

Town of Lampman

**Freeze Protection Unit
Policy and Procedure Manual**

Policy No. 500-5

May 8, 2014

Subject:	Freeze Protection Unit Policy and Procedure Manual
Type:	Utilities
Authority:	Approved by Council: May 8, 2014

**Freeze Protection Unit
Policy and Procedure Manual**

Purpose

To prevent the waste of treated water that is created when a consumer experiences frozen water lines. The usual method of providing water to a residence or business that has a frozen line to the premises from the main is to provide a hose from a neighboring consumer. The hose must be operating with a continuous flow in order to prevent freezing of the hose. A large amount of the water that flows is simply unused and wasted as it goes in to the sewer system.

The Town encourages the use of “freeze protection units” to prevent the unnecessary waste of water in this fashion.

Responsibilities

Administration

To ensure that the attached Agreement respecting the Policy is signed by the homeowner as accepted or waived.

Water Works Foreman

Approve the installation of the freeze protection unit.

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Action

1. On water service lines prone to freezing, the Town of Lampman will cost share for the purchase and installation of Aqua-Flo (or equivalent) freeze protection units on the following basis:

Purchase and Installation - 50% Town - 50% Owner
Operation and Maintenance - 100% Owner
Future Replacement - 100% Owner
2. The homeowner will be responsible for operation of the freeze protection unit, including insuring it is turned on in the winter and off in the spring, and that it is working when required.
3. Should a freeze protection unit fail or cause damage in the premises, all losses and damages are the responsibility of the owner; and the Town of Lampman accepts no responsibility for same.
4. **Should an owner/consumer who is provided with the opportunity to take advantage of this Policy elects not to install a freeze protection unit, the owner will be responsible for one hundred (100%) percent of the costs of any water run to prevent freezing.**

TOWN OF LAMPMAN

Freeze Protection Unit Installation Agreement

I, _____, of _____,
(owner name) (street address)

Agree as follows:

1. That I have been provided a copy of the “Freeze Protection Unit” Policy and Procedure Manual of the Town of Lampman, a copy of which is attached hereto as Schedule “A”.
2. That I agree to the installation of a water line freeze protection unit in the premises located at _____
(civic address)
and which are owned by me, in accordance with the terms in the said Policy.

(Signature)

I, _____, of _____,
(owner name) (street address)

hereby waive the offer to have a water line freeze protection unit installed in the premises located at _____
(civic address)
and which are owned by me, and acknowledge the Town of Lampman is not responsible for any future costs associated with this decision.

(Signature)

DATED: _____