



Town of Lampman
Special Meeting Minutes
Special Meeting August 4, 2022 - 06:30 PM

1. CALL TO ORDER

Resolution No: 2022-08-1

Jay Jones called the meeting to order. The time being 6.34 P.M. The attendance being as follows:

Mayor Jay Jones
Councillor Dustin Ferguson
Councillor Glen Fichter
Councillor Randy Fleck
Councillor Duane Freeden
Councillor Daryle Runge - absent
Councillor Ryan Saxon
Acting Administrator Melissa MacKenzie

CARRIED

2. CONFLICT OF INTEREST

3. UNFINISHED BUSINESS

Town of Lampman Hiring Needs

Resolution No: 2022-08-3

Moved by: Randy Fleck

That the Council of the Town of Lampman hire Glenda Johnston for an interim position while Melissa MacKenzie is on holidays under contract and to hire glenda as an advisor for the Council and administration.

CARRIED

3.1 Acceptance Letter of Offer

Resolution No: 2022-08-3.1

Moved By: Dustin Ferguson

The Council of the Town of Lampman accepts the counter offer from April Olver and approves to send the final Letter of Offer to April Olver. Sent on this day August 5th, 2022 for a response by August 8th, 2022 and a start date of September 1st, 2022. Letter to be sent for acceptance on August 5th, 2022.

CARRIED

3.2 Retirement

Resolution No: 2022-08-3.2

Moved By: Jay Jones

That the Town of Lampman approves the gift of \$1000.00 thank you for your service bonus, a \$700.00 gift card for the Temple Gardens Spa in Moosejaw. Council of the Town of Lampman will also have a luncheon for a retirement party and gift for Janine Fleck for August 12th, 2022.

CARRIED

3.3 Compensation Bonus

Resolution No: 2022-08-3.3

Moved By: Randy Fleck

That the Council of the Town of Lampman give Melissa MacKenzie a taxable compensation bonus of \$2000 immediately for covering in the office and becoming acting administrator during the interim of not having any staff in the office.

CARRIED

4. DELEGATES

7:30 p.m. – Glenda Johnston

4.1 Securement of Administration and Advisor

Resolution No: 2022-08-4.1

Moved By: Jay Jones

That the Council of the Town of Lampman agrees to enter into a contract with Glenda Johnston to work as an administrative assistant in the absence of Melissa MacKenzie to do day to day tasks for the office at 9:00 a.m. To 3 p.m. Starting August 11th, 17th and 18th to 31st, 2022. It will also include Advisory to administrators and council. Accepting a rate of Fifty dollars (\$50.00). Contract to be signed when available.

CARRIED

5. ADJOURNMENT

Resolution No: 2022-08-5

Moved By: Jay Jones

That this meeting now be adjourned. The time being 8:14 P.M.

CARRIED

Administrator

Mayor