

Town of Lampman

Sick Days Policy

Policy No. 300-5

December 13, 2012

Subject:	Sick Days
Type:	Employees
Authority:	Approved by Council: December 13, 2012

Sick Days Policy

That all permanent employees of the Town of Lampman be granted one (1) day per month worked in that year, as a sick day; and that any unused sick days at year end or lay off, be paid to that employee at a regular day's salary or wage calculated as follows:

SALARIED EMPLOYEES

Monthly Salary x 12 months/ 251 working days x number of sick days eligible

HOURLY EMPLOYEES

Hourly wage x 8 hours x number of sick days eligible

PART-TIME HOURLY EMPLOYEES

Hourly wage x average hours per day x % of full time x number of sick days eligible