

Town of Lampman

**Authorize Meetings for
Assistant Administrator**

Policy No. 200-2

December 13, 2012

Subject:	Authorize Meetings for Assistant Administrator
Type:	Administration
Authority:	Approved by Council: December 13, 2012

Authorize Meetings for Assistant Administrator

1. The Assistant Administrator shall be authorized to attend the U.M.A.A.S. Annual Convention held in June of each year and that he or she be paid the daily wage earned and also be paid a meeting allowance as set in January of each year in the Rates and Appointments as well as all out-of-pocket expenses and travel expenses.
2. If any other meetings arise that it may be beneficial to the municipality that the Assistant Administrator attend, it shall be reviewed by the Council upon recommendation from the Administrator.