



**Minutes**  
**TOWN OF LAMPMAN**  
**Regular Meeting – August 14, 2024**

1. **CALL TO ORDER 6:30 pm**

Mayor Jones called the meeting to order at 6:41 pm, the attendance being as follows:

Mayor – John Jones  
Deputy Mayor – Randy Fleck  
Councillor – Glen Fichter  
Councillor – Darryl Runge  
Councillor – Duane Freeden - absent  
Councillor - Ryan Saxon – absent  
Administrator – Teresa Dyck  
Assistant Administrator – Lee Ann Karcha

2. **CONFLICT OF INTEREST**

Mayor Jones Declared a conflict of interest with the Farmers Market request.

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

4. **APPROVAL OF AGENDA**

**Resolution 2024-08-4**

**Moved by:** Fichter

That Council approve the agenda.

**CARRIED**

5. **MINUTES**

1. Regular Meeting Minutes July 16, 2024

**Resolution 2024-8-5**

**Moved by:** Fleck

That Council approve the Regular Meeting Minutes of July 16, 2024.

**CARRIED**

6. **BANK RECONCILIATION** Chequing, Savings, Foodbank

1. July 2024 – Not Available

7. **FINANCIALS**

1. July 2024 – Affinity Bank Account

**Resolution 2024-8-7.1**

**Moved by:** Fleck

*Handwritten initials/signature*

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That Council accept the Affinity Bank Statement for the month of July.

**CARRIED**

2. Financial Statement July 2024

**Resolution 2024-08-7.2**

**Moved by:** Runge

That Council accept the YTD Financial Statement ending July 31, 2024.

**CARRIED**

8. **LIST OF ACCOUNTS FOR APPROVAL**

1. Aug 14, 2024

**Resolution 2024-08-8.1**

**Moved by:** Fleck

That Council approve the August 14, 2024 List of Accounts for Approval as: Cheques #628 - #680 in the amount of \$173,041.19, OB2024-156 – OB2024-184 in the amount of \$79,965.96, Food Bank 2024-033 – 2024-036 in the amount of \$268.56, Paymate Batches July 1 – July 31 in the amount of \$23,595.81 and July Indemnity in the amount of \$1650.00 for a total of: \$278,521.52.

**CARRIED**

9. **CORRESPONDENCE**

1. Farmers Market

**Resolution 2024-08-9.1**

**Moved by:** Runge

That Council will donate \$250.00 toward the entertainment for the Final Farmers Market August 28, 2024.

**CARRIED**

2. Case Skid steer Quote and Financing

**Resolution 2024-08-9.2**

**Moved by:** Jones

That Council acknowledge the skid steer pricing and financing.

**CARRIED**

3. National Police Federation

**Resolution 2024-08-9.3**

**Moved by:** Jones

That Council acknowledge the National Police Federation letter.

**CARRIED**

4. Seniors Funding

**Resolution 2024-08-9.4**

**Moved by:** Runge

That Council direct the Administrator look further into the Senior's Grant see if there are projects that can be applied for.

**CARRIED**

5. RM Correspondence

**Resolution 2024-08-9.5**

**Moved by:** Randy

That Council acknowledge the letter from the RM of Browning in regards to setting the next joint meeting and direct the Administrator send a letter in response requesting meeting dates to be in

*SSAD*

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October once harvest is complete.

**CARRIED**

10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

11. **ADMINISTRATION REPORT**

**Resolution 2024-08-11.1**

**Moved by:** Fleck

That Council authorize the Administrator to reverse interest charge of \$90.20 on Roll 186 and reverse \$20.00 service charge on Water Accounts: 616 and 952.

**CARRIED**

**Resolution 2024-08-11.2**

**Moved by:** Runge

That Council authorize the Administrator to purchase four more office chairs to replace the damaged chairs for approximately \$270.00 per chair since the office lease does not cover this expense.

**CARRIED**

**Resolution 2024-08-11.3**

**Moved by:** Runge

That Council approve the purchase of the Orbi from Sasktel to provide internet service to the Transfer Station in the amount of approximately \$400-\$500 plus tax.

**CARRIED**

**Resolution 2024-08-11.4**

**Moved by:** Fleck

That Council accept the Administrator's report as presented.

**CARRIED**

12. **UNFINISHED BUSINESS**

1. Lampman Fire Hall Joint Funding Bylaw

**Resolution 2024-08-12-1.1**

**Moved by:** Fleck

That Bylaw 2024-07 Being a Bylaw for the Joint Funding of the Lampman Fire Hall, be introduced for the first time.

**CARRIED**

**Resolution: 2024-08-12.1.2**

**Moved by:** Fichter

That Bylaw 2024-07 Being a Bylaw for the Joint Funding of the Lampman Fire Hall, be read for the second time.

**CARRIED**

**Resolution: 2024-08-12.1.3**

**Moved by:** Runge

That the third and final reading of Bylaw 2024-07 Being a Bylaw for the Joint Funding of the Lampman Fire Hall, be enacted at this meeting.

**CARRIED UNANIMOUSLY**

**Resolution: 2024-08-12.1.4**

**Moved by:** Jones

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That Bylaw 2024-07 Being a Bylaw for the Joint Funding of the Lampman Fire Hall, be given the third and final reading at this meeting and now be adopted, signed, and sealed as a Bylaw of the Town of Lampman thus forming a part of these minutes.

**CARRIED**

Called Michael Kardash at 7:42 – 8:01 to discuss the Pilot Project

2. Delco Pilot Project

**Resolution 2024-08-12.2**

**Moved by:** Fichter

That Council approve a two-month pilot project for the Water Treatment Plant to determine if the proposed treatment system will be effective with Lampman water for an estimated cost of 25,000 plus tax.

**CARRIED**

3. Daycare Road Closure / Sale

**Resolution: 2024-08-12.3**

**Moved by:** Fleck

That Council authorizes the Administrator to give public notice for a public meeting to discuss possible partial road closure and sale a portion of 2<sup>nd</sup> Avenue adjacent to Lot 9 Block 4 Plan AN2691 Ext0, at the next meeting of Council on September 18, 2024.

**CARRIED**

4. Public Works Applications

**Resolution: 2024-08-12.4**

**Moved by:** Jones

That Council authorize the Administrator to get references for applicants that were not included with resumes as well as set up interview times HR committee to complete interviews.

**CARRIED**

5. Lagoon

**Resolution 2024-08-12.5**

**Tabled by:** Fleck

Further discussions in regards to the land surrounding the Lagoon to be discussed with stakeholders and brought back to the meeting in October.

**CARRIED**

6. Genco Quote on Patches

**Resolution 2024-08-12.6**

**Moved by:** Runge

That Council does not approve quotes for additional patching in town due to other unexpected expenses at the Water Treatment Plant.

**CARRIED**

7. Lagoon Gate Quote

**Resolution 2024-08-12.7**

**Moved by:** Runge

That Council approve the quote from Borderline Fencing to build the gate for the Lagoon in the amount of 550.00 plus tax but not the installation, as that can be completed by public works staff.

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**CARRIED**

8. Municipal Utilities Quote  
**Resolution 2024-08-12.8**

**Moved by:** Jones

That Council approve the quote from Municipal Utilities to replace the Turbine Pump and piping in the reservoirs at the Water Treatment Plant in the amount of \$13,250.00 plus taxes.

**CARRIED**

9. Little Leapers Daycare – building permit  
**Resolution 2024-08-12.9**

**Moved by:** Fichter

That Council approve a \$300 donation to the Little Leapers Daycare to cover the cost of the building permit.

**CARRIED**

10. ROJO quotes

**Resolution 2024-08-12.10**

That Council accept the revised quote to for the drainage project 2 in the amount of \$18,500 plus taxes, the quote for the landscaping and installation of culverts and pipes and build pad for building at school dugout in the amount of \$13,000 and reshape ditches and replace culverts on Forrest Avenue in the amount of \$6,500.

**CARRIED**

13. **NEW BUSINESS**

1. Motion to Proceed with Tax Enforcement 2022 Arrears – 6-Month Notice

**Resolution 2024-08-13.1**

**Moved by:** Fleck

That Council authorize Taxervice to proceed with the 6-Month Notice for the 2022 List of Properties in Arrears.

**CARRIED**

2. Time off Request

**Resolution 2024-08-13.2**

**Moved by:** Fichter

That Council Authorize the Time off Requests as follows and rescind August 15-16 for Teresa.

Steve Parry-

Aug ½ day 1-6, 16 Holidays

Brenda Schulties Aug30-Sept 1 Holidays

Teresa- Rescind - August 15-16 Holidays

Lee Ann- Aug 29 – off at noon Time in Lieu

**CARRIED**

3. SWWA Conference – Richard November

**Resolution 2024-08-13.3**

**Moved by:** Fleck

That Council table the attendance of the SWWA Conference for Richard until October.

**CARRIED**

14. **DELEGATIONS/PUBLIC HEARINGS**

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1. Michael Kardash

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant Records

**Resolution 2024-08-15.1**

**Motion:** Jones

That Council accept and sign the records for the WTP and the Lagoon for the month of July.

**CARRIED**

2. Foreman's Report

**Resolution 2024-08-15.2**

**Motion:** Runge

That Council authorize the foreman to replace the street valve on Bennett Street.

**CARRIED**

**Resolution 2024-08-15.2.1**

**Motion:** Runge

That Council accept the foreman's report as presented.

**CARRIED**

16. **NEXT MEETING**

**Resolution 2024-08-16**

**Moved by:** Fleck

That the next meeting of Council September 18, 2024 at 6:30.

**CARRIED**

17. **ADJOURN**

**Resolution 204-08-17**

**Move by:** Jones

That this meeting is now adjourned.

**CARRIED**

  
\_\_\_\_\_  
Mayor



  
\_\_\_\_\_  
Administrator

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# TOWN OF LAMPMAN

## BYLAW NO. 2024-07

### LAMPMAN FIRE HALL JOINT FUNDING BYLAW

#### A Bylaw to Provide for the Joint Funding of the Lampman Fire Hall

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The Council of the Town of Lampman in the Province of Saskatchewan, enacts as follows:

1. That the Town of Lampman is hereby authorized to enter into an agreement, attached hereto forming part of this Bylaw, and identified as Exhibit "A" with The Rural Municipality of Browning No. 34.
2. The Mayor and the Administrator of the Town of Lampman are authorized to sign and execute the attached agreement identified as Exhibit "A".
3. This Bylaw shall come into effect immediately following the third passing.  
Signed at Lampman, Saskatchewan, this 14<sup>th</sup> day of August, 2024.

Introduced and read a first time this 14<sup>th</sup> day of August, 2024.

Read a second time this 14<sup>th</sup> day of August, 2024.

Read a third and final time on the unanimous consent of the council present this 14<sup>th</sup> day of August, 2024.



\_\_\_\_\_  
Mayor

*ADyck*  
\_\_\_\_\_  
Administrator

THIS AGREEMENT MADE IN DUPLICATE THIS 8 DAY OF AUGUST, 2024.

BETWEEN:

**RURAL MUNICIPALITY OF BROWNING NO. 34**  
of Lampman, in the Province of Saskatchewan;

and

**TOWN OF LAMPMAN**  
of Lampman, in the Province of Saskatchewan

**FIRE HALL AGREEMENT**

WHEREAS the Town of Lampman (hereinafter known as the Town) has established the Lampman Fire Department pursuant to Bylaw No. 94-7 of the Town of Lampman.

AND WHEREAS the Rural Municipality of Browning No. 34 (hereinafter known as the RM) is in ownership of Parcel G Plan 101903723 also known as 102 Minard Road where a shop is located (hereinafter known as the RM Shop) with adequate space available to utilize as a Fire Hall.

AND WHEREAS it is desirous for both the RM and Town to enter into agreement to utilize space in the RM Shop as the Fire Hall for the Lampman Fire Department.

NOW THEREFORE for good and valuable consideration the parties hereto covenant and agree as follows:

1. The R.M. hereby agrees to rent approximately seven thousand, eight hundred square feet (7,800 ft<sup>2</sup>) of floor space in the RM Shop located on Parcel G Plan 101903723 as specified in Schedule "A" to the Town to utilize as a Fire Hall for the Lampman Fire Department for the price of fifty-seven percent (57%) of the operating costs of the RM Shop.
2. The rent of the RM Shop shall be considered an expense for the Lampman Fire Department, and is pertinent to the Fire and Rescue Agreement between the RM and Town dated December 6, 2006 and any subsequent future agreements.
3. Operating costs for the RM Shop are not limited to but include water/sewer, waste collection, power, energy, snow removal, janitorial cleaning, and the insurance of the RM Shop.
4. It is understood that the Lampman Fire Department will have free access at anytime to the space rented in Schedule "A", and that the space rented will strictly be utilized solely for the Lampman Fire Department.
5. The RM will have the right to access and utilize the crane in the RM Shop, and the RM will have sole access to the office space located in the RM Shop as outlined in Schedule "A".



6. The RM will invoice the Town for the rent consisting of the operating costs on an annual basis no later than January 15<sup>th</sup> of the following year, and the rent is to commence at the date of signing this agreement.
7. The RM shall keep the RM Shop in a usable condition, and is responsible for the general structural maintenance and repair of the RM Shop.
8. Both parties to this Agreement agree that any modification and/or repairs to the RM Shop for the sole purpose of Lampman Fire Department shall be the responsibility of the Lampman Fire Department.
9. Either party to this agreement may terminate this agreement by giving notice in writing to the other party at least twelve (12) months prior to the termination of this agreement.
10. This agreement shall be binding on the parties hereto, their heirs, executors, successors, and assigns.

IN WITNESS WHEREOF the RM by the hands of its proper officers has affixed its hand and seal this 8 day of August, 2024

**RURAL MUNICIPALITY OF BROWNING NO. 34**



Per: [Signature]  
Reeve

Per: [Signature: B. Carruff]  
Administrator

IN WITNESS WHEREOF the Town by the hands of its proper officers has affixed its hand and seal this 16 day of July, 2024

**TOWN OF LAMPMAN**



Per: [Signature]  
Mayor

Per: [Signature: A. York]  
Administrator