



Town of Lampman
Meeting Minutes
Regular Meeting July 15, 2020 – 7:00 p.m.

1 CALL TO ORDER

Resolution No: 2020-07-1

Deputy Mayor Bernier called the meeting to order. The time being 7:00 p.m. The attendance being as follows:

Mayor	Vacant
Councillors	Janice Bernier
	Jamie Taillon
	Karla Van der Schaaf
	Duane Garton
	Richard Kochie
	Daryle Runge - Absent
Administrator	Greg Wallin
Assistant Administrator	Dena Scott
Administrative Intern	Amber Rittaler
Administrative Assistant	Jadon Carnduff

2 MINUTES

Resolution No: 2020-07-2

Moved By: Richard Kochie

That the minutes of the June 10, 2020 meeting of Council be approved as circulated.

CARRIED

2.1 Joint Meeting Minutes

Resolution No: 2020-07-2.1

Moved By: Karla Van der Schaaf

That the minutes of the June 3, 2020 joint meeting of the Councils of the Town of Lampman and R.M. of Browning No. 34 be approved as circulated.

CARRIED

[Handwritten signature]
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3 BANK RECONCILIATION
Resolution No: 2020-07-3
Moved By: Jamie Taillon

That the May, 2020 bank reconciliation for the Town of Lampman be hereby approved as presented.

CARRIED

4 CASH STATEMENT
Resolution No: 2020-07-4
Moved By: Duane Garton

That the Statement of Receipts and Payments for the month of June, 2020 be adopted as presented for the Town of Lampman.

CARRIED

5 CORRESPONDENCE
Resolution No: 2020-07-5
Moved By: Karla Van der Schaaf

That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

6 COMMITTEE MEETINGS/INFORMATION/REPORTS
Resolution No: 2020-07-6
Moved By: Richard Kochie

That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

7 UNFINISHED BUSINESS

7.1 All-Terrain Vehicles Bylaw
Resolution No: 2020-07-7.1

There was a discussion about all-terrain vehicles driving in town and whether a bylaw was needed.

7.2 Dug Out Behind School - Update
Resolution No: 2020-07-7.3

There was a discussion on the dugout expansion plan. The Council is waiting to obtain a quote for the work to be done.

7.3 Bylaw No. 2020-5: Regulate the Operation of Vehicles
Resolution No: 2020-07-7.3
Moved By: Karla Van der Schaaf

That we not proceed with the amendment of the Traffic Bylaw clause 3(e)(ii)(d) at this time.

DEFEATED

J
SB

- 7.3.1 Bylaw No. 2020-5: Regulate the Operation of Vehicles: First Reading**
Resolution No: 2020-07-7.3.1
Moved By: Richard Kochie

That Bylaw No. 2020-5, being a Bylaw to regulate the operation of vehicles, be introduced and read the first time.

CARRIED

- 7.3.2 Second Reading**
Resolution No: 2020-07-7.3.2
Moved By: Jamie Taillon

That Bylaw No. 2020-5 be read for the second time.

CARRIED

- 7.3.3 Third Reading**
Resolution No: 2020-07-7.3.3
Moved By: Duane Garton

That the third and final reading of Bylaw No. 2020-5 be permitted at this meeting.

CARRIED UNANIMOUSLY

- 7.3.4 Final Reading**
Resolution No: 2020-07-7.1.4
Moved By: Janice Bernier

That Bylaw No. 2020-5 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the Town of Lampman.

CARRIED

- 7.4 PDAP Repairs Updates**
Resolution No: 2020-07-7.4
Moved By: Karla Van der Schaaf

That the map of PDAP road repairs be forwarded to Council and that Councillor Duane Garton, Councillor Jamie Taillon and the Administrative Consultant, Greg Wallin, be appointed to further discuss and decide on these repairs.

CARRIED

- 7.5 Unsightly Premises - Town Tour**
Resolution No: 2020-07-7.5
Moved By: Janice Bernier

That Council of the Town of Lampman meet at the town office on July 23, 2020 at 6 p.m. to carry out a town tour of unsightly premises, PDAP repairs, and other town maintenance that may be required.

CARRIED

7.6 Legal Fees
Resolution No: 2020-07-7.6
Moved By: Karla Van der Schaaf

That the payments be hereby authorized to MLT Aikins LLP for the legal guidance provided to the municipal Council involving confidential human resource matters in the work place regarding concerns presented by employees.

CARRIED

7.6.1 Payment of the Legal Fees
Resolution No: 2020-07-7.6.1
Moved By: Jamie Taillon

That the Administrator write a letter in response to the letter from the R.M. of Browning No. 34 regarding the payment of the legal fees for MLT Aikins LLP requesting that the fees for the services obtained from MLT Aikins LLP for the confidential HR matters be split two-thirds (2/3) for the Town of Lampman and one-third (1/3) for the R.M. of Browning No. 34.

CARRIED

7.7 312 Railway Ave. - Tax Title Property
Resolution No: 2020-07-7.7

A discussion was held about the 312 Railway Avenue tax title property and that no tenders were received.

7.8 New Employee Hiring
Resolution No: 2020-07-7.8
Moved By: Richard Kochie

That the Town of Lampman extend Brenda Schulties temporary employment to full-time hours (40 hours per week) for the period of one (1) month; and that the discussion of hiring a new employee be tabled to the August, 2020 regular meeting of Council to give time for the Foreman to review the resumes.

CARRIED

8 NEW BUSINESS

8.1 Daryle Runge - Resignation
Resolution No: 2020-07-8.1
Moved By: Richard Kochie

That the Council of the Town of Lampman acknowledge the letter of resignation of Daryle Runge from the office of Councillor dated June 17, 2020

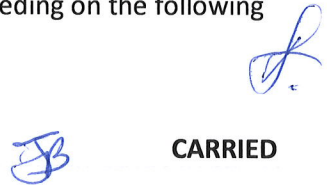
CARRIED

8.2 Motion to Proceed with 6-month Tax Notice
Resolution No: 2020-07-8.2
Moved By: Duane Garton

That following the six (6) month expiration since the tax liens were registered that Council authorize the Administrator to commence with tax enforcement proceeding on the following properties:

- Lot 8 & 9 Block 1 Plan AG5479 - 116-118 Main Street - 50500400
- Lot 7-8 Block 13 Plan 102011364 - 410-412 1st Ave E. - 505040075

CARRIED



- 8.3 Disconnection of Utilities Outstanding Over Ninety (90) days During Covid-19**
Resolution No: 2020-07-8.3
Moved By: Karla Van der Schaaf

That the administration proceed with final notifications to all utility account holders with accounts outstanding past ninety (90) days pursuant to the policies and bylaws in effect for the Town of Lampman; and that if no payment is received or payment arrangements made within the specified time frame, that the utility service may be disconnected due to lack of payment.

CARRIED

- 8.4 302 2nd Street South - LCHC Parking**
Resolution No: 2020-07-8.4
Moved By: Karla Van der Schaaf

That the discussion about planning the parking lot and green area on the property located at 302 2nd Street South be tabled to later this year after such time that the election has been held as to allow the new Council time to review the ideas.

CARRIED

- 8.5 Bylaw No. 2020-6 - Extend the Time Required for Completion of the Financial Statements**
Resolution No: 2020-07-8.5
Moved By: Richard Kochie

That Bylaw No. 2020-6, being a Bylaw to extend the time required for the completion of the financial statements, be introduced and read the first time.

CARRIED

- 8.5.1 Second Reading**
Resolution No: 2020-07-8.5.1
Moved By: Jamie Taillon

That Bylaw No. 2020-6 be read for the second time.

CARRIED

- 8.5.2 Third Reading**
Resolution No: 2020-07-8.5.2
Moved By: Duane Garton

That the third and final reading of Bylaw No. 2020-6 be permitted at this meeting.

CARRIED UNANIMOUSLY

- 8.5.3 Final Reading**
Resolution No: 2020-07-8.5.3
Moved By: Karla Van der Schaaf

That Bylaw No. 2020-6 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of The Town of Lampman.

CARRIED

- 8.6 2019 Financial Statements**
Resolution No: 2020-07-8.6
Moved By: Duane Garton

That the 2019 Financial Statements of the Town of Lampman be accepted as presented, signed and returned to Grant Thornton LLP.

CARRIED

JB



8.7 Tax Cancellations

Resolution No: 2020-07-8.7

Moved By: Jamie Taillon

107 Noggle Street

That a portion of the 2020 taxes be cancelled on 107 Noggle Street in accordance with Section 274 of *The Municipalities Act* due to the house on the property being destroyed by a fire as follows:

Municipal	\$320.58
School	\$309.78

109 Noggle Street

That a portion of the 2020 taxes be cancelled on 109 Noggle Street in accordance with Section 274 of *The Municipalities Act* due to the house on the property being destroyed by a fire as follows:

Municipal	\$571.05
School	\$551.79

CARRIED

8.8 107 Noggle Street - Unsightly Premises

Resolution No: 2020-07-8.8

Moved By: Karla Van der Schaaf

That a letter be sent to the registered owner of the property at 107 Noggle Street giving the owner a completion date of July 28, 2020 to remove the burned remnants of the house that was destroyed by a fire on March 24, 2020 and to clean up any debris from the property; and that if this has not been addressed by this date, an Order To Remedy be issued to resolve this situation.

CARRIED

9 FOREMAN'S REPORT

9.1 Foreman's Report

Resolution No: 2020-07-9.1

Moved By: Richard Kochie

That the Foreman's Report be hereby approved as presented; and that the foreman be authorized to work on the weekend of July 18-19, 2020 due to the utilization of the R.M. of Browning No. 34 equipment.

CARRIED

9.2 Water Treatment Plant Logs

Resolution No: 2020-07-9.2

Moved By: Richard Kochie

That the water treatment plant logs for the month of June, 2020 be acknowledged and filed for future reference and signed by the Deputy Mayor.

CARRIED

10 OTHER MATTERS

10.1 Changes to Municipal Economic Enhancement Program 2020

Resolution No: 2020-07-10.1

Seconded By: Janice Bernier

The Town of Lampman adapt their MEEP application for one of the projects from the Storm Drain Maintenance to the Parking Lot at 302 2nd Ave for the 2020 grant application.



CARRIED



11 DELEGATIONS

12 ACCOUNTS

Moved By: Jamie Taillon

That the accounts covered by cheque no.'s 13332 to 13383 in the amount of \$148,254.14, the electronic funds transfers for the month of June, 2020 in the amount of \$7,949.17, and that direct payroll payments no's DD750 to DD757 for the amount of \$13,690.18 be approved for payment.

CARRIED

13 NEXT MEETING

Moved By: Janice Bernier

That the next meeting of Council be held on August 12, 2020 at 7 p.m.

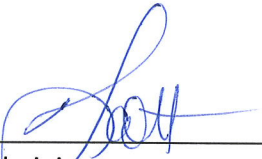
CARRIED

14 ADJOURNMENT

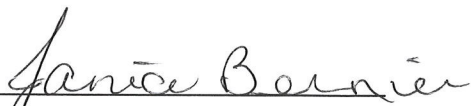
Moved By: Janice Bernier

That this meeting now be adjourned. The time being 9:02 p.m.

CARRIED



Administrator



Mayor