



Town of Lampman
Meeting Minutes
Regular Meeting April 12, 2023 - 7:00 PM

1. **CALL TO ORDER**

Resolution No: 2023-04-1

Mayor Jay Jones called the meeting to order. The time being 7:00 p.m. The attendance being as follows:

Mayor Jay Jones
Councillor Dustin Ferguson
Councillor Glen Fichter
Councillor Randy Fleck
Councillor Duane Freeden
Councillor Daryle Runge – Absent
Councillor Ryan Saxon
Administrator April Olver
Assistant Administrator – Melissa Mackenzie – Absent

CARRIED

2. **CONFLICT OF INTEREST**

Councillor Duane Freeden declared a conflict of interest with New Business agenda item twelve (12); the location of the new recreation director and all recreation finances.

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

4. **DELEGATIONS/PUBLIC HEARINGS**

5. **MINUTES**

5.1 **March 22, 2023 Town of Lampman Regular Meeting Minutes**

Resolution No: 2023-04-5.1

Moved By: GLEN

That the meeting minutes of the March 22, 2023, Town of Lampman Regular Meeting be approved as circulated.

CARRIED

5.2 **March 7, 2023 R.M. of Browning No.34 & Town of Lampman Recreation Board Regular Meeting Minutes**

Resolution No: 2023-04-5.2

Moved By: GLEN

That the meeting minutes of the March 7, 2023, R.M. of Browning No. 34 and Town of Lampman Regular Meeting be approved as circulated.

CARRIED

6. **BANK RECONCILIATION**

6.1 **March 2023 Bank Reconciliation**

Resolution No: 2023-04-6.1

Moved By: DUANE

That the March 2023 Bank Reconciliation be approved as circulated.

CARRIED

7. **CASH STATEMENT**

7.1 **BALANCE SHEET**

Resolution No: 2023-04-7.1

Moved By: DUANE

That the March 2023 Balance Sheet be approved as circulated.

CARRIED

7.2 **COMPARATIVE BALANCE SHEET**

Resolution No: 2023-04-7.2

Moved By: DUANE

That the Comparative Balance for the month of March 2023 be approved as circulated.

CARRIED

7.3 **COMPARATIVE INCOME STATEMENT**

Resolution No: 2023-04-7.3

Moved By: DUSTIN

That the Comparative Income Statement for the month of March 2023 be approved as circulated.

CARRIED

7.4 **CHEQUE LIST APPROVAL**

Resolution No: 2023-04-7.4

Moved By: DUANE

That the accounts covered by cheque no.'s 14907 to 14931 in the amount of \$46,904.30; and the electronic funds transfer no.'s VP478 to VP491 in the amount of \$35,647.29; and the direct payroll payments no's DD1131 to DD1135 for \$10,179.12 be approved for payment.

CARRIED

8. **ACCOUNTS**

9. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

9.1 **2023 EDUCATION PROPERTY TAX MILL RATES**

Resolution No: 2023-04-9.1

Moved By: RANDY

That the Council of the Town of Lampman acknowledge the 2023 Education Property Tax Mill Rates as circulated and be filed for future reference.

CARRIED

9.2 **LAMPMAN FAITH LUTHERAN CHURCH**

Resolution No: 2023-04-9.2

Moved By: RYAN

That the Council of the Town of Lampman acknowledge the purposed renovations to the Lampman Faith Lutheran Church as circulated and be filed for future reference.

CARRIED



10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

10.1 **RCMP OCCURRENCE STATS (ALL VIOLATIONS)**

Resolution No: 2023-04-10.1

Moved By: RANDY

That the Council of the Town of Lampman acknowledge the RCMP Occurrence Stats (All Violations) as circulated and be filed for future reference.

CARRIED

11. **UNFINISHED BUSINESS**

11.1 **LAMPMAN LIBRARY LIGHTS**

Resolution No: 2023-04-11.1

Moved By: RANDY

That the Council of the Town of Lampman appoint councillors Duane Freeden and Daryle Runge to arrange for electricians to change the lights in the Lampman Library.

CARRIED

11.2 **R.M. OF BROWNING AND TOWN OF LAMPMAN RECREATION BOARD INVOICE THIRTY-SIX (36)**

Resolution No: 2023-04-11.2

Moved By: DUSTIN

That the Council of the Town of Lampman approve payment the R.M of Browning and Town of Lampman Recreation Board Deficit invoice thirty- six (36) for thirty thousand dollars (\$30,000).

CARRIED

11.3 **LAMPMAN WASTE STATION CONTROLLED BURN**

Resolution No: 2023-04-11.3

Moved By: DUSTIN

That the Council of the Town of Lampman appoint councillors Dustin Ferguson and Duane Freeden to arrange a controlled burn at the Lampman Waste Station with the Lampman Fire Department.

CARRIED

11.4 **LAMPMAN LAGOON SUBCOMMITTEE**

Resolution No: 2023-04-11.4

Moved By: JAY

That the Council of the Town of Lampman create a Lagoon Subcommittee and appoint councillors Randy Fleck and Ryan Saxon.

CARRIED

12. **NEW BUSINESS**

12.1 **RURAL MUNICIPALITY OF BROWNING NO.34 LETTER DATED MARCH 17, 2023**

Resolution No: 2023-04-12.1

Moved By: RANDY

That the Council of the Town of Lampman acknowledge the Rural Municipality of Browning No. 34 letter dated March 17, 2023, as circulated and file for future reference. Councillors Randy Fleck and Duane Freeden will attend the RM Ratepayer' Supper.

CARRIED

12.2 **RURAL MUNICIPALITY OF BROWNING NO.34 LETTER DATED APRIL 5, 2023**

Resolution No: 2023-04-12.2

Moved By: RANDY

That the Council of the Town of Lampman acknowledge the Rural Municipality of Browning No. 34 letter dated April 5, 2023, as circulated and file for future reference.

CARRIED



12.3 LAMPMAN PUBLIC LIBRARY BOARD MEMBERS UPDATE

Resolution No: 2023-04-12.3

Moved By: RANDY

That the Council of the Town of Lampman approve the official annual appointments for the returning Lampman Public Board Members for 2023, as circulated and file for future reference.

CARRIED

12.4 CUMMINS SALES AND SERVICE PLANNED MAINTENANCE QUOTE

Resolution No: 2023-04-12.4

Moved By: DUANE

That the Council of the Town of Lampman approve the annual planned maintenance agreement with Cummins Sales and Service for Storm and Sewer lift gensets with Serial Numbers E120342828 and C190537213.

CARRIED

12.5 MARCH 22, 2023 COMPLAINT

Resolution No: 2023-04-12.5

Moved By: RYAN

That the Council of the Town of Lampman acknowledges the complaint letter received March 22, 2023, as circulated and file for future reference.

CARRIED

12.6 MARCH 30, 2023 COMPLAINT

Resolution No: 2023-04-12.6

Moved By: DUANE

That the Council of the Town of Lampman acknowledges the complaint letter received March 30, 2023, as circulated and file for future reference.

CARRIED

12.7 APRIL 12, 2023 COMPLAINT

Resolution No: 2023-02-12.7

Moved By: DUANE

That the Council of the Town of Lampman acknowledges the complaint letter received April 12, 2023, as circulated and will issue a letter outlining contravention of Bylaw 2021-6.

CARRIED

12.8 WATER READINGS AND QUARTERLY BILLING

Resolution No: 2023-04-12.8

Moved By: RANDY

That the Council of the Town of Lampman table and appoint councillor Dustin Ferguson to look into implementing the Smart Meter System.

CARRIED

12.9 PROPERTY TAX DISCOUNTS

Resolution No: 2023-04-12.9

Moved By: DUSTIN

That the Council of the Town of Lampman draft a Bylaw to review at the May 10, 2023, council meeting outlining a three percent (3%) discount for the month of August on all Property Taxes. The Bylaw will include a three percent (3%) fee on use of all credit cards.

CARRIED

12.10 RETENTION POND

Resolution No: 2023-04-12.10

Moved By: RANDY

That the Council of the Town of Lampman table all discussion on the Retention Pond until the Wednesday, May 10, 2023, council meeting.

CARRIED



12.11 LOCATION OF LAMPMAN RECREATIONAL DIRECTOR

Resolution No: 2023-04-12.11

Moved By: RYAN

That the Council of the Town of Lampman prefer the location of the new Recreational Director be in the Town of Lampman office at three hundred and three (303) Main Street Lampman Saskatchewan. This will guarantee adequate communication between the Recreational Director and the Town Administrator in everyday operations, administrative support and to achieve a successful succession plan within the community of Lampman.

CARRIED

12.12 2023 ANNUAL BUDGET MEETING

Resolution No: 2023-04-12.12

Moved By: RANDY

That the Council of the Town of Lampman schedule their annual budget meeting for Monday, May 8, 2023.

CARRIED

12.13 2023 TOWN HALL

Resolution No: 2023-04-12.13

Moved By: DUANE

That the Council of the Town of Lampman will table setting a date for a Town Hall meeting until Wednesday, May 10, 2023, council meeting.

CARRIED

12.14 SPLIT SHARES ON JOINT OFFICE EQUIPMENT

Resolution No: 2023-04-12.14

Moved By: RYAN

That the Council of the Town of Lampman table taking over the lease on the current photocopier found in the RM building until other quotes can be collected. Quotes will be reviewed at the Wednesday, May 10, 2023, council meeting.

CARRIED

12.15 TOWN OF LAMPMAN BI-DIRECTIONAL TRACTOR

Resolution No: 2023-04-12.15

Moved By: GLEN

That the Council of the Town of Lampman appoints Councillor Glen Fichter to schedule the Town of Lampman Bi-Directional tractor to get a "Green Light" status by Bourassa.

CARRIED

12.16 TOWN OF LAMPMAN ANNUAL ADMINISTRATOR APPOINTMENT

Resolution No: 2023-04-12.16

Moved By: JAY

That the Council of the Town of Lampman appoint April Olver as the administrator of the Town of Lampman and appoint Glenda Johnston as the mentor of April Olver.

CARRIED

12.17 COMMITTEE MEMBERS RATES AND APPOINTMENTS

Resolution No: 2023-04-12.17

Moved By: RANDY

That the Council of the Town of Lampman approve the Committee Members and Rates and Appointments to remain the same.

CARRIED

12.18 FREE LAMPMAN WASTE DISPOSAL

Resolution No: 2023-04-12.18

Moved By: RANDY

That the Council of the Town of Lampman set free Lampman Waste Disposal days for May sixth (6th), thirteenth (13th), sixteenth (16th), twentieth (20th), twenty-first (21st) and twenty-third (23rd) of 2023.

CARRIED



12.19 **PERMISSION FOR 2023 STREET DANCE**

Resolution No: 2023-04-12.19

Moved By: DUSTIN

That the Council of the Town of Lampman grants permission to the Lampman Lion's Club to hold the annual street dance during the June third (3rd), 2023, sports day weekend. With the condition that the Lampman Lion's Club will be responsible for applying for all required permits and supplying copies to the Town of Lampman.

CARRIED

Councillor Duane Freeden left the meeting at 9:09 pm while council discussed the available options for the recreation financial bookkeeping.

12.20 **LAMPMAN RECREATION BOOKKEEPING INCLUDING INVOICING**

Resolution No: 2023-04-12.20

Moved By: GLEN

That the Council of the Town of Lampman appoint Trina Freeden bookkeeper for the Lampman Recreation at thirty-six (\$36) dollar an hour.

CARRIED

Councillor Duane Freeden returned to the meeting at 9:16 pm.

12.21 **RURAL MUNICIPALITY OF BROWNING NO.34 APPROVAL LETTER**

Resolution No: 2023-04-12.21

Moved By: RANDY

That the Council of the Town of Lampman allow the RM of Browning No.34 to pave the 605 from the Airport Road to Highway 361; approval will be given in a formal letter.

CARRIED

13. **FOREMAN'S REPORT**

13.1 **WATER TREATMENT PLANT RECORDS**

Resolution No: 2023-04-13.1

Moved By: JAY

That the Water Treatment Plant records for the month of March 2023 be approved as circulated.

CARRIED

13.2 **BACKHOE BACK TIRES**

Resolution No: 2023-04-13.2

Moved By: DUANE

That the Council of the Town of Lampman reviewed the OK Tire, Trent's Tire and Service (2020) Ltd., and Fountain Tire quotes provided; the Fountain Tire quote was approved for purchase.

CARRIED

13.2 **PRAIRIE LILY CLUB**

Resolution No: 2023-04-13.2

Moved By: JAY

That the Council of the Town of Lampman contact Dexco to provide a quote for roof repairs to the Prairie Lily Club.

CARRIED

14. **NEXT MEETING**

Resolution No: 2023-04-14

Moved By: DUSTIN

That the next meeting of Council be held on May 10, 2023, at 7:00 p.m.

CARRIED




15. **ADJOURNMENT**

Resolution No: 2023-04-15

Moved By: JAY

That this meeting now be adjourned. The time being 9:29 p.m.

CARRIED



Administrator



Mayor