Bank Statement and the Financial Statement ending December 31, 2023 as presented.

CARRIED

8. **LIST OF ACCOUNTS FOR APPROVAL**

1. December 31, 2023

Resolution No. 2024-01-8.1

Moved by: Runge

That Council approve December 31, 2023 list of Accounts for Approval as: Online payments Foodbank OB 2023-001 to 2023-002 in the amount of \$87.66, Chq# 319- 346 in the amount of \$57,300.66; OB 2023-001 to OB 2023-003 and OB 2023-87 to OB 2023-98 in the amount of \$96,264.45; Payroll for December in the amount of \$30,791.52 and Indemnity for December \$4155.95 for a total of \$188,600.24.

CARRIED

2. January 17, 2023

Resolution No. 2024-01-8.2

Moved by: Fichter

That Council approve the List of Accounts for Approval as: Chq# 347 – 370 in the amount of \$57,705.93 and OB 2024-001 to OB 2024-005 in the amount of \$8,639.05 for a total of \$66,344.98.

CARRIED

9. **CORRESPONDENCE**

1. Municipal Utilities Reports Well 2

2. Minor Hockey Correspondence

Resolution No. 2024-01-9.1

Moved by: Fichter

That Council approve donation to Lampman Minor Sports in the amount of \$100.

CARRIED

4. RM Letter – Salting

5. Quotes for Salting / Sanding

Resolution No. 2024-01-9.5

Moved by: Runge

That Council accept the quote for salting/sanding the roads from Turnbull at \$185/hour and \$138/yard for material.

CARRIED

6. Plant Based Treaty

7. Lions Club 60 years Feb 8, 2024

Resolution No. 2024-01-9.7



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Moved by: Freeden
That Council files correspondence as dealt with.

CARRIED

10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

1. SETPC Minutes November 28, 2023

Resolution No. 2024-01-10

Moved by: Saxon

That Council acknowledge the SETPC Minutes November 28, 2023 as presented.

CARRIED

11. **ADMINISTRATION REPORT**

1. Outstanding Water to Taxes

Resolution No. 2024-01-11.1

Moved by: Runge

That Council authorize the Administrator to move the following outstanding water bills to taxes: Acct # 780 – \$1300.47

Acct# 119 – \$1402.31

Acct# 506 – \$1663.03

Acct# 733 – \$2045.21

CARRIED

2. Collections

Resolution No. 2024-01-11.2

Moved by: Saxon

That Council authorize the Administrator to send Acct# 1058 in the amount of \$1087.92 to collections.

CARRIED

3. Reverse Interest due to Year End closing

Resolution No. 2024-01-11.3

Moved by: Jones

That Council authorize the Administrator to reverse interest on the taxes due to inability to receipt during YE close for the listed accounts:

Roll #195 in the amount of \$103.95

Roll #120 in the amount of \$55.80

CARRIED

12. **UNFINISHED BUSINESS**

1. Skid Steer Quotes

Resolution No. 2024-01-12.1

Moved by: Fleck

That Council table the skid steer discussions until more information on financing and budget are researched.

CARRIED

2. Fire Hall Discussions

Resolution No. 2024-01-12.2

Moved by: Freeden

That Council make arrangements to have delegates meet with the fire department to discuss options and get feedback on possible solutions.

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CARRIED

3. Land Access, Usage Agreements

Resolution No. 2024-01-12.3

Moved by: Fichter

That Council approve the Administrator to send draft land access, usage agreements to the affected land owners to review.

CARRIED

4. Turnbull Quote – Flood Protection

Resolution No. 2024-01-12.4

Moved by: Fleck

That Council tables the discussion and directs the Administrator to inquire about an extension so that the projects can be completed once the spring thaw and runoff has occurred.

CARRIED

5. Access Communications update

Resolution No. 2024-01-12.5

Moved by: Fleck

That Council authorize the Administrator to renegotiate the Access Communication contract which was signed in January 2010.

CARRIED

13. **NEW BUSINESS**

1. Tax Abatements for 2023

Resolution No. 13-01-1

Moved by: Fleck

That Council approve the Administrator to abate the taxes for 2023 in the amount of \$11,546.80.

CARRIED

Roll 278: B2 J740 - Add Base Tax \$860.00

Roll 135: MR1 8 99SE05688 Remove Double base tax of -\$860.00

Should have been combined with 15 8 99SE05688

Roll 6: 6 1 AG5479 – Remove Double Base Tax of -\$860.00

Should have been combined with 7 1 A G5479

Roll 389: G 101903723 Property sold August 23, 2023 Exempt -\$6,298.85 Municipal
-\$2,070.42 School

Roll 396: W 102001093 Property sold August 23, 2023 Exempt -\$512.89 Municipal
-\$84.64 School

Roll 293: 4 2 C3184 Remove Double Base Tax -\$860

Should have been combined with 2 3 2 C3184

Roll 266: 9U 101319601 Remove Double Base Tax -\$860

Should have been combined with 1-2 U AJ5084, 59A05926

CARRIED

2. Declaration of Eligibility

Resolution No. 2024-01-13.2

Moved by: Runge

That the Council of the Town of Lampman confirm the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;

Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

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In Good Standing with respect to the reporting and remittance of Education Property Taxes;
Adoption of the Council Procedures Bylaw;
Adoption of an Employee Code of Conduct; and
All members of council have filed and annually updated their Public Disclosure Statements, as required;
and
That Council authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

3. Employee Appraisals – Lee Ann Karcha

Resolution No. 2024-01-13.3

Moved by: Freeden

That Council acknowledge that Assistant Administrator Lee Ann Karcha has passed her probation period and her wage increase to \$23.00/hour, effective January 1, 2024.

CARRIED

4. Time off Requests:

Resolution No. 2024-01-13.4

Moved by: Runge

That Council approve the following time off requests.

Teresa Dyck – Jan11, 2024 medical appointment

Jan 31, 2024 afternoon dental appointment

Feb 9, 2024 time off in lieu (son's wedding)

CARRIED

5. Election Workshop March26, 2024

Resolution No. 2024-01-13.5

Moved by: Fleck

That Council approve the Administrator and the Assistant Administrator to attend the elections workshop on March 26, 2024 in Weyburn. The Mentor will cover the office for the day.

CARRIED

6. Public Works Work Shop

Resolution No. 2024-01-13.6

Moved by: Fichter

That Council approve the Foreman to attend the Public Works workshop in Saskatoon on February 28-29, 2024.

CARRIED

7. Employee Assessments

Resolution No. 2024-01-13.7

Moved by: Fleck

That Council discussed the employee assessments which will be reviewed to be discussed at later date.

CARRIED

8. Genco- Therapeutic Park

Resolution No. 2024-01-13.8

Moved by: Fleck



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That Council approve Genco's Option #2 to pave the Therapeutic Park Parking lot in the amount of \$35,200 to which a donation was provided from Tundra Oil and Gas.

CARRIED

9. Predesign Contract
Resolution No. 2024-01-13.9
Moved by: Runge

That Council authorize the Administrator to sign the BCL Contract for the predesign of the water treatment plant.

CARRIED

14. **DELEGATIONS/PUBLIC HEARINGS**

1. Genco – Sebastian

Sebastian from Genco presented quotes to rebuild the base and surfacing options for Railway Ave.

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant Records

Resolution No. 2024-01-15.1

Moved by: Fleck

That Council approve and sign the Water Treatment Plant records for December as presented.

CARRIED

2. Foreman's Report

Resolution No. 2024-01-15.2

Moved by: Runge

That Council approve the Foreman's report as presented.

CARRIED

16. **NEXT MEETING**

Resolution No. 2024-01-16

Moved by: Saxon

That the next meeting of Council be held on Monday, February 12, 2024 5:00 p.m.

CARRIED

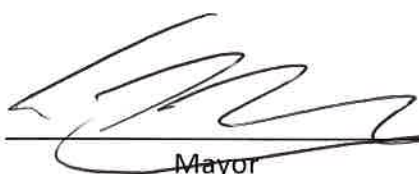
17. **ADJOURNMENT**

Resolution No. 2024-01-17

Moved by: Freeden

That this meeting now be adjourned. The time being 9:14 p.m.

CARRIED


Mayor




Administrator